

City of Jurupa Valley

MEETING AGENDA OF THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

Monday, November 9, 2020

Regular Meeting: 7:00 P.M.

City of Jurupa Valley City Hall

City Council Chambers

8930 Limonite Ave., Jurupa Valley, CA 92509

- A. As a courtesy to those in attendance, we ask that cell phones be turned off or set to their silent mode and that you keep talking to a minimum so that all persons can hear the comments of the public and Community Development Advisory Committee. Please note that the permission of the Chair is required before speaking with anyone at the staff table or approaching the dais.
- B. A member of the public who wishes to speak under Public Comments must fill out a "Speaker Card" and submit it to the City Staff BEFORE the Chairman calls for Public Comments on an agenda item. Each agenda item up will be open for public comments before taking action. Public comments on subjects that are not on the agenda can be made during the "Public Appearance/Comments" portion of the agenda.
- C. If you wish to address the Community Development Advisory Committee on a specific agenda item or during public comment, please fill out a speaker card and hand it to the Clerk with your name and address before the item is called so that we can call you to come to the podium for your comments. While listing your name and address is not required, it helps us to provide follow-up information to you if needed. Exhibits must be handed to the staff for distribution to the Committee.
- D. As a courtesy to others and to assure that each person wishing to be heard has an opportunity to speak, please limit your comments to 5 minutes.

REGULAR SESSION

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- 1. 7:00 P.M. – Call to Order and Roll Call**
 - 2. Invocation**
 - 3. Pledge of Allegiance**
 - 4. Public Appearance/Comments (15 minutes)**
 - 5. Approval of Agenda**
 - 6. Approval of Minutes from the June 8, 2020 Meeting**
 - 7. Reports from City Staff**
 - 8. Commission Business**

A. Receive a Mid-Year Performance Update from Path of Life Ministries, Inc. and the Family Service Association

RECOMMENDATION

1. That the Community Development Advisory Committee receive a report from City staff describing the disbursement of CDBG 2020-21 and CDBG-CV Public Service Grants, and;
2. That the Community Development Advisory Committee receive a mid-year performance report from Path of Life Ministries, Inc. and the Family Service Association

9. Public Appearance/Comments

10. Committee Member Comments

11. Adjournment to the March 1, 2021 Regular Meeting

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a meeting of the Jurupa Valley Planning Commission, please call 951-332-6464. Notification at least 48 hours prior to the meeting or time when services are needed will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Agendas of public meetings and any other writings distributed to all, or a majority of, the Jurupa Valley Community Development Advisory Committee in connection with a matter subject to discussion or consideration at an open meeting of the Community Development Advisory Committee are public records. If such writing is distributed less than 72 hours prior to a public meeting, the writing will be made available for public inspection at the City of Jurupa Valley, 8930 Limonite Ave., Jurupa Valley, CA 92509, at the time the writing is distributed to all, or a majority of, the Jurupa Valley Community Development Advisory Committee. The Community Development Advisory Committee may also post the writing on its Internet website at www.jurupavalley.org.

City of Jurupa Valley

DRAFT MINUTES
Community Development Advisory Committee
CITY OF JURUPA VALLEY
SPECIAL MEETING
June 8, 2020

1. Call to Order and Roll Call

The regular meeting of the Jurupa Valley Community Development Advisory Committee was called to order at 7:00 pm. June 8, 2020 at the City Council Chambers, 8930 Limonite Ave., Jurupa Valley, California 92509.

Members present:

- Rachel Lopez, Chair
- Laura Shultz, Vice Chair
- Don Oaks, Member
- Edward Lee, Member
- Evelyn Hedrick, Member

Members absent:

None.

Attendees:

- Sean McGovern, Senior Management Analyst
- Brendan Kearns, Deputy City Attorney

2. Invocation – Led by Committee Member Oaks

3. Pledge of Allegiance – Led by Committee Member Hedrick

4. Public Appearance/Comments – None

5. Approval of Agenda

Vice Chair Shultz moved and Committee Member Lee seconded the motion to approve the agenda for the June 8, 2020 meeting of the CDAC. The motion was approved 5-0.

Ayes: Lopez, Shultz, Oaks, Lee, Hedrick
Noes: None

Abstained: None
Absent: None

6. Approval of Minutes from the March 2, 2020 Meeting

Vice Chair Shultz moved and Committee Member Lee seconded the motion to approve the minutes from the March 2, 2020 meeting of the CDAC. The motion was approved 5-0.

Ayes: Lopez, Shultz, Oaks, Lee, Hedrick
Noes: None
Abstained: None
Absent: None

7. Approval of Minutes from the March 9, 2020 Meeting

Vice Chair Shultz moved and Committee Member Oaks seconded the motion to approve the minutes from the March 9, 2020 meeting of the CDAC. The motion was approved 5-0.

Ayes: Lopez, Shultz, Oaks, Lee, Hedrick
Noes: None
Abstained: None
Absent: None

8. Reports from City Staff:

Senior Management Analyst Sean McGovern reported on how the new Cares Act Funding (CDBG-CV) can be spent on Public Service Grants. McGovern gave a summary of each application that was submitted in response to the solicitation of Public Service Grant proposals.

Path of Life submitted an application provide homelessness services, including the provision of a new service whereby Path of Life would secure lease agreements for apartment units in Jurupa Valley to be used as homeless shelters.

The Family Service Association submitted an application to provide sanitation kits to seniors to help mitigate the spread of COVID-19 in the City's senior population.

9. Commission Business:

A. Funding Recommendation for CDBG-CV Public Service Grant Applicants

Senior Management Analyst Sean McGovern introduced the item to the CDAC and gave an overview of how the Public Service Grant application process works. The City has made available \$281,000.00 in Public Service Grant funds. The City received applications from Path of Life Ministries, Inc. and the Family Service Association by the application deadline of May 28, 2020. City staff recommend providing \$255,500.00 to Path of Life Ministries, Inc. to provide homelessness services and secure multiple apartment units to be used as homeless shelter. City staff recommend providing \$25,500.00 to the Family Service Association to provide sanitation kits to seniors that help mitigate the spread of COVID-19.

Leonard Jarman of Path of Life Ministries, Inc. provided a presentation to the CDAC which outlined the strategy of their proposed public service grant initiative. Vice Chair Shultz requested more specifics on the proposal to rent several market-rate apartments to be

used as homeless shelters. The CDAC deliberated the cost effectiveness of homelessness prevention vs. homelessness mitigation.

Tom Donahue of the Family Service Association provided a presentation to the CDAC which outlined the strategy of their proposed public service grant initiative.

Vice Chair Shultz moved and Committee Member Lee seconded the motion to recommend to the City Council that the Family Service Association receive a \$25,500.00 Public Service Grant award. The motion was approved 5-0.

Ayes: Lopez, Shultz, Oaks, Lee, Hedrick
Noes: None
Abstained: None
Absent: None

Vice Chair Shultz moved and Committee Member Hedrick seconded the motion to recommend to the City Council that Path of Life Ministries Inc. receive a \$255,500.00 Public Service Grant award that will include the provision of two rental apartments to be used as homeless shelter. The motion was approved 5-0.

Ayes: Lopez, Shultz, Oaks, Lee, Hedrick
Noes: None
Abstained: None
Absent: None

10. Public Appearance/Comments:

None.

11. Committee Member Comments

None.

12. Adjournment to the November 9, 2020 Regular Meeting

Adjournment at 8:37 p.m.

Respectfully submitted,

Tracey Torres
CDAC Secretary

City of Jurupa Valley

STAFF REPORT

DATE: NOVEMBER 9, 2020

TO: COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

FROM: SEAN MCGOVERN, SENIOR MANAGEMENT ANALYST

SUBJECT: AGENDA ITEM NO. 8.A

**RECEIVE A MID-YEAR PERFORMANCE UPDATE FROM PATH OF LIFE
MINISTRIES, INC. AND THE FAMILY SERVICE ASSOCIATION**

RECOMMENDATION

- 1) That the Community Development Advisory Committee receive a report from City staff describing the disbursement of CDBG 2020-21 and CDBG-CV Public Service Grants, and;
- 2) That the Community Development Advisory Committee receive a mid-year performance report from Path of Life Ministries, Inc. and the Family Service Association

BACKGROUND

The City received a \$1,194,914.00 allocation of CDBG funds for the 2020-21 program year. Roughly 15% (\$179,237.00) of that total CDBG allocation was identified for Public Service Grant (PSG) funding. On March 9, 2020, the Community Development Advisory Committee (CDAC) finalized their PSG funding recommendations. The CDAC recommended that Path of Life Ministries, Inc. (Path of Life) be awarded \$139,237.00 for the provision of homelessness response and prevention services. The CDAC also recommended that the Family Service Association (FSA) be awarded \$40,000.00 to provide enhancements to the senior meal program delivered at the Eddie D. Smith Senior Center. Those recommendations were accepted by the City Council and agreements with both Path of Life Ministries and FSA were entered into on May 21, 2020.

In response to the COVID-19 pandemic, the Coronavirus Aid, Relief, and Economic Security ("CARES") Act on March 27, 2020 was signed into Federal law. Part of the CARES Act package included an extra "CDBG-CV" allocation for the City of Jurupa Valley in the amount of \$702,928.00. Like traditional CDBG funds, CDBG-CV funds must be spent in ways that advance the economic and housing needs of low-moderate income persons. In addition to the traditional CDBG funding requirements, CDBG-CV funds must also be spent in ways that prepare for or respond to the COVID-19 pandemic.

On June 8, 2020, the CDAC made formal funding recommendations for public service grantees utilizing CDBG-CV funds. The CDAC recommended that Path of Life receive \$255,500.00 for emergency homelessness housing and homelessness prevention. The CDAC also recommended that the FSA receive \$25,500.00 to distribute sanitation kits to at-risk senior citizens. These funding recommendations were approved by the City Council on June 4, 2020.

The table below provides a visual illustration of the funding that Path of Life and FSA received from both the CDBG 2020-21 budget and the CDBG-CV budget.

PSG Recipient	Activity	Funding Source	Funding
Path of Life Ministries, Inc.	Homeless shelter space (x4 beds/night), outreach, prevention, and case management.	CDBG 2020-21	\$139,237.00
Path of Life Ministries, Inc.	Two market-rate rental apartments, homelessness prevention, increased outreach and case management.	CDBG-CV	\$255,500.00
Family Service Association	Enhanced senior meal program at the Eddie D. Smith Senior Center	CDBG 2020-21	\$40,000.00
Family Service Association	Distribution of sanitation kits (hand sanitizer, masks, gloves, PPE, etc.) for seniors	CDBG-CV	\$25,500.00

ANALYSIS

To assist the CDAC in monitoring the performance of public service grant recipients, City staff have asked Path of Life and FSA to prepare oral presentations for the November 9, 2020 meeting. The CDAC will have the opportunity to ask specific, performance-related questions of each PSG recipient.

Path of Life Activities:

Path of Life received both CDBG 2020-21 and CDBG-CV funds. Recently, significant COVID-19-related changes were made to Path of Life’s shelter intake process. A “pause” on the shelter intake process has been initiated to mitigate the spread of COVID-19 after a shelter guest tested positive. Other than those changes, the CDBG 2020-21 programming for Path of Life is moving routinely at a steady pace.

Path of Life has faced significant difficulty in securing two market-rate rental apartments to be used as segregated homeless shelters. Identified in Path of Life’s CDBG-CV public service grant, the purpose of the rental apartments is to allow for a safer segregation of

shelter guests by prioritizing the occupancy of at-risk individuals. Despite COVID-19, the rental market for one and two bedroom apartments in Jurupa Valley remains extremely tight. The perpetually low inventory of available apartment units has delayed Path of Life's implementation of this program.

As of October 1, 2020, the homelessness prevention component of Path of Life's CDBG-CV allocation remains well funded. Path of Life's CDBG-CV grant included an additional \$117,069.00 to be used for short term rental, utility, and emergency assistance. As of October 1, 2020, only \$12,790.00 has been exhausted. This is likely due to the local eviction and utility shut off moratoriums. Once these moratoriums are lifted, we expect these funds to be depleted rather quickly.

Family Service Association Activities:

To date, the FSA has not submitted official reimbursement requests to the City for either the CDBG 2020-21 or CDBG-CV funds, but this is not unusual. The senior meal program (funded with CDBG 2020-21 funds) has changed to a curbside service. The Jurupa Area Recreation and Park District (JARPD) now manages the day-to-day operations of the Eddie D. Smith Senior Center. FSA and the JARPD have a positive working relationship and are implementing plans to distribute sanitation kits to seniors as a component of the curbside meal service program.

FINANCIAL IMPACT

Public service grant allocations are derived from the City's CDBG 2020-21 and CDBG-CV allocations. No impact to the City's General Fund.

ALTERNATIVES

1. Provide alternate direction to City staff.

***** SIGNATURES ON FOLLOWING PAGE *****

Prepared & Submitted by:



Sean McGovern
Senior Management Analyst

Approved as to form:



Brendan Kearns
Deputy City Attorney