

City of Jurupa Valley

MEETING AGENDA OF THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Monday, January 24, 2022

Regular Meeting: 7:00 P.M.

City of Jurupa Valley City Hall

City Council Chambers

8930 Limonite Ave., Jurupa Valley, CA 92509

- A. As a courtesy to those in attendance, we ask that cell phones be turned off or set to their silent mode and that you keep talking to a minimum so that all persons can hear the comments of the public and Community Development Advisory Committee. Please note that the permission of the Chair is required before speaking with anyone at the staff table or approaching the dais.
- B. A member of the public who wishes to speak under Public Comments must fill out a "Speaker Card" and submit it to City staff before the Chairperson calls for Public Comments on an agenda item. Each agenda item up will be open for public comments before taking action. Public comments on subjects that are not on the agenda can be made during the "Public Appearance/Comments" portion of the agenda.
- C. If you wish to address the Community Development Advisory Committee on a specific agenda item or during public comment, please fill out a speaker card and hand it to the Clerk with your name and address before the item is called so that we can call you to come to the podium for your comments. While listing your name and address is not required, it helps us to provide follow-up information to you if needed. Exhibits must be handed to the staff for distribution to the Committee.
- D. As a courtesy to others and to assure that each person wishing to be heard has an opportunity to speak, please limit your comments to 5 minutes.

REGULAR SESSION

- 1. 7:00 P.M. – Call to Order and Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Appearance/Comments (15 minutes)**
- 4. Approval of Agenda**
- 5. Receive a Mid-Year Performance Update from Path of Life Ministries, Inc. and the Family Services Association.**

RECOMMENDATION

That the Community Development Advisory Committee receive a staff report summarizing

the City of Jurupa Valley's CDBG activities from July 1, 2021 – December 31, 2021.

6. Presentation from Path of Life Ministries, Inc. Providing a Mid-Year Update Related to Performance of the Subrecipient Agreement for Homelessness Services

RECOMMENDATION

That the Community Development Advisory Committee: 1) receive a staff report describing the terms of the Subrecipient Agreement for Homelessness Services by and between the City of Jurupa Valley and Path of Life Ministries, Inc.; and 2) receive a presentation regarding the performance of Path of Life in making progress towards the goals established by the Agreement for Homelessness Services and the City's Five-Year CDBG Consolidated Plan

7. Presentation from Family Service Association Providing a Mid-Year Update Related to Performance of the Subrecipient Agreement for the Senior Nutrition Program

RECOMMENDATION

That the Community Development Advisory Committee: 1) receive a staff report describing the terms of the Subrecipient Agreement for the Senior Nutrition Program by and between the City of Jurupa Valley and the Family Service Association; and 2) receive a presentation regarding the performance of the Family Service Association in making progress towards the goals established by the Agreement for the Senior Nutrition Program and the City's Five-Year CDBG Consolidated Plan

8. Staff Report Describing the Public Service Grant Selection Process for the 2022-2023 CDBG Program Year (Oral Report)

RECOMMENDATION

That the Community Development Advisory Committee: 1) receive a staff report summarizing the public service grant application process and a tentative timeline for CDBG-related activities for the 2022-2023 CDBG program year; and 2) provide direction to staff related to the public service grant application process and the tentative timeline for CDBG-related activities for the 2022-2023 CDBG program year proposed by city staff.

9. Public Appearance/Comments

10. Committee Member Comments

11. Adjournment

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a meeting of the Jurupa Valley CDAC Commission, please call (951) 332-6464. Notification at least 48 hours prior to the meeting or time when services are needed will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Agendas of public meetings and any other writings distributed to all, or a majority of, the Jurupa Valley Community Development Advisory Committee in connection with a matter subject to discussion or consideration at an open meeting of the Community Development Advisory Committee are public records. If such writing is distributed less than 72 hours prior to a public meeting, the writing will be made available for public inspection at the City of Jurupa Valley, 8930 Limonite Ave., Jurupa Valley, CA 92509, at the time the writing is distributed to all, or a majority of, the Jurupa Valley Community Development Advisory Committee. The Community Development Advisory Committee may also post the writing on its Internet website at www.jurupavalley.org.

City of Jurupa Valley

STAFF REPORT

DATE: JANUARY 24, 2022

TO: COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

FROM: AMY SELLS, PRINCIPAL MANAGEMENT ANALYST

SUBJECT: AGENDA ITEM NO. 5

**RECEIVE A MID-YEAR PERFORMANCE UPDATE FROM PATH OF LIFE
MINISTRIES, INC. AND THE FAMILY SERVICE ASSOCIATION**

RECOMMENDATION

- 1) That the Community Development Advisory Committee receive a report from City staff describing the disbursement of CDBG 2021-22 and CDBG-CV Public Service Grants, and;
- 2) That the Community Development Advisory Committee receive a mid-year performance report from Path of Life Ministries, Inc. and the Family Service Association

BACKGROUND

The City received a \$1,174,850.00 allocation of CDBG funds for the 2021-22 program year. Roughly 15% (\$173,668.00) of that total CDBG allocation was identified for Public Service Grant (PSG) funding. On March 8, 2021, the Community Development Advisory Committee (CDAC) finalized their PSG funding recommendations. The CDAC recommended that Path of Life Ministries, Inc. (Path of Life) be awarded \$153,668.00 for the provision of homelessness response and prevention services. The CDAC also recommended that the Family Service Association (FSA) be awarded \$20,000.00 to provide enhancements to the senior meal program delivered at the Eddie D. Smith Senior Center. Those recommendations were accepted by the City Council and agreements with both Path of Life Ministries and FSA were entered into on June 17, 2021.

In response to the COVID-19 pandemic, the Coronavirus Aid, Relief, and Economic Security ("CARES") Act on March 27, 2020 was signed into Federal law. Part of the CARES Act package included an extra "CDBG-CV" allocation for the City of Jurupa Valley in the amount of \$702,928.00. Like traditional CDBG funds, CDBG-CV funds must be spent in ways that advance the economic and housing needs of low-moderate income persons. In addition to the traditional CDBG funding requirements, CDBG-CV funds must also be spent in ways that prepare for or respond to the COVID-19 pandemic.

On June 8, 2020, the CDAC made formal funding recommendations for public service grantees utilizing CDBG-CV funds. The CDAC recommended that Path of Life receive \$255,500.00 for emergency homelessness housing and homelessness prevention. The CDAC also recommended that the FSA receive \$25,500.00 to distribute sanitation kits to

at-risk senior citizens. These funding recommendations were approved by the City Council on June 4, 2020.

On March 4, 2021, the City Council approved the second allocation of CDBG-CV funding (CDBG-CV3) in the amount of \$580,000 for a Rental Assistance Program (RAP), \$530,000 for rental assistance and \$50,000 for administration. The purpose of the RAP was to mitigate the rapid accumulation of rental debt for low-to-moderate income tenants in Jurupa Valley. After a Notice of Funding Availability process, the City selected Path of Life Ministries to administer the program.

The table below provides a visual illustration of the funding that Path of Life and FSA received from both the CDBG 2021-22 budget and the CDBG-CV budget.

PSG Recipient	Activity	Funding Source	Funding
Path of Life Ministries, Inc.	Homeless shelter space (x4 beds/night), outreach, prevention, and case management.	CDBG 2021-22	\$153,668.00
Path of Life Ministries, Inc.	Two market-rate rental apartments, homelessness prevention, increased outreach and case management.	CDBG-CV	\$255,500.00
Family Service Association	Enhanced senior meal program at the Eddie D. Smith Senior Center	CDBG 2021-22	\$20,000.00
Family Service Association	Distribution of sanitation kits (hand sanitizer, masks, gloves, PPE, etc.) for seniors	CDBG-CV	\$25,500.00
Path of Life Ministries, Inc.	Rental Assistance Program to provide direct economic relief to tenants and landlords	CDBG-CV3	\$580,000

ANALYSIS

To assist the CDAC in monitoring the performance of public service grant recipients, City staff have asked Path of Life and FSA to prepare oral presentations for the January 24, 2022 meeting. The CDAC will have the opportunity to ask specific, performance-related questions of each PSG recipient.

Path of Life Activities:

The CDBG 2021-22 programming for Path of Life is moving routinely at a steady pace. The first allocation of CDBG-CV funding is providing two rental homes for homeless shelters for families. These units keep families together and/or house individuals, which

meet “at-risk” criteria for Covid-19 or other illness that require them to be physically separated from the relatively crowded Riverside shelter.

The Rental Assistance Program that was established from the CDBG-CV3 money has faced some redundancy with distributing the rental support. When the additional CDBG-CV3 funding was allocated, rental assistance was the major component of the allowed uses for the funds and accordingly, the State of California and the County of Riverside both established programs as well. With these additional programs in place, the demand for these funds are not as strong as anticipated. Staff is meeting with the CDBG consultant to discuss options to distribute some of the funding to areas of greater need due to the effects of COVID-19.

Family Service Association Activities:

In response to the COVID-19 pandemic, and seniors being asked to shelter-in-place, during quarter 1, FSA continued to distribute meal packages to seniors once per week, drive-thru style at the Eddie Dee Smith Senior Center. During quarter 1, FSA served 144 seniors. The Jurupa Area Recreation and Park District (JARPD) continues to manage the day-to-day operations of the Eddie D. Smith Senior Center.

FINANCIAL IMPACT

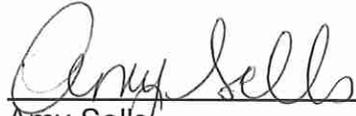
Public service grant allocations are derived from the City’s CDBG 2021-22 and CDBG-CV and CV3 allocations. No impact to the City’s General Fund.

ALTERNATIVES

1. Provide alternate recommendations to City staff.

***** SIGNATURES ON FOLLOWING PAGE *****

Prepared & Submitted by:



Amy Sells
Principal Management Analyst

Approved as to form:

Brendan Kearns
Deputy City Attorney