

**MINUTES  
OF THE REGULAR MEETING  
OF THE JURUPA VALLEY CITY COUNCIL  
July 2, 2020**

The meeting was held at the Jurupa Valley City Council Chamber, 8930 Limonite Avenue,  
Jurupa Valley, CA

**1. 7:00 PM - CALL TO ORDER AND ROLL CALL FOR REGULAR MEETING**

- Anthony Kelly, Jr., Mayor
- Lorena Barajas, Mayor Pro Tem
- Chris Barajas, Council Member
- Brian Berkson, Council Member
- Micheal Goodland, Council Member

Mayor Pro Tem Lorena Barajas called the regular meeting to order at 7:09 p.m.  
Mayor Anthony Kelly was absent.

**2. INVOCATION** was given by Pastor Anne Peak, New Birth Baptist Church.

**3. PLEDGE OF ALLEGIANCE** was led by Council Member Chris Barajas.

**4. APPROVAL OF AGENDA**

**A motion was made by Council Member Chris Barajas, seconded by Council Member Micheal Goodland, to approve the Agenda.**

**Ayes: C. Barajas, L. Barajas, B. Berkson, M. Goodland**

**Noes: None**

**Absent: A. Kelly**

**5. PRESENTATIONS**

**6. PUBLIC APPEARANCE/COMMENTS**

Spencer Rogers voiced concern that there has been a proliferation of illegal food vendors throughout the City. The locations are the same as he has previously reported. He is especially concerned in light of the COVID-19 outbreak that these vendors continue to operate. He encouraged the City to be more proactive as it is unfair to the vendors who are licensed and legal.

**7. INTRODUCTIONS, ACKNOWLEDGEMENTS, COUNCIL COMMENTS AND ANNOUNCEMENTS**

Council Member Micheal Goodland acknowledged those who are “peacefully protesting” outside City Hall this evening. He thanked the citizens for voicing their concerns in a peaceful manner. He offered encouragement and asked citizens to stay calm amid the new reality of COVID-19 as it will soon pass.

Council Member Brian Berkson presented new statistics that show the COVID-19 virus cases in Jurupa Valley have more than doubled in just two weeks. He encouraged everyone to wear a face mask as it helps keep everyone safe. He requested that tonight’s meeting be adjourned in honor of Gregory Winterbottom who passed away a few days ago. He noted that he sat on several boards with Mr. Winterbottom including the Mobile Source Air Pollution Control Committee and the Metrolink Board. He complimented Mr. Winterbottom for being a dedicated public servant who served on the Orange County Transportation Authority for more than 21 years. Mr. Winterbottom was wheel-chair bound and became a well-known advocate who pushed for disabled-person rights and improved handicap access on transportation systems.

**8. CITY COUNCIL MEMBER ORAL/WITTEN REPORTS REGARDING REGIONAL BOARDS AND COMMISSIONS**

**A. MAYOR ANTHONY KELLY, JR.**

- 1. Mayor Kelly gave an update on the Riverside Transit Agency meeting of July 1, 2020.**

**B. COUNCIL MEMBER MICHEAL GOODLAND**

- 1. Council Member Goodland announced that the June 25, 2020 Western Riverside Council of Governments Executive Committee meeting was cancelled.**

**9. CITY MANAGER’S UPDATE**

City Manager Rod Butler announced that tomorrow City Hall will be closed to commemorate the 4<sup>th</sup> of July holiday. He reported that beginning with the next Council meeting, the check register will be reported on a monthly basis instead of every meeting. This is a result of the Finance Department reorganizing and restructuring their duties.

He reported that the Downey Park will remain closed as a result of the COVID-19 pandemic. The City will have Code Enforcement and parking enforcement staff working the weekend to educate visitors that the park is closed. He reported that the City is working with the Sheriff’s Department to enforce the City’s fireworks ban. This information will also be shared on the City’s social media platforms.

**10. APPROVAL OF MINUTES**

**A. JUNE 18, 2020 REGULAR MEETING**

**B. JUNE 18, 2020 SPECIAL MEETING**

**A motion was made by Council Member Chris Barajas, seconded by Council Member Micheal Goodland, to approve the Minutes of the June 18, 2020 Regular meeting, and the June 18, 2020 Special meeting. A roll call vote was taken.**

**Roll Call:**

**Ayes: C. Barajas, L. Barajas, B. Berkson, M. Goodland**

**Noes: None**

**Absent: A. Kelly**

**13. CONSENT CALENDAR**

**A. COUNCIL APPROVAL OF A MOTION TO WAIVE THE READING OF THE TEXT OF ALL ORDINANCES AND RESOLUTIONS INCLUDED IN THE AGENDA**

**Requested Action: That the City Council waive the reading of the text of all ordinances and resolutions included in the agenda.**

**B. CONSIDERATION OF CHECK REGISTER IN THE AMOUNT OF \$881,348.75**

**Requested Action: That the City Council ratify the check registers dated June 11 and 17, 2020 as well as the payroll register dated June 13, 2020.**

**C. ORDINANCE NO. 2020-08**

**Requested Action: That the City Council conduct a second reading and adopt Ordinance No. 2020-08, entitled:**

**AN ORDINANCE OF THE CITY OF JURUPA VALLEY, CALIFORNIA, APPROVING AN AMENDMENT TO THE CITY OF JURUPA VALLEY OFFICIAL ZONING MAP CHANGING THE ZONE OF APPROXIMATELY 2.42 ACRES OF A 9.64-ACRE REAL PROPERTY LOCATED AT THE NORTHEAST CORNER OF CANTU GALLEANO RANCH ROAD AND PIER ENTERPRISES WAY (APN: 106-040-044)**

**FROM INDUSTRIAL PARK (I-P) ZONE TO GENERAL COMMERCIAL (C-1/C-P) ZONE, AND MAKING FINDINGS PURSUANT TO CEQA**

**D. ADOPTION OF RESOLUTIONS REGARDING THE ANNEXATION OF ZONE S (VERNOLA MARKETPLACE APARTMENT COMMUNITY) TO CITY OF JURUPA VALLEY LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED (“CITY OF JURUPA VALLEY L&LMD 89-1-C”), LOCATED AT THE NORTHWEST CORNER OF PATS RANCH ROAD AND 68TH STREET**

- 1. Requested Action: That the City Council adopt Resolution No. 2020-49, entitled:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JURUPA VALLEY, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNEXATION OF TERRITORY TO CITY OF JURUPA VALLEY LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 89- 1-CONSOLIDATED AS ZONE S AND THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN SUCH TERRITORY FOR FISCAL YEAR 2021-2022 PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION**

- 2. That the City Council adopt Resolution No. 2020-50, entitled:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JURUPA VALLEY, CALIFORNIA, APPROVING THE REPORT OF THE ENGINEER REGARDING THE PROPOSED ANNEXATION OF TERRITORY TO CITY OF JURUPA VALLEY LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED AS ZONE S AND THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE CITY OF JURUPA VALLEY LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 89-1- CONSOLIDATED FOR FISCAL YEAR 2021-22**

- 3. That the City Council adopt Resolution No. 2020-51, entitled:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JURUPA VALLEY, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY TO CITY OF JURUPA VALLEY LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 89-1- CONSOLIDATED AS ZONE S AND TO LEVY AND**

**COLLECT ASSESSMENTS WITHIN SUCH TERRITORY FOR FISCAL YEAR 2021-2022 PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION AND APPOINTING A TIME AND PLACE FOR HEARING PROTESTS**

**E. LOCAL ECONOMIC ASSISTANCE PROGRAM (LEAP) POLICIES AND PROCEDURES AND CITY MANAGER AUTHORIZATION TO ENTER INTO LEAP GRANT AGREEMENTS – REMOVED FROM THE CONSENT CALENDAR FOR FURTHER DISCUSSION**

1. Requested Action: That the City Council receive and file a report from City Staff and GRC Associates, Inc. outlining the Local Economic Assistance Program Policies & Procedures; and
2. That the City Council adopt Resolution No. 2020-52, entitled:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JURUPA VALLEY, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE LOCAL ECONOMIC ASSISTANCE PROGRAM GRANT AGREEMENTS**

**F. CDBG-CV PUBLIC SERVICE GRANT AGREEMENTS WITH PATH OF LIFE MINISTRIES, INC. AND FAMILY SERVICE ASSOCIATION – REMOVED FROM THE CONSENT CALENDAR FOR FURTHER DISCUSSION**

1. Requested Action: That the City Council approve the First Amendment to the Agreement by and between the City of Jurupa Valley and Path of Life Ministries, Inc. for Homelessness Services for an amount not to exceed \$255,500.00 and authorize the City Manager to execute the First Amendment in substantially the form and format attached to the staff report as approved by the City Attorney.
2. That the City Council approve the First Amendment to the Agreement by and between the City of Jurupa Valley and Family Service Association for Senior Nutrition Program Services for an amount not to exceed \$25,500.00 and authorize the City Manager to execute the First Amendment in substantially the form and format attached to the staff report as approved by the City Attorney.

**A motion was made by Council Member Micheal Goodland, seconded by Council Member Chris Barajas, to approve the Consent Calendar**

with the exception of Items 13.E and 13.F, which were removed for further discussion. A roll call vote was taken.

**Roll Call:**

**Ayes:** C. Barajas, L. Barajas, B. Berkson, M. Goodland, A. Kelly

**Noes:** None

**Absent:** A. Kelly

**14. CONSIDERATION OF ANY ITEMS REMOVED FROM THE CONSENT CALENDAR**

**13.E LOCAL ECONOMIC ASSISTANCE PROGRAM (LEAP) POLICIES AND PROCEDURES AND CITY MANAGER AUTHORIZATION TO ENTER INTO LEAP GRANT AGREEMENTS**

Council Member Chris Barajas requested that Item 13.E be removed from the Consent Calendar for further discussion.

Sean McGovern, Management Analyst, provided additional information and responded to Council's comments.

**A motion was made by Council Member Chris Barajas, seconded by Council Member Micheal Goodland, to receive and file a report from City Staff and GRC Associates, Inc. outlining the Local Economic Assistance Program Policies & Procedures; and adopt Resolution No. 2020-52, entitled:**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JURUPA VALLEY, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE LOCAL ECONOMIC ASSISTANCE PROGRAM GRANT AGREEMENTS**

**A roll call vote was taken.**

**Roll Call:**

**Ayes:** C. Barajas, L. Barajas, B. Berkson, M. Goodland

**Noes:** None

**Absent:** A. Kelly

*Mayor Kelly arrived at 7:30 p.m.*

**F. CDBG-CV PUBLIC SERVICE GRANT AGREEMENTS WITH PATH OF LIFE MINISTRIES, INC. AND FAMILY SERVICE ASSOCIATION**

Council Member Chris Barajas requested that Item 13.F be removed from the Consent Calendar for further discussion.

Sean McGovern, Management Analyst, provided additional information and responded to Council's comments.

Tom Donahue, Program Administrator for the Senior Nutrition Program outlined how the additional funding will be allocated for the seniors at the Eddie Dee Smith Center.

Council Member Brian Berkson requested that the rent/lease component of the homelessness mitigation efforts by Path of Life Ministries should be located within the City of Jurupa Valley.

**A motion was made by Council Member Chris Barajas, seconded by Council Member Brian Berkson, to 1) approve the First Amendment to the Agreement by and between the City of Jurupa Valley and Path of Life Ministries, Inc. for Homelessness Services for an amount not to exceed \$255,500.00; and authorize the City Manager to execute the First Amendment in substantially the form and format attached to the staff report as approved by the City Attorney; and 2) approve the First Amendment to the Agreement by and between the City of Jurupa Valley and Family Service Association for Senior Nutrition Program Services for an amount not to exceed \$25,500.00 and authorize the City Manager to execute the First Amendment in substantially the form and format attached to the staff report as approved by the City Attorney.**

**A roll call vote was taken.**

**Roll Call:**

**Ayes: C. Barajas, L. Barajas, B. Berkson, M. Goodland, A. Kelly**

**Noes: None**

**Absent: None**

**15. PUBLIC HEARINGS**

**16. COUNCIL BUSINESS**

**A. COUNCIL CONSIDERATION OF SUBMITTING A BALLOT MEASURE FOR THE VOTERS TO ADOPT NEW REGULATIONS GOVERNING COMMERCIAL CANNABIS ACTIVITIES IN THE CITY, INCLUDING THE SALE, MANUFACTURE, TESTING, AND CULTIVATION OF**

**CANNABIS AND TO INCREASE THE TAX ON COMMERCIAL CANNABIS ACTIVITY IN THE CITY**

City Attorney Peter Thorson presented the staff report. Mr. Thorson summarized the issues pertaining to the draft ballot measure.

Following discussion, the City Council provided direction to Staff as to provisions to be included in the new regulations and tax.

**B. APPROVAL OF REVISION TO CITY’S PERSONNEL POLICIES AND PROCEDURES MANUAL AND PROPOSED LIFE INSURANCE FOR CITY EMPLOYEES**

Connie Cardenas, Administrative Services Director, presented the staff report.

City Manager Rod Butler added that City staff have talked to some other brokers and the City may be able to purchase a group life insurance policy for significantly less than what was reported in the staff report.

**A motion was made by Council Member Brian Berkson, seconded by Mayor Pro Tem Lorena Barajas, to approve a revision to the City’s existing Personnel Policies and Procedures Manual to clarify non-exempt overtime pay; and approve a Basic Life Insurance Policy for all City Employees in the amount of \$50,000. A roll call vote was taken.**

**Roll Call:**

**Ayes: C. Barajas, L. Barajas, B. Berkson, M. Goodland, A. Kelly**

**Noes: None**

**Absent: None**

**C. AGREEMENT BETWEEN CITY OF JURUPA VALLEY AND JURUPA AREA RECREATION AND PARK DISTRICT TO OPERATE THE EDDIE DEE SMITH SENIOR CENTER**

George Wentz, Deputy City Manager, presented the staff report.

Council Member Chris Barajas requested that the non-discrimination clause in the agreement include gender identity and sexual orientation.

Colby Diuguid, Executive Director of the Jurupa Area Recreation and Park District provided additional information and responded to Council’s questions.

Further discussion followed.



A motion was made by Council Member Micheal Goodland, seconded by Mayor Pro Tem Lorena Barajas, to approve the Agreement between the City and the Jurupa Area Recreation and Park District (JARPD) for operation of the Eddie Dee Smith Senior Center. A roll call vote was taken.

**Roll Call:**

**Ayes:** C. Barajas, L. Barajas, B. Berkson, M. Goodland, A. Kelly

**Noes:** None

**Absent:** None

**D. FACILITY USE AGREEMENT BETWEEN FAMILY SERVICE ASSOCIATION AND THE CITY OF JURUPA VALLEY**

George Wentz, Deputy City Manager, presented the staff report.

Further discussion followed.

A motion was made by Council Member Micheal Goodland, seconded by Council Member Chris Barajas, to approve the Agreement between the City and Family Service Association for the delivery of food services at the Eddie Dee Smith Senior Center. A roll call vote was taken.

**Roll Call:**

**Ayes:** C. Barajas, L. Barajas, B. Berkson, M. Goodland, A. Kelly

**Noes:** None

**Absent:** None

**17. CITY ATTORNEY’S REPORT**

City Attorney Peter Thorson had no report.

**18. COUNCIL MEMBER REPORTS AND COMMENTS**

Council Member Chris Barajas requested that the emergency declaration allow restaurants to utilize green space or parking lots to allow for outdoor dining.

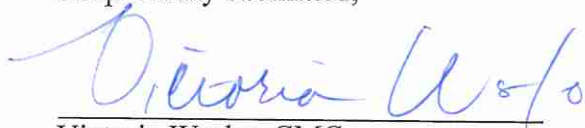
**19. ADJOURNED IN MEMORY**

Mayor Kelly adjourned the meeting in memory of Gregory Winterbottom. He conveyed condolences to his family on behalf of the City Council.

There being no further business before the City Council, Mayor Kelly adjourned the meeting at 9:28 p.m.

The next meeting of the Jurupa Valley City Council will be held July 16, 2020 at 7:00 p.m. at the City Council Chamber, 8930 Limonite Avenue, Jurupa Valley, CA 92509.

Respectfully submitted,



Victoria Wasko, CMC  
City Clerk