



# Building Department Final Inspection & Certificate of Occupancy Requirements

**City of Jurupa Valley  
Building Department**  
8930 Limonite Avenue  
Jurupa Valley, CA  
92509  
(951) 332-6464  
<http://jurupavalley.org>

## California Building Code (CBC) Sections 110.3.10 & 111.1

**CBC 110.3.10 Final inspection.** The final inspection shall be made after all work required by the building permit is completed.

**CBC 111.1 Use and occupancy.** No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made, until the building official has issued a certificate of occupancy therefor as provided herein. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction.

The following matrix indicates with a checkmark which agencies must be contacted for approval **prior** to requesting a final inspection from the City of Jurupa Valley Building Department and/or prior to the issuance of a Certificate of Occupancy.

Construction Project Type		Planning Department	Engineering/ Public Works Department	Riverside County Fire Department	JCSD or SARWC or RCSD	JARPD	Riverside County Env. Health
<b>Residential Tracts:</b>	Models & Sales Offices	✓	✓	✓	✓		
	Sales Trailers	✓		✓			
	Convert Model Home to SFD						
	Production Homes	✓	✓	✓	✓		
<b>Residential Custom Homes</b>		✓	✓ <sup>3</sup>	✓	✓	✓	
<b>ADU</b>		✓		✓	✓		
<b>Junior ADU</b>		✓		✓ <sup>4</sup>			
<b>Residential Multi-Family</b>		✓	✓	✓	✓	✓	✓ For Pool/Spa
<b>New Commercial</b>		✓	✓	✓	✓	✓	✓ Restaurant/Food
<b>New Industrial</b>		✓	✓	✓	✓	✓	
<b>Tenant Improvements<sup>1, 2</sup></b>		✓		✓			✓ Restaurant/Food
<b>Change of Occupancy</b>		✓		✓			✓ Restaurant/Food
<b>Cell Sites: Towers/Antenna/Electrical</b>		✓					

*NOTE: Before the Building Inspector will sign for Final Approval, the Inspection cards shall first be signed off by each required (checkmark) department/division whether or not a field inspection is required. (The cards may be signed off at the public counter by the department/division representative.)*

<sup>1</sup> On Tenant Improvements that already have power, the Building Department will sign off last, (after all Departments indicated above), to ensure compliance by all affected departments/divisions.

<sup>2</sup> If the site landscaping or parking were altered as part of the tenant improvement, call the Planning Department to determine if an Occupancy Inspection is required from them.

<sup>3</sup> Residential Custom Homes require Engineering/Public Works only if a grading plan was required or street improvements were installed via an encroachment permit.

<sup>4</sup> Fire Department sign off only required when automatic fire sprinklers are required to be installed.

Department/Agency	Phone	Address
Building Department	(951) 332-6464	8930 Limonite Avenue, Jurupa Valley, CA 92509
Planning Department	(951) 332-6464	8930 Limonite Avenue, Jurupa Valley, CA 92509
Public Works-Engineering Department	(951) 332-6464	8930 Limonite Avenue, Jurupa Valley, CA 92509
Riverside County Fire	(951) 955-4777	2300 Market Street, Suite 150, Riverside, CA 92501
Jurupa Area Rec & Parks (JARPD)	(951) 361-2090	8621 Jurupa Road, Jurupa Valley, CA 92509
Jurupa Valley Community Services District (JCSD)	(951) 685-7434	11201 Harrel Street, Jurupa Valley, CA 91752
Santa Ana River Water Company (SARWC)	(951) 685-6503	10530 54th Street, Jurupa Valley, CA 91752
Rubidoux Community Services District (RCSD)	(951) 684-7580	3590 Rubidoux Blvd, Jurupa Valley, CA 92509
Riverside County Environmental Health	(951) 273-9140	2275 S. Main Street, Suite 204, Corona, CA 92882