



City of Jurupa Valley

Staff Report

DATE: FEBRUARY 5, 2026
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ROD BUTLER, CITY MANAGER
BY: PAUL TOOR, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER
SUBJECT: AGENDA ITEM NO. H
**MIRA LOMA AREA SAFE ROUTES TO SCHOOL SIDEWALK GAP
CLOSURE PROJECT (CIP 23108)**

RECOMMENDATION

That the City Council:

1. Award a construction contract to Gentry Brothers, in the amount of \$4,165,582.00 for the Mira Loma Area Safe Routes to School Sidewalk Gap Closure Project (CIP #23108), authorize the City Manager to execute the Agreement in the form attached hereto and, approve a contingency amount of up to ten percent of the original contract amount; and
2. Approve a Professional Services Agreement (PSA) for Construction Management and Inspection (CM/CI) to Z&K Consultants in the amount of \$336,206.00 and a contingency of ten percent for the Mira Loma Area Safe Routes to School Sidewalk Gap Closure Project (CIP #23108) and authorize the City Manager to execute the Professional Services Agreement (PSA) in the form attached hereto; and
3. Authorize the Finance Director to make any appropriate budget adjustments.

BACKGROUND

The Mira Loma Area Safe Routes to School Sidewalk Gap Closure Project is intended to close existing sidewalk gaps and enhance roadway and pedestrian safety along high-pedestrian-volume streets adjacent to Mira Loma Middle School and Van Buren Elementary School.

The scope of work includes improvements on various streets, such as the construction of new sidewalks, curb bulb-outs, installation of flashing beacons, and upgraded pavement striping and markings. The project is funded through the Active Transportation Program (ATP) and Measure A.

As part of project construction, the contractor will relocate existing fire hydrants and other water-related infrastructure owned by the Jurupa Community Services District (JCSD), as necessary to accommodate the proposed improvements. JCSD has agreed to reimburse the City for its share of construction costs, as well as Construction Management and Inspection (CM/CI) services. The agreement with JCSD is being presented to the City Council under a separate staff report.

ANALYSIS

Construction Contract

A Notice Inviting Bids (NIB) was published on PlanetBids and in the local newspaper, the *Press-Enterprise*, on November 12, 2025, in accordance with the Public Contract Code bidding procedures. On December 10, 2025, twelve (12) bids were received and publicly opened with the following results:

1. <u>Bidder</u>	<u>Total Bid Amount</u>
RCCI Company, Azusa, Ca (Nonresponsive)	\$3,333,363.00 *
Gentry Brothers, Irwindale, Ca	\$4,165,582.00
Towo Enterprise, Fullerton, Ca	\$4,491,967.50
Leonida Builders, Acton, Ca	\$4,659,295.04
Aneen Construction, Riverside, Ca	\$4,888,696.00
Roadway Engineering, Peris, Ca	\$4,893,695.00
Van Engineering, Wildomar, Ca	\$5,239,791.00
ONYX, Yorba Linda, Ca	\$5,342,000.00
LA Engineering, Covina, Ca	\$5,400,011.00
Calmex Engineering, Bloomington, Ca	\$5,807,930.10
Kalban, Santa Clarita, Ca	\$6,339,742.00
CT&T, Diamond Bar, Ca	\$6,655,090.20

* Non-responsive Bid

The engineer's estimate for this project is \$4,100,000.00.

All bids were reviewed for accuracy and completeness. RCCI Company, of Azusa, California, submitted the apparent low bid. Upon review, staff determined the bid was non-responsive due to the bidder's failure to submit the required bid form and the omission of a mandatory allowance item required by an addendum. As a result, the bid cannot be considered for award.



Gentry Brothers, Irwindale, California, submitted the next lowest bid in the amount of \$4,165,582.00 and was determined to be the lowest responsible bidder. Staff recommend awarding the construction contract to Gentry Brothers.

Gentry Brothers is a reputable construction company who has successfully completed public works projects in City of Montclair, City of Walnut and the City of Pomona and references were found to be satisfactory.

A copy of the construction contract is included as Attachment 1.

Construction Management and Inspection Services

In August 2025, a Request for Proposals (RFP) for Construction Management and Construction Inspection (CM/CI) services was released on PlanetBids and advertised in the *Press-Enterprise*. In September 2025, eight (8) proposals were received from the following firms: ERSC, Fountainhead, LAE Associates, RT Engineering & Associates, Southstar, TKE, WH Lochner, and Z&K Consultants.

All proposals were evaluated by City staff in accordance with the criteria set forth in the RFP, including firm organization, credentials, experience, firm profile, personnel, staffing and availability, project approach and understanding, and technical capability. Based on this evaluation, Z&K Consultants was ranked as the best-qualified firm for the project.

Pursuant to Section 3.15.100 of the Jurupa Valley Municipal Code, professional services are defined as those provided by specially trained and experienced firms in fields such as accounting, engineering, finance, and planning. The City Council awards these services based on demonstrated competence, qualifications, and the fairness and reasonableness of service costs to the City, not solely on cost.

Upon approval, Z&K Consultants will perform the construction management and inspection services (CM/CI) for the project. The scope of work includes monitoring compliance with contract documents including temporary construction traffic control, preparation of monthly progress payment reports, and related administrative support. City staff will provide project administration and oversight.

Z&K is a reputable consultant who has successfully completed public works projects in the City and were found to be satisfactory. A copy of the Construction Management Services Agreement is included as Attachment 2.



ENVIRONMENTAL IMPACT

The Project was evaluated in accordance with the California Environmental Quality Act (CEQA) and is categorically exempt. This finding is based on CEQA Guidelines Section 15304, which pertains to the reconstruction or replacement of existing structures.

FINANCIAL IMPACT

The total funding available for the construction cost is as follows:

MIRA LOMA FUNDING TABLE

	BUDGETED FUNDS	ADDITIONAL FUNDS	ADJUSTED BUDGET
ATP	\$3,110,000.00		\$3,110,000.00
MEASURE A	\$200,000.00		\$200,000.00
RMRA	\$390,000.00		\$390,000.00
JCSD		\$502,500.00	\$502,500.00
RMRA FUND TRANSFER FROM the reserve balance		\$750,000.00	\$750,000.00
TOTAL	\$3,700,000.00	\$1,252,500.00	\$4,952,500.00

MIRA LOMA PROJECT COST TABLE

CONSTRUCTION -BID	\$4,165,582
CONTINGENCY	\$417,091.40
CM/CI	\$336,206
CONTINGENCY	\$33,620.6
TOTAL PROJECT COST	\$4,952,500.00

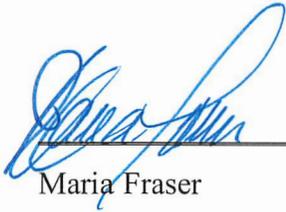
ALTERNATIVES

City Council may reject all bids, reduce the scope of work, or defer the project to a future date. This alternative is not recommended, as delaying the project could lead to increased costs and deterioration of the streets.

*****SIGNATURES ON FOLLOWING PAGE*****



Submitted by:



Maria Fraser

Deputy Director of Public Works/
Assistant City Engineer

Reviewed by:



Paul Teor

Director of Public Works/City Engineer

Reviewed by:



Susan Paragas

Director of Finance

Reviewed by:



Michael Flad

Assistant City Manager

Reviewed by:



Peter M. Thorson

City Attorney

Submitted by:



Rod B. Butler

City Manager

Attachments:

1. Construction Contract
2. Construction Management Services Agreement



AGREEMENT

PROJECT NO. 23108

Mira Loma Area Safe Routes to School Sidewalk Gap Closure Project

This Agreement, made and entered into the 5th day of February 2026, between the City of Jurupa Valley, a municipal corporation, hereinafter called the "City" and Gentry Brothers, Inc., hereinafter called the "Contractor."

That the City and the Contractor for the consideration hereinafter named, agree as follows:

1. Scope of Services. Contractor shall perform the work and provide all labor, materials, equipment and services, except as otherwise provided in the Plans or Special Provisions, in a good and workmanlike manner for the project identified as **Mira Loma Area Safe Routes To School Sidewalk Gap Closure Project** in accordance with this Agreement. The complete Agreement includes all of the Documents as if set forth in full herein, to wit, including the Agreement, any and all Contract Change Orders issued after the execution of the Agreement, Addenda No(s). N/A issued prior to the opening of the Bids, the Special Provisions (which includes the General Provisions and Technical Provisions), the Project Plans, the Standard Plans, the Standard Specification, reference Specifications, the Bidder's Proposal, the Notice Inviting Bids, the Non-Collusion Affidavit, the Faithful Performance Bond, the Labor and Materials Payment Bond and insurance (the "Documents"), all of which are essential parts of the Agreement between City and Contractor and are hereby made a part of this Agreement. In the event of any conflict in the provisions thereof, the terms of said Documents as set forth above shall control, each over the other, in the order provided.
2. Compensation. The City will pay the Contractor and the Contractor agrees to receive and accept the prices set forth in the Bid Schedule as full compensation for the work required under the bid items awarded by the City, to wit, the Base Bid Item(s) in the sum total amount of Four Million One Hundred Sixty-Five Thousand Five Hundred Eighty-Two Dollars (\$4,165,582.00), subject to additions or reductions of the quantities of the various bid items at the unit prices bid, for furnishing all materials and for doing all the work contemplated and embraced under the Documents.
3. Payments. City shall make payments within thirty (30) days after receipt of an undisputed and properly submitted payment request from Contractor. City shall return to Contractor any payment request determined not to be a proper payment request as soon as practicable, but not later than seven (7) days after receipt, and shall explain in writing the reasons why the payment request is not proper.

A payment shall be made as the City Council of the City prescribes upon estimates approved by the City Council. However, progress payments shall not be made in excess of ninety-five percent (95%) of the percentage of actual work completed plus a like percentage of the value of material delivered on the ground or stored subject to, or under the control of, the City, and unused. The City shall withhold not less than five percent (5%) of the Agreement price until final completion and acceptance of the Project. However, at any time after fifty percent (50%) of the work has been completed, if the City Council of the City finds that satisfactory progress is being made, it may, at its discretion, make any of the remaining progress payments in full for actual work completed.

4. Time. The Contractor hereby agrees to commence work pursuant to this Agreement within fourteen (14) calendar days after the date of authorization specified in the Notice to Proceed. The Contractor agrees to diligently prosecute the work, including corrective items of work, day to day thereafter, to completion, within **Hundred (100) Working Days** after said date in the "Notice to Proceed with Construction," except as adjusted by subsequent Contract Change Order(s).
5. Liquidated Damages. The City and Contractor hereby agree that in case all construction called for under the Agreement is not completed within the time hereinabove specified, including City caused delays or extensions, damages will be sustained by the City and that, it is and will be impracticable or extremely difficult to ascertain and determine the actual amount of damages the City will sustain in the event of, and by reason of, such delay.

It is, therefore, agreed that such damages shall be presumed to be in the amount of **\$1,000.00** per calendar day, and that the Contractor will pay to the City, or City may retain from amounts otherwise payable to Contractor, said amount for each calendar day by which the Contractor fails to complete the work, including corrective items of work, under this Agreement within the time hereinabove specified and as adjusted by Contract Change Order(s). The Contractor will not be assessed liquidated damages for delay(s) occasioned by the failure of the City or of the owner of a utility to provide for the removal or relocation of utility facilities.

6. Insurance. The Contractor shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect: (1) a policy or policies of broad-form comprehensive general liability insurance with minimum limits of \$2,000,000.00 combined single limit coverage against any injury, death, loss, or damage as a result of wrongful or negligent acts by the Contractor, its officers, representatives, volunteers, employees, agents, and independent contractors in performance of services under this Agreement; (2) property damage insurance with a minimum limit of \$1,000,000.00; (3) automotive liability insurance with a minimum combined single limits coverage of \$1,000,000.00; and (4) workers' compensation insurance with a minimum limit of \$1,000,000.00 or the amount required by law, whichever is greater.

Acceptable insurance coverage shall be from an admitted corporate surety insurer licensed in the State of California, approved by the City, and with a rating of, or equivalent to, A:VII by A.M. Best & Company. Any deviation from this rule shall require specific approval, in writing, from the City. All insurance policies shall provide that the insurance coverage shall not be non-renewed, canceled, reduced, or otherwise modified (except through addition of additional insured to the policy) by the insurance carrier without the insurance carrier giving the City thirty (30) days prior written notice thereof by certified mail, return receipt requested. The Contractor agrees that it will not cancel, reduce or otherwise modify said insurance coverage.

The Contractor agrees that if it does not keep the aforesaid insurance in full force and effect, and such insurance is available at a reasonable cost, the City may take out the necessary insurance and pay the premium thereon, and the repayment thereof shall be deemed an obligation of the Contractor and the cost of such insurance may be deducted, at the option of the City, from payments due the Contractor.

The Contractor shall submit to the City (1) insurance certificates indicating compliance with the minimum workers' compensation insurance requirements above, and (2) insurance policy endorsements not less than one (1) day prior to beginning of performance under this Agreement.

Any deductibles must be declared to and approved by the City.

The general liability and automobile liability policies must contain or be endorsed to contain the following provisions: "The City of Jurupa Valley, its elected and appointed officials, officers, agents, employees, and volunteers are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the contractor; and with respect to liability arising out of work or operations performed on behalf of the City of Jurupa Valley, including materials, parts or equipment furnished in connection with the work or operations."

The insurance provided by Contractor shall be primary to any coverage available to the City.

The Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required herein. All certificates and endorsements are to be received and approved by the City before work commences. The City may require, at any time, complete, certified copies of all required insurance policies, including endorsements affecting the coverage.

7. Bonds. The Contractor hereby agrees to provide and maintain in effect two (2) good and sufficient Surety Bonds for one hundred percent (100%) each of the contract price. The bonds shall be a "Faithful Performance Bond" which shall guarantee the faithful performance of all work and a "Labor and Materials Payment Bond" which shall secure the payment of the claims of labor, mechanics, or materialmen for all work under the Agreement pursuant to Section 9550 of the Civil Code.
8. Contractor's Guarantee. The Contractor, the Contractor's heirs, executors, administrators, successors, or assigns guarantee that all work performed under this Agreement fully meets the requirements thereof as to quality of workmanship and materials furnished. If any defects in materials or workmanship become evident within a period of one year from the date of the acceptance of the work by the City Council, the Contractor shall, at his or her own expense, make any repair(s) or replacement(s) necessary to restore the work to full compliance with the Plans and Specifications.
9. Labor Standards and Prevailing Wages. The Contractor shall comply with the Davis-Bacon Fair Labor Standards Act (40 USC a-276, a-5) and the implementation regulations thereof. Contractor shall comply with the U.S. Department of Housing and Urban Development's Federal Labor Standards Provisions (HUD 4010), incorporated as Exhibit B-1 in Appendix E.

The Contractor acknowledges that work under this contract is subject to the payment of prevailing wages pursuant to Section 1770 and 1773 et seq. of the Labor Code of the State of California, the Director of Industrial Relations (State Prevailing Wages), and the U.S. Department of Housing and Urban Development's Federal Labor Standards Provisions (Davis-Bacon Act Prevailing Wages). The Contractor to whom the contract is awarded, and all subcontractors under him, shall pay the higher of the Federal or State prevailing wage rate for any given classification employed in the performance of this contract.

The Federal wage decision is the one in effect ten (10) days prior to bid opening; it is available online at: <https://www.wdol.gov/wdol/scafiles/davisbacon/ca.html>. The State wage decision is available online at: <https://www.dir.ca.gov/oprl/DPreWageDetermination.htm>.

10. Third Party Claims. City shall have full authority to compromise or otherwise settle any claim relating to the Agreement at any time. City shall timely notify Contractor of the receipt of any third- party claim relating to the Agreement. City shall be entitled to recover its reasonable costs incurred in providing this notice.
11. Antitrust Claims. Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the California Business and Professions Code) arising from purchases of goods, services, or materials pursuant to the Agreement. This assignment shall be made and become effective at the time the City tenders final payment to Contractor without further acknowledgment by the parties.
12. Claim Dispute Resolution. In the event of any dispute or controversy with the City over any matter whatsoever, the Contractor shall not cause any delay or cessation in or of work, but shall proceed with the performance of the work in dispute. The Contractor shall retain any and all rights provided that pertain to the resolution of disputes and protests between the parties. The disputed work will be categorized as an “unresolved dispute” and payment, if any, shall be as later determined by mutual agreement or a court of law. The Contractor shall keep accurate, detailed records of all disputed work, claims and other disputed matters

All claims arising out of or related to the Agreement or this Project, and the consideration and payment of such claims, are subject to the Government Claims Act (Government Code Section 810 et seq.) with regard to filing claims. All such claims are also subject to Public Contract Code Section 9204 and Public Contract Code Section 20104 et seq. (Article 1.5), where applicable. This Contract hereby incorporates those provisions as though fully set forth herein. Thus, the Contractor or any Subcontractor must file a claim in accordance with the Government Claims Act as a prerequisite to filing a construction claim in compliance with Section 9204 and Article 1.5 (if applicable), and must then adhere to Article 1.5 and Section 9204, as applicable, pursuant to the definition of “claim” as individually defined therein.

13. Debarred, Suspended or Ineligible Contractors. Contractor shall not be debarred throughout the duration of this Agreement. Contractor shall not perform work with debarred subcontractor pursuant to California Labor Code Section 1777.1 or 1777.7.

No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with Executive Orders 12549 and 12689, “Debarment and Suspension,” as set forth at 24 CFR part 24. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than Executive Order 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.

14. Conflicts of Interest. Contractor agrees not to accept any employment or representation during the term of this Agreement or within twelve (12) months after completion of the work under this

Agreement which is or may likely make Contractor “financially interested,” as provided in Government Code Section 1090 and 87100, in any decisions made by City on any matter in connection with which Contractor has been retained pursuant to this Agreement.

Contractor shall comply with the Conflict of Interest provisions, as applicable, in accordance with 2 CFR Part 200.112 and 24 CFR Part 570.611 and other federal Conflict of Interest requirements.

15. Trenching and Excavations. If the project involves trenching more than four (4) feet deep, Contractor shall promptly, and before the following conditions are disturbed, notify the City in writing of any: material that Contractor believes may be hazardous waste, as defined in California Health and Safety Code Section 25117, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; subsurface or latent physical conditions at the site differing from those indicated; or unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Agreement. The City shall promptly investigate the conditions, and if the City finds that the conditions do materially differ or do involve hazardous waste and cause a decrease or increase in Contractor’s cost of or the time required for performance of any part of the work, the City shall issue a change order.
16. Utilities. The City acknowledges its responsibilities under Government Code section 4215 and incorporates that section herein by this reference.
17. Location of Existing Elements. The methods used and costs involved to locate existing elements, points of connection and all construction methods are Contractor’s sole responsibility. Accuracy of information furnished, as to existing conditions, is not guaranteed by the City. Contractor, at its sole expense, must make all investigations necessary to determine locations of existing elements, which may include, without limitation, contacting U.S.A. Alert and other private underground locating firm(s), utilizing specialized locating equipment and/or hand trenching.
18. Wage and Hour Laws. The Contractor shall, as a penalty, forfeit twenty-five dollars (\$25) for each worker employed in the execution of the Agreement for each calendar day during which the worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of California Labor Code Section 1813. As provided for in California Labor Code Section 1810, a legal day’s work is 8 hours of labor in any one calendar day.
19. Audits and Records. The Contractor shall maintain and keep books and records on a current basis, recording all transactions pertaining to this Agreement in a form in accordance with generally acceptable accounting principles. The City or its representative shall have the option of inspecting and/or auditing all records and other written materials used by Contractor in preparing its billings to the City as a condition precedent to any payment to Contractor. Contractor will promptly furnish documents requested by the City. Additionally, Contractor shall be subject to State Auditor examination and audit at the request of the City or as part of any audit of the City, for a period of four (4) years after final payment under this Agreement.
20. Entire Agreement. This Agreement, including any other documents incorporated herein by specific reference, represents the entire and integrated agreement between City and Contractor. This Agreement supersedes all prior oral or written negotiations, representations, or agreements. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing signed by both parties which expressly refers to this Agreement.

21. Termination. This Agreement may be canceled by the City at any time with or without cause without penalty upon thirty (30) days' written notice. In the event of termination without fault of Contractor, City shall pay Contractor for all services satisfactorily rendered prior to date of termination, and such payment shall be in full satisfaction of all services rendered hereunder.
22. Substitution of Securities. Pursuant to California Public Contract Code Section 22300, the Contractor will be permitted the substitution of securities for any monies withheld by the City of Jurupa Valley to ensure performance under this Agreement. At the request and expense of the Contractor, securities equivalent to the amount withheld shall be deposited with the City of Jurupa Valley, or with a state or federally chartered bank as the escrow agent, who shall pay such monies to the Contractor. Securities eligible for substitution under this section shall include those listed in Section 16430 of the Government Code, bank or savings and loan certificates of deposit, interest-bearing demand deposit accounts, and standby letters of credit. The Contractor shall be the beneficial owner of any securities substituted for monies withheld and shall receive any dividends or interest thereon. The Contractor shall give the City written notice within thirty (30) days after this Agreement is awarded that it desires to substitute securities for money that would ordinarily be withheld. If the substituted securities are deposited into an escrow, the escrow shall be governed by a written escrow agreement in a form which is substantially similar to the agreement set forth in Section 22300, of the Public Contract Code.

Indemnification. To the fullest extent permitted by law, Contractor hereby agrees, at its sole cost and expense, to defend, protect, indemnify, and hold harmless the City of Jurupa Valley, and their officials, officers, attorneys, agents, employees, volunteers, successors, and assigns (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, incidental to, or related to any act, failure to act, error, or omission of Contractor or any of its officers, agents, servants, employees, subcontractors, materialmen, suppliers or their officers, agents, servants or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to this Agreement or the performance or failure to perform any term, provision, covenant, or condition of this Agreement, including this indemnity provision. This indemnity provision is effective regardless of any prior, concurrent, or subsequent active or passive negligence by Indemnitees and shall operate to fully indemnify Indemnitees against any such negligence. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law. Payment is not required as a condition precedent to an Indemnitee's right to recover under this indemnity provision, and an entry of judgment against an Indemnitee shall be conclusive in favor of the Indemnitee's right to recover under this indemnity provision. Contractor shall pay Indemnitees for any attorney's fees and costs incurred in enforcing this indemnification provision. Notwithstanding the foregoing, nothing in this instrument shall be construed to encompass

(a) Indemnitees' sole negligence or willful misconduct to the limited extent that the underlying Agreement is subject to Civil Code 2782(a) or (b) the contracting public agency's active negligence to the limited extent that the underlying Agreement is subject to Civil Code 2782(b). This indemnity is effective without reference to the existence or applicability of any insurance coverages which may have been required under the Agreement or any additional insured endorsements which may extend to Indemnitees. The Contractor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Contractor regardless of any prior, concurrent, or subsequent active or passive negligence by the Indemnitees.

- 23. Assignment. The parties do for themselves, their heirs, executors, administrators, successors and assigns agree to the full performance of all of the provisions herein contained. The Contractor may not, either voluntarily or by action of law, assign any obligation assumed by the Contractor hereunder without prior written consent of the City.

- 24. Attorney's Fees. If any legal action or other proceeding, including action for declaratory relief, is brought for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees, experts' fees, and other costs, in addition to any other relief to which the party may be entitled.

- 25. Worker's Compensation Insurance. By my signature hereunder, as Contractor, I certify that I am aware of the Provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the Provisions of that code, and I will comply with such Provisions before commencing the performance of the work of this Agreement.

- 26. Effective Date. The effective date of this Agreement shall be the date of the Award of Contract by the City of Jurupa Valley.

- 27. Contractor's License. Contractors are required by law to be licensed and regulated by the Contractors' State License Board. Any questions concerning a Contractor may be referred to the Registrar, Contractors' State License Board, 3132 Bradshaw Road, Sacramento, CA 95826. Mailing address: P.O. Box 26000, Sacramento, CA 95826.

***** (SIGNATURE PAGE FOLLOWS) *****

CITY OF JURUPA VALLEY,
Municipal Corporation

BY: _____
Rod Butler, City Manager, City of Jurupa Valley

Date: _____

(Name of Contractor)

License No./
Classification: _____

Expiration Date: _____

Federal I.D. No.: _____

<u>INTERNAL USE ONLY</u>
ATTEST:
_____ Maria Morris, CMC City Clerk
APPROVED AS TO LEGAL FORM:
_____ Peter Thorson, City Attorney
_____ Date
RECOMMENDED FOR APPROVAL:
_____ Paul Toor, P.E., Director of Public Work / City Engineer <i>(if contract exceeds \$5,000)</i>

PRINT NAME: _____

SIGNATURE: _____

TITLE: _____

DATE: _____
Date

PRINT NAME: _____

SIGNATURE: _____

TITLE: _____

DATE: _____
Date

SIGNING INSTRUCTION TO THE CONTRACTOR:

All signatures on the Agreement on behalf of the Contractor must be acknowledged before a notary public.

General Partners must sign on behalf of the partnership.

NOTE: In the event that the contracting firm is a corporation, two (2) corporate officers having authority from the corporation MUST sign (two (2) signatures total). If the corporation has a corporate resolution stating that one person is authorized to sign on behalf of all officers, attach corporate resolution immediately following the notary certificates. Corporate Seal may be affixed hereto.

BOND NO.

PREMIUM \$ _____

**FAITHFUL PERFORMANCE BOND
(100% of Total Contract Amount)**

PROJECT NO. 23108

Mira Loma Area Safe Routes to School Sidewalk Gap Closure Project

KNOW ALL MEN AND WOMEN BY THESE PRESENTS:

THAT WHEREAS, the City Council of the City of Jurupa Valley, State of California, known as "City," has awarded to **Gentry Brothers, Inc** as Principal hereinafter designated as "Contractor" and have entered into an Agreement whereby the Contractor agrees to construct or install and complete certain designated public improvements, which said Agreement, effective on the date signed by the City Manager/Mayor, and identified as **Project No. 23108** is hereby referred to and made a part hereof; and

WHEREAS, said Contractor under the terms of said Agreement is required to furnish a bond guaranteeing the faithful performance of said Agreement;

NOW THEREFORE, we the undersigned Contractor and _____, as Surety, are held and firmly bound unto the City of Jurupa Valley, County of Riverside in the penal sum of Four Million One Hundred Sixty-Five Thousand Five Hundred Eighty-Two Dollars (\$4,165,582.00) lawful money of the United States, to be paid to the said City or its certain attorney, its successors and assigns; for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if the above bound Contractor, his or her or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and provisions in said Agreement and any alterations thereof made as therein provided, on his or her or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City of Jurupa Valley, its officers, agents and employees, as therein stipulated, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect. In the event suit is brought upon this bond by the City and judgment is recovered, the Surety shall pay all costs incurred by the City in such suit, including a reasonable attorney fee to be fixed by the court.

The Surety hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Agreement or to the work to be performed thereunder, or the Provisions accompanying the same shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Agreement or to the work or the Provisions.

***** (SIGNATURE PAGE FOLLOWS) *****

BOND NO.

IN WITNESS WHEREOF, we have hereunto set our hands, and seals on this _____ day
of _____ 2026.

CONTRACTOR

SURETY

Contractor
Name: _____

Name: _____

Address: _____

Address: _____

Telephone No.: _____

Telephone No.: _____

Print Name: _____

Print Name: _____

Attorney-in-Fact

Signature: _____

Signature: _____

Approved as to Form this

_____ day of _____ 2026

Peter Thorson
City Attorney
City of Jurupa Valley

NOTE: This bond must be executed by both parties. Corporate seal may be affixed hereto. All signatures must be acknowledged before a notary public (attach acknowledgments). The attorney-in-fact for the corporate surety must be registered, as such, in at least one county in the State of California. (Attach one original Power of Attorney sheet for each bond).

BOND NO. _____

PREMIUM \$ _____

**LABOR AND MATERIALS PAYMENT BOND
(100% of Total Contract Amount)**

Project No. 23108

Mira Loma Area Safe Routes to School Sidewalk Gap Closure Project

KNOW ALL MEN AND WOMEN BY THESE PRESENTS

THAT WHEREAS, the City Council of the City of Jurupa Valley, State of California, known as "City", has awarded to **Gentry Brothers, Inc** as Principal hereinafter designated as "Contractor" and have entered into an Agreement whereby the Contractor agrees to construct or install and complete certain designated public improvements, which said Agreement, effective on the date signed by the City Manager/Mayor, and identified as **Project No. 23108**, is hereby referred to and made a part hereof; and

WHEREAS, said Contractor under the terms of said Agreement is required to furnish a bond to secure the payment of claims of laborers, mechanics, materialmen, and other persons, as provided by law;

NOW, THEREFORE, we the undersigned Contractor and _____, as Surety are held and firmly bound unto the City of Jurupa Valley, County of Riverside, in the penal sum of Four Million One Hundred Sixty-Five Thousand Five Hundred Eighty-Two Dollars (\$4,165,582.00) lawful money of the United States, for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if said Contractor, his or her or its heirs, executors, administrator, successors or assigns, or subcontractors, shall fail to pay any of the persons described in the State of California Civil Code, Section 9100, or amounts due under the Unemployment Insurance Code with respect to work or labor performed by any such claimant, or any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board from the wages of employees of the Contractor and his or her subcontractors, pursuant to Section 13020, of the Unemployment Insurance Code, with respect to such work and labor, that the Surety or Sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In the event suit is brought upon this bond by the City or other person entitled to bring such an action and judgment is recovered, the Surety shall pay all costs incurred by the City in such suit, including a reasonable attorney fee to be fixed by the court.

The Surety hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Agreement or to the work to be performed thereunder, or the Provisions accompanying the same shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Agreement or to the work or the Provisions.

Project No. 23108

Mira Loma Area Safe Routes to School Sidewalk Gap Closure Project
Jurupa Valley, CA

This bond shall inure to the benefit of any of the persons described in the State of California Civil Code Section 9100, to give a right of action to such persons or their assigns in any suit brought upon this bond.

***** (SIGNATURE PAGE FOLLOWS) *****

LABOR AND MATERIALS PAYMENT BOND

BOND NO. _____

IN WITNESS WHEREOF, we have hereunto set our hands, and seals on this _____ day
of _____ 2026.

BIDDER

SURETY

Contractor
Name: _____

Name: _____

Address: _____

Address: _____

Telephone No.: _____

Telephone No.: _____

Print Name: _____

Print Name: _____
Attorney-in-Fact

Signature: _____

Signature: _____

Approved as to Form this
_____ day of _____ 2026

Peter Thorson
City Attorney
City of Jurupa Valley

NOTE: This bond must be executed by both parties. Corporate seal may be affixed hereto. All signatures must be acknowledged before a notary public (attach acknowledgments). The attorney-in-fact for the corporate surety must be registered, as such, in at least one county in the State of California. (Attach one original Power of Attorney sheet for each bond).

**AGREEMENT FOR SERVICES BETWEEN THE CITY OF JURUPA VALLEY AND
Z&K CONSULTANTS INC. FOR THE MIRA LOMA AREA SAFE ROUTES TO SCHOOL
SIDEWALK GAP CLOSURE PROJECT, CIP 23108**

THIS AGREEMENT is made and effective as of February 05, 2026, between the City of Jurupa Valley (“City”) and Z&K Consultants, Inc., a California Corporation (“Consultant”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. Term

This Agreement shall commence on February 05, 2026, and shall remain and continue in effect until tasks described herein are completed in accordance with the Scope of Services, but in no event later than June 30, 2027, unless sooner terminated pursuant to the provisions of this Agreement.

2. Services

Consultant shall perform the services and tasks described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A.

3. Performance

Consultant shall at all times faithfully, competently and to the best of his or her ability, experience, and talent, perform all tasks described herein. Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of consultant hereunder in meeting its obligations under this Agreement.

4. Payment

A. The City agrees to cause Consultant to be paid monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit B, Payment Rates and Schedule, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed Three Hundred Thirty-Six Thousand Two Hundred Six dollars (\$336,206.00) for the total term of the Agreement unless additional payment is approved as provided in this Agreement.

B. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Council.

C. Consultant shall submit invoices monthly for actual services performed. Invoices shall be submitted between the first and fifteenth business day of each month, for services provided in the previous month. Payment shall be made within thirty (30) days of

receipt of each invoice as to all non-disputed fees. If the City disputes any of consultant's fees it shall give written notice to consultant within 30 days of receipt of an invoice of any disputed fees set forth on the invoice.

5. Suspension or Termination of Agreement Without Cause

A. The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

B. In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the City pursuant to Section 4.

6. Default Of Consultant

A. The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

B. If the City Manager or his delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he or she shall provide the Consultant with written notice of the default. The Consultant shall have (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

7. Special Federal Requirements.

The Consultant does hereby acknowledge that this project will be partially or fully funded with Active Transportation Program grant funding, which Program was created by Senate Bill 99 (Chapter 359, Statutes 2013) and Assembly Bill 101 (Chapter 354, Statutes 2013) and is therefore subject to applicable Federal procurement, labor, environmental, equal opportunity, and other regulations or requirements, including, but not limited to those set forth in Title 23 of the Code of Federal Regulations- Highways, 23 U.S.C. 633 Subpart A-Federal-Aid Construction Contracts (Other than Appalachian Contract), the Required Contract Provisions set forth in Form FHWA 1273 and 29 CFR 5.5, any California Department of Transportation grant requirements

as set forth in the Program Supplement No. T19 Rev. 1, effective October 9, 2019 to Administering Agency-State Agreement No. 00511S for Federal Projects, which was entered into between the City and the State of California effective June 30, 2017, all of which are attached hereto and incorporated herein by this reference. Consultant shall comply with the requirements in the above-referenced documents and any applicable state, federal or local requirements and/or assist City with compliance as applicable and also incorporate all applicable provisions in the documents noted above and any requirements into any subconsultant agreements.

8. Prevailing Wages

A. Consultant shall pay prevailing wages to the extent required by and in accordance with the requirements of Labor Code Sections 1720 et. seq. Pursuant to the provisions of Section 1773 of the Labor Code of the State of California, the City Council has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in this locality for each craft, classification, or type of workman needed to execute by this Consultant from the Director of the Department of Industrial Relations. Copies may be obtained from the California Department of Industrial Relations Internet website at <http://www.dir.ca.gov>. Consultant shall provide a copy of prevailing wage rates to any staff or sub-contractor hired and shall pay the adopted prevailing wage rates as a minimum. Consultant shall comply with the provisions of Sections 1773.8, 1775, 1776, 1777.5, 1777.6, and 1813 of the Labor Code. Pursuant to the provisions of 1775 of the Labor Code, Consultant shall forfeit to the City, as a penalty, the sum of \$50.00 for each calendar day, or portion thereof, for each laborer, worker, or mechanic employed, paid less than the stipulated prevailing rates for any work done under this contract, by him or by any sub-contractor under him, in violation of the provisions of the Agreement.

B. Registration with the Department of Industrial Relations (DIR) is mandatory as a condition for bidding, providing certain services, and working on a public works project as specified in Labor Code Section 1771.1(a). Contractor and any subcontractors must be registered with the Department of Industrial Relations to be qualified to bid, or provide a proposal and/or time and material quote or be listed in a bid, proposal or quote, subject to the requirements of Public Contract Code Section 4104; or engage in the performance of any contract that is subject to Labor Code Section 1720 et seq., unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. Contractor and subcontractors will be required to provide proof of registration with the DIR. For more information regarding registration with the Department of Industrial Relations, refer to <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

9. Ownership and Maintenance of Documents

A. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of

City or its designees at reasonable times to such books and records, shall give City the right to examine and audit said books and records, shall permit City to make transcripts there from as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of two (2) years after receipt of final payment.

B. Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files containing data generated for the work, surveys, notes and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files containing data generated for the work, Consultant shall make available to the City, upon reasonable written request by the City Manager, the necessary computer software and hardware for purposes of accessing, compiling, transferring and printing computer files.

C. With respect to the design of public improvements, the Consultant shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other than that specified in Exhibit A, without the written consent of the Consultant.

10. Indemnification

A. Indemnity for Design Professional Services. In connection with its design professional services, but subject to the limitations of Section 2 of this Agreement, Consultant shall hold harmless and indemnify City, its elected officials, officers, employees, designated volunteers and those City agents serving as independent contractors in the role City officials (collectively "Indemnitees"), with respect to any and all claims, demands, liabilities, losses, costs or expenses, including reimbursement of reasonable attorney fees and costs of defense (collectively "Claims"), including but not limited to Claims relating to death or injury to any person and injury to any property which to the extent arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of Consultant or any of its officers, employee, sub-consultants, or agents in the performance or its professional services under this Agreement. In no event shall the cost to defend charged to the Consultant exceed the Consultant's proportionate percentage of fault as set forth in California Civil Code 2782.8.

B. Other Indemnities. In connection with any and all claims, demands, damages, liabilities, losses, costs or expenses, including attorneys' fees and costs of defense (collectively, "Damages" hereinafter) not covered by Paragraph 9.A. above, but subject to the limitations of Section 2 of this Agreement, Consultant shall defend, hold harmless and indemnify the Indemnitees with respect to any and all Claims, including but not limited to, Claims relating to death or injury to any person and injury to any property, which arise out of, pertain to, or relate to acts or omissions of Consultant or any of its officers, employees, subcontractors, or agents in the performance of this Agreement, except for such loss or damage arising from the negligence or willful misconduct of the City, as determined by final arbitration or court decision or by the agreement of the parties. Consultant shall defend Indemnitees in any action or actions filed in connection with any such Claims with counsel of City's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection

with such defense. Consultant's duty to defend pursuant to this Section 9.B. shall apply independent of any prior, concurrent or subsequent misconduct, negligent acts, errors or omissions or Indemnitees.

11. Insurance Requirements

A. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

1) Minimum Scope of Insurance. Coverage shall be at least as broad as:

a) Insurance Services Office Commercial General Liability form No. CG 00 01 11 85 or 88.

b) Insurance Services Office Business Auto Coverage form CA 00 01 06 92 covering Automobile Liability, code 1 (any auto). If the Consultant owns no automobiles, a non-owned auto endorsement to the General Liability policy described above is acceptable.

c) Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance. If the Consultant has no employees while performing under this Agreement, worker's compensation insurance is not required, but Consultant shall execute a declaration that it has no employees.

d) Professional liability insurance shall be written on a policy form providing professional liability for the Consultant's profession.

2) Minimum Limits of Insurance. Consultant shall maintain limits no less than:

a) General Liability: One million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

b) Automobile Liability: One million dollars (\$1,000,000) per accident for bodily injury and property damage.

c) Worker's Compensation as required by the State of California; Employer's Liability: One million dollars (\$1,000,000) per accident for bodily injury or disease.

d) Professional liability insurance in the amount of one million dollars (\$1,000,000) per claim and in the aggregate.

3) Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions shall not exceed \$25,000 unless otherwise approved in writing by the City Manager in his sole discretion.

B. Other Insurance Provisions. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1) The City, its elected officials, officers, employees, designated volunteers and those City agents serving as independent contractors in the role City officials (“Additional Insured”) shall be covered as insured’s as respects: liability arising out of activities performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds.

2) For any claims related to this project, the Consultant’s insurance coverage shall be primary insurance as respects the Additional Insureds. Any insurance or self-insured maintained by Additional Insureds shall be in excess of the Consultant’s insurance and shall not contribute with it.

3) Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Additional Insureds.

4) The Consultant’s insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.

5) Each insurance policy required by this clause shall be endorsed to state that the insurer shall endeavor to provide thirty (30) days’ prior written notice, by certified mail, return receipt requested, to the City prior to any action to suspend, void, cancel or otherwise reduce in coverage or in limits.

6) Within one (1) business day following receipt by Consultant of any notice correspondence or notice, written or oral, of an action or proposed action to suspend, void, cancel or otherwise reduce in coverage or in limits of the required insurance, Consultant shall notify City of such action or proposed action.

C. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A-:VII, unless otherwise acceptable to the City. Self-insurance shall not be considered to comply with these insurance requirements.

D. Verification of Coverage. Consultant shall furnish the City with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the City. All endorsements are to be received and approved by the City before work commences. As an alternative to the City’s forms, the Consultant’s insurer may

provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

E. Modifications. City Manager may, with the consent of the City Attorney, waive the provisions of this paragraph or provided for other forms of insurance as may be necessary to enable the City to receive adequate insurance protection as contemplated in this section.

12. Independent Contractor

A. Consultant is and shall at all times remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees, agents, or volunteers shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation or liability whatever against City, or bind City in any manner.

B. No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

13. Legal Responsibilities

The Consultant shall keep itself informed of all local, State and Federal ordinances, laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such ordinances, laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

14. Confidentiality; Release of Information

A. All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization.

B. Consultant, its officers, employees, agents or subcontractors, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order

shall not be considered “voluntary” provided Consultant gives City notice of such court order or subpoena.

15. Assignment

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City. City consents to the use of the sub-consultants described in Exhibit A to this Agreement provided the costs of such sub-consultants shall be borne by the Consultant and shall not exceed the costs described in Paragraph 5 of this Agreement.

16. General Provisions

A. Notices. Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (I) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, that provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by Notice. Notice shall be effective upon delivery to the addresses specified below or on the third business day following deposit with the document delivery service or United States Mail as provided above.

To City: City of Jurupa Valley
8930 Limonite Avenue
Jurupa Valley, CA 92509
Attention: Paul Toor, Director of Public Works

To Z&K Consultants, Inc.
17130 Van Buren Blvd. #122
Riverside, CA 92504
Attention: Crystal Fraire, PE

B. Licenses. At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement.

C. Governing Law; Venue

1) The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement.

2) Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with geographic jurisdiction over the City of Jurupa Valley. In the event such litigation is filed by one party against the other to enforce its rights

under this Agreement, the prevailing party, as determined by the Court's judgment, shall be entitled to reasonable attorney fees and litigation expenses for the relief granted.

D. Prohibited Interest. No officer, or employee of the City of Jurupa Valley who has participated in the development of this Agreement or its administration shall have any financial interest, direct or indirect, in this Agreement, the proceeds thereof, the Consultant, or Consultant's sub-contractors, during his/her tenure or for one year thereafter. The Consultant hereby warrants and represents to the City that no officer or employee of the City Council or City of Jurupa Valley has any interest, whether contractual, non-contractual, financial or otherwise, in this transaction, or in the business of the Consultant or Consultant's sub-Consultants on this project. Consultant further agrees to notify the City in the event any such interest is discovered whether or not such interest is prohibited by law or this Agreement.

E. Entire Agreement. This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

F. Time is of Essence. In carrying out the provisions of this Agreement, both parties acknowledge and agree that time is of the essence.

G. Authority To Execute This Agreement. The person or persons executing this Agreement on behalf of Consultant warrants and represents that he or she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF JURUPA VALLEY

Rod B. Butler
City Manager

ATTEST:

Maria Morris
City Clerk

APPROVED AS TO FORM

Peter M. Thorson
City Attorney

Z&K CONSULTANTS, INC.

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

**[SIGNATURES OF PRESIDENT AND SECRETARY OF CORPORATION OR
CORPORATE AUTHORITY RESOLUTION REQUIRED FOR CORPORATION;
SIGNATURE OF MANAGING MEMBER REQUIRED FOR LLC OR LLP]**



**City of Jurupa Valley
Proposal for Construction Management and
Inspection Services for
Mira Loma Area Safe Routes to School Sidewalk
Gap Closure Project, CIP #23108 FPN 5487(008);
Granite Hill Area Safe Routes to School Sidewalk
Gap Closure Project, CIP #23110 FPN 5487(009);
and Agate Street Complete Project, CIP #23109
FPN 5487(010)**

September 24, 2025

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D. Completed Non-Collusion Declaration Appendix B

E. Completed List of Three (s) References Appendix B

F. Photocopies of Company’s Licenses/Certifications Appendix C

G. Cost Proposal Separate Submission

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APPENDICES

Appendix A Resumes

Appendix B Forms

Appendix C Certifications

Appendix D Evidence of Insurability

Appendix E Addendum Acknowledgements

COVER LETTER

September 24, 2025

Paul Toor, Public Works Director/City Engineer
City of Jurupa Valley, Public Works Department
8930 Limonite Avenue, Jurupa Valley, CA 92509

Subject: Proposal for Construction Management and Inspection Services – Agate Street, Mira Loma, and Granite Hill Safe Routes to School / Complete Streets Projects

Dear Mr. Toor,

Z&K Consultants, Inc. is pleased to submit our proposal for Construction Management and Inspection Services for the City of Jurupa Valley's Active Transportation Program (ATP) projects: the Agate Street Complete Project (CIP #23109), the Mira Loma Area Safe Routes to School Gap Closure Project (CIP #23108), and the Granite Hill Area Safe Routes to School Gap Closure Project (CIP #23110). As a certified DBE, WBE, and SBE headquartered in Riverside County, Z&K brings specialized experience in managing Safe Routes to School, ADA compliance, and complete streets initiatives. Our team has successfully delivered over 75 street and pedestrian safety improvement projects for local agencies in the past five years, many with similar scopes and funding mechanisms as these projects.

These ATP projects are essential to improving walkability, student safety, and ADA accessibility near Jurupa Valley schools. Our team recognizes the importance of delivering these improvements efficiently while minimizing impacts to residents, businesses, and school operations. We are confident that our locally based, experienced staff can bring value and responsiveness to the City throughout construction.

Z&K has successfully delivered **over 75 similar street improvement projects** in the past five years.

Completeness of the RFP and Compliance with the Required Format | We have prepared this proposal in full compliance with the City's RFP and all addenda. Our submittal addresses each evaluation criterion and includes all required forms, attachments, and a sealed fee proposal as specified. Our content follows the structure outlined in the RFP for ease of review.

Project Understanding and Approach to Provide the Requested Services Efficiently | The Agate Street, Mira Loma, and Granite Hill projects involve new sidewalk construction, ADA curb ramp upgrades, enhanced crosswalks with continental striping, pedestrian safety improvements such as solar flashing beacons and actuated flashers, and associated curb, gutter, pavement, and signing/striping work. Collectively, these projects will provide safer access for students, parents, and community members traveling to nearby schools. Z&K's approach prioritizes proactive field coordination, ADA and safety compliance, and clear communication with City staff, contractors, and stakeholders. We will maintain daily inspection logs, manage RFIs, submittals, and progress documentation in accordance with Caltrans LAPM, and provide SWPPP and NPDES compliance oversight. Our team will also ensure public outreach and responsiveness, recognizing the projects' proximity to schools and residential neighborhoods.

Experience and Qualifications of the Project Team Members | Z&K has assembled a well-rounded team with field leadership, inspection expertise, and document control capabilities to meet the demands of these ATP-funded pedestrian and roadway safety projects. Each member provides unique strengths to ensure thorough oversight, compliance, and effective communication.

- **Anthony Flores, Senior Construction Manager** | Brings extensive experience managing ATP and roadway projects focused on ADA, pedestrian safety, and rehabilitation. Recently served as CM on the City's Mission Boulevard Phase 3 and Market Street Improvements, ensuring familiarity with City standards.
- **Eddie Davalos, Senior Construction Inspector (Agate Street Project)** | With 25+ years of inspection experience, Eddie specializes in paving, ADA upgrades, and traffic control. His work on Mission Boulevard Phase 3 and Market Street reinforces his knowledge of local conditions.
- **Jimmy Martin, ICC, ACI, Senior Construction Inspector (Mira Loma Project)** | Experienced in sidewalk and curb ramp construction, crosswalk installations, and utility coordination. Provides focused expertise on pedestrian safety in school areas.
- **Tom Verpooten, QSP, ICC, Senior Construction Inspector (Granite Hill Project)** | Skilled in sidewalks, ramps, and ADA compliance, particularly in residential and school zones. Ensures quality and proactive contractor coordination.
- **Bridget Duhn, Project Manager / Office Engineer** | Oversees documentation, RFIs, submittals, and pay applications. Provides seamless coordination between inspectors, contractors, and City staff, ensuring accurate and timely reporting.

This team provides comprehensive coverage of field and office responsibilities, with recent City of Jurupa Valley experience ensuring immediate readiness and continuity.

Experience and Qualifications of the Firm | Z&K specializes in Construction Management and Inspection services for pedestrian safety and roadway improvement projects. Our experience includes State ATP / Safe Routes to School projects, ADA compliance upgrades, pedestrian safety enhancements, utility coordination, and traffic control. We have successfully supported numerous Southern California cities in delivering sidewalk, ramp, crosswalk, and complete streets improvements, often in sensitive school-area environments.

Our team brings proven systems for inspection, documentation, labor compliance, and public outreach, ensuring that projects are delivered on schedule, within budget, and in full compliance with City and State standards. Z&K is recognized for its ability to function as an extension of City staff, offering responsive communication, proactive issue resolution, and practical field expertise. With more than 75 municipal infrastructure projects delivered in the past five years, we bring the capacity, experience, and reliability to manage these ATP projects with precision and accountability.

Experience in Local Area and Project Requirements and Process | Based in Riverside County, Z&K is familiar with Jurupa Valley's procedures, field conditions, and stakeholder expectations. Our recent work for the City on the Mission Boulevard Phase 3 and Market Street Improvements projects demonstrates our ability to deliver City priorities on time and in compliance with State ATP requirements. This local experience ensures our immediate availability and seamless continuity into the Agate, Mira Loma, and Granite Hill projects.

Experience in Working as an Extension of City Staff and Providing Services in Similar Capacities with Minimal Direction from City Staff | Z&K staff regularly function as embedded extensions of Public Works departments. We provide responsive support while maintaining independent oversight, allowing City staff to focus on other priorities. Our team understands agency expectations, adapts quickly to internal workflows, and takes full ownership of field and office responsibilities. We are accustomed to working under minimal direction, while still maintaining transparency and collaboration. Our documentation systems, daily field reports, and communication protocols are modeled on City standards, ensuring consistency and accountability throughout the project.

Availability of Key Staff for the Duration of the Project | All proposed personnel are fully committed and scheduled for the duration of these projects. Anthony Flores, Senior Construction Manager, will oversee all three projects and is currently completing the City's Market Street Improvements and Mission Boulevard Phase 3 Projects. He will transition directly into these ATP projects, ensuring seamless continuity and recent firsthand knowledge of City procedures. Eddie Davalos will serve as the dedicated inspector for the Agate Street Project, while Jimmy Martin (Mira Loma Project) and Tom V. (Granite Hill Project) are available and assigned to their respective projects. This structure guarantees consistent leadership from Anthony with full-time inspection coverage on each project.

The Z&K Team offers many unique strengths and advantages for this contract, including:

- ✓ **Direct Jurupa Valley Experience:** Recent management and inspection of the City's Mission Boulevard Phase 3 and Market Street Improvements.
- ✓ **Efficient Oversight:** Proactive management of schedule, budget, and compliance requirements.
- ✓ **Thorough Project Knowledge:** Familiarity with Safe Routes to School and ATP requirements.
- ✓ **Technical Expertise:** Specialized in construction management, inspection, ADA upgrades, and pedestrian safety.
- ✓ **Seamless Continuity:** Dedicated staff already engaged on City projects, ensuring immediate availability and smooth transition into these projects.
- ✓ **Strong Track Record:** Over 75 successful municipal infrastructure projects delivered in the past five years.

We will provide weekly drone photos of the site during construction and a weekly newsletter summarizing the previous week's activities, upcoming work, and project progress for internal City use.

We are committed to supporting the City of Jurupa Valley by ensuring these projects are executed with precision, quality, and accountability. I will serve as the primary contact for all proposal-related communication and am authorized to obligate the firm. We acknowledge receipt of all addenda and confirm this proposal is valid for a minimum of 120 days from submission. Our team looks forward to delivering another successful project for the residents, businesses, and schools of Jurupa Valley.

Sincerely,



Crystal Fraire, PE
President (Principal-in-Charge)
17130 Van Buren Blvd. #122, Riverside, CA 92504
Phone. (951) 310-7470 | cfraire@zandkconsultants.com



Zack Faqih, PE
Vice President
17130 Van Buren Blvd. #122, Riverside, CA 92504
Phone. (949) 637-5040 | zfaqih@zandkconsultants.com

A. ORGANIZATION/COMPANY PROFILE

Z&K Consultants, Inc. is a leading construction management and consulting firm dedicated to delivering high-quality services tailored to meet the unique needs of public and private sector clients. With a strong foundation built on years of industry experience, our firm specializes in managing infrastructure projects of varying scope and complexity, ensuring compliance with all regulations, and consistently exceeding client expectations. Our team's expertise, coupled with a commitment to innovation and efficiency, allows us to provide reliable, results-driven solutions that contribute to the success of every project we undertake.

A. Business Name and Legal Business Status | Z&K Consultants, Inc., a corporation established in the State of California, is a full-service construction management and inspection firm.

B. Company Overview of Services or Activities Performed

1. **History of the Firm** | Z&K Consultants, Inc. was founded in 2009 with a mission to provide high-quality construction management and inspection services to public and private clients. Over the years, we have built a reputation for delivering infrastructure projects with precision, efficiency, and cost-effectiveness.
2. **Years in Business** | Operating under the name Z&K Consultants, Inc. for over 15 years, the firm has consistently provided construction management, inspection, and related services. Z&K Consultants, Inc. does not have any other business names.
3. **Capital Improvement Projects (>\$500,000)** | Recent projects managed by Z&K Consultants are included in the Project Experience section of this proposal.
4. **Company Hierarchy and Organizational Chart** | The organizational structure of Z&K Consultants, Inc. is designed to ensure effective management and streamlined service delivery. At the top of the hierarchy is the Board of Directors/Owners, followed by the President/CEO, who oversees all operations. Supporting the President/CEO is the Senior Management Team, which includes the Vice President of Operations and Directors.

The organization is divided into two primary groups: the Engineering & Design Teams and the Project Management and Construction Management Group. Within the Engineering & Design Teams are the Technical and Support Staff, which includes engineers, estimators, contract administrators, office support personnel, and labor compliance specialists. This group also collaborates with Subconsultants who specialize in areas such as surveying and material testing. The Project Management and Construction Management Group includes Senior Program Managers, Senior Project Managers, and Senior Construction Managers, who lead various projects and provide oversight. Supporting them are Construction Managers and Project Managers, as well as Assistant Project Managers, Senior Construction Inspectors, and specialized roles such as SCADA managers, inspectors, and compliance-focused staff, including office engineers and Qualified SWPPP Developers/Practitioners (QSD/P).

This structure ensures clear roles and responsibilities, with expertise distributed across multiple levels to deliver high-quality project outcomes. An organizational chart outlining roles and responsibilities for this project is included in the proposal.

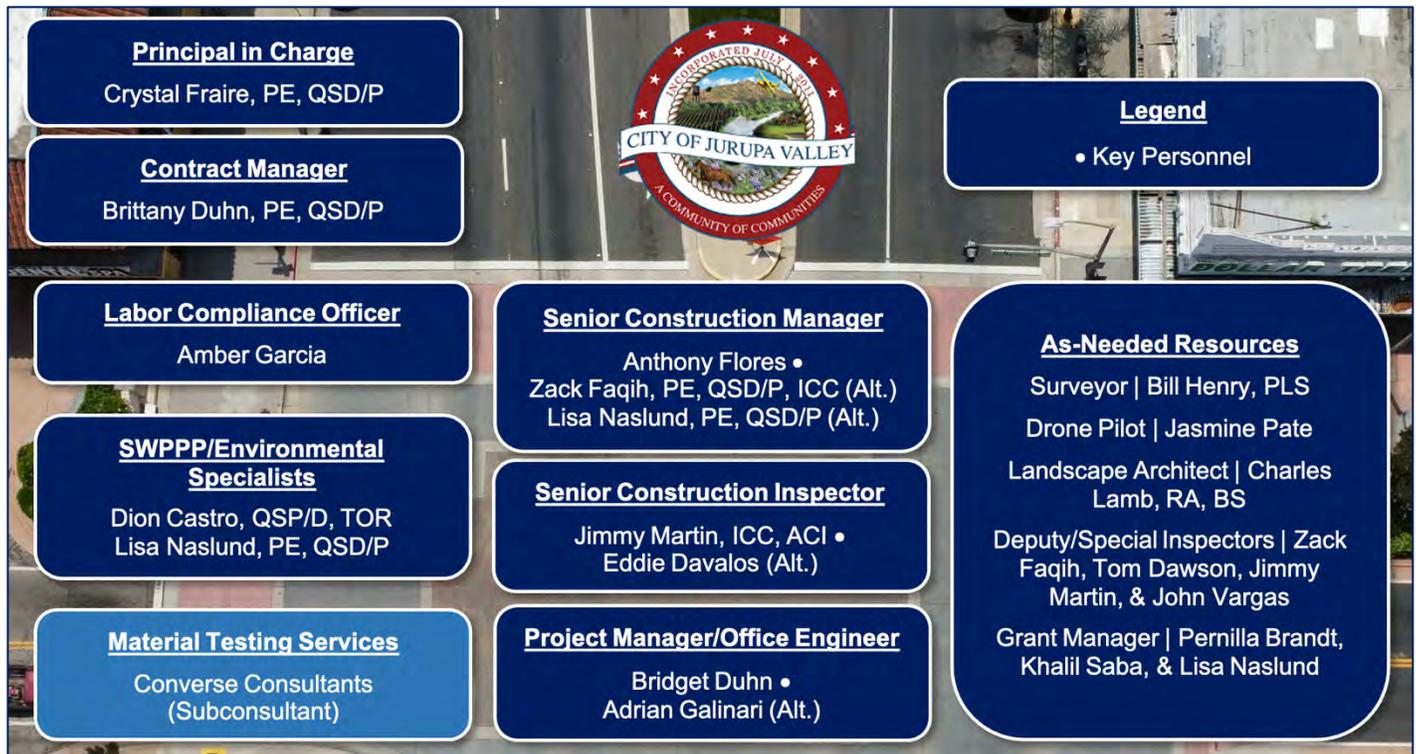
5. **Resumes of Key Personnel** | Resumes for the proposed team members are included in Appendix A, highlighting their qualifications, roles, and years of experience. The work under this contract will be performed primarily from our Riverside, CA office.
6. **Company Size** | Z&K Consultants employs a team of over 90 staff members, including key professionals directly allocated to construction management and inspection services, in addition to as-needed support staff. For this contract, we propose a dedicated team of personnel to ensure timely and effective service delivery.
7. **Office Location and Staff Allocation** | The primary office supporting this project is located in Riverside, CA which is staffed with construction managers, inspectors, and administrative personnel to handle all aspects of the work.
8. **Key Staff Availability:** Z&K Consultants, Inc. maintains a flexible and responsive staffing approach to ensure that the appropriate personnel are available to meet project demands. Our proposed team members have been carefully assigned to this project with sufficient bandwidth to dedicate their expertise, ensuring seamless project oversight and on-time deliverables. In the event additional resources are required, we have readily available staff who can provide immediate support to maintain project continuity and efficiency.

C. Controlling or Financial Interests | Z&K Consultants, Inc. does not hold controlling or financial interests in any other organization, nor is it owned or controlled by any other entity. Z&K Consultants, Inc. is a well-established firm with a proven track record in delivering high-quality construction management and inspection services. Our experienced team, robust organizational structure, and deep understanding of local project requirements position us to provide exceptional service tailored to the needs of the City of Jurupa Valley.

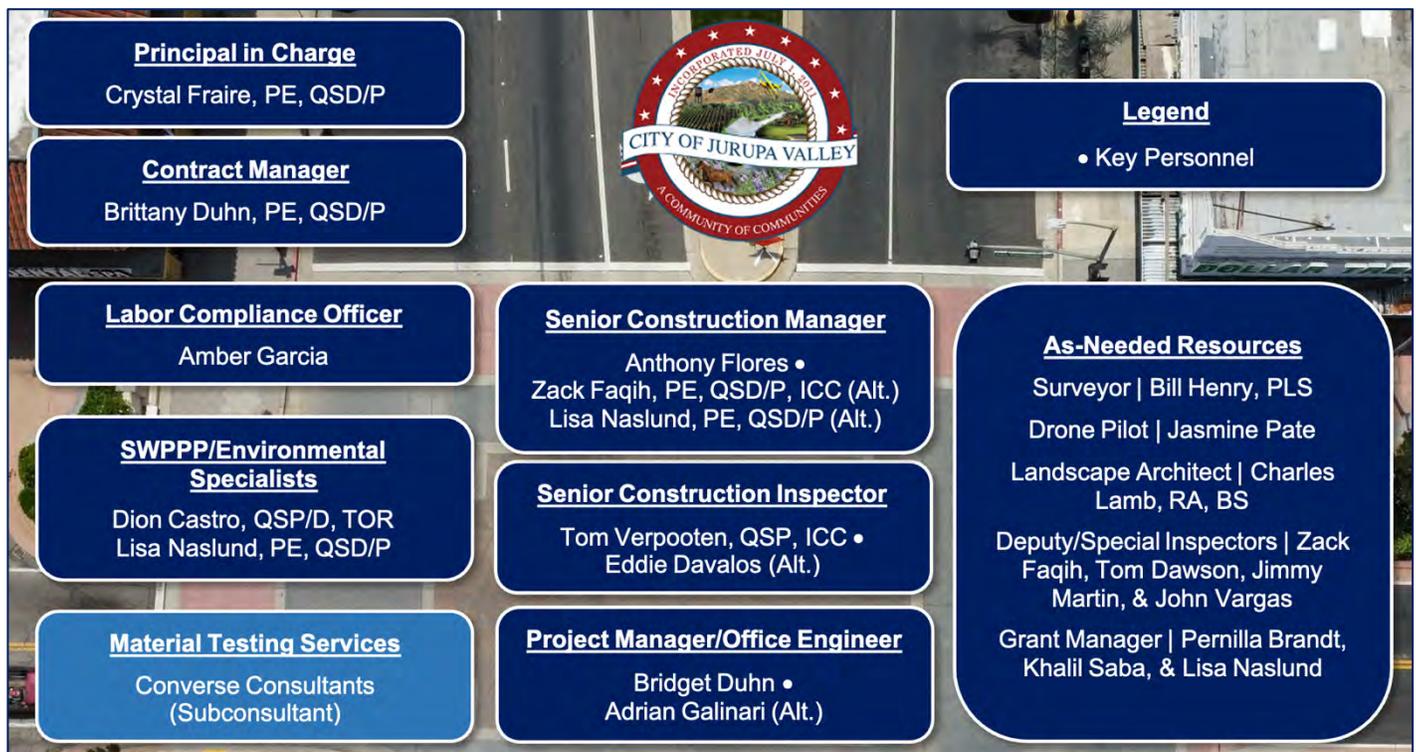
ORGANIZATIONAL CHART

Z&K Consultants, Inc. has developed a project-specific organizational chart that ensures a clear chain of command to support all aspects of the project. Our key personnel, Senior Construction Manager, Senior Construction Inspectors, and Project Manager/Office Engineer, will remain dedicated to their roles for the full contract duration, providing continuity and stability. By fostering close collaboration and clear communication, our team integrates seamlessly with City staff, contractors, and external agencies. This coordinated approach promotes efficiency, keeps the project on schedule and within budget, and aligns with the City's objectives.

MIRA LOMA AREA SAFE ROUTES TO SCHOOL SIDEWALK GAP CLOSURE PROJECT



GRANITE HILL AREA SAFE ROUTES TO SCHOOL SIDEWALK GAP CLOSURE PROJECT



AGATE STREET COMPLETE PROJECT



Principal in Charge
Crystal Fraire, PE, QSD/P

Contract Manager
Brittany Duhn, PE, QSD/P

Legend
• Key Personnel

Labor Compliance Officer
Amber Garcia

Senior Construction Manager
Anthony Flores •
Zack Faqih, PE, QSD/P, ICC (Alt.)
Lisa Naslund, PE, QSD/P (Alt.)

As-Needed Resources
Surveyor | Bill Henry, PLS
Drone Pilot | Jasmine Pate
Landscape Architect | Charles Lamb, RA, BS
Deputy/Special Inspectors | Zack Faqih, Tom Dawson, Jimmy Martin, & John Vargas
Grant Manager | Pernilla Brandt, Khalil Saba, & Lisa Naslund

SWPPP/Environmental Specialists
Dion Castro, QSP/D, TOR
Lisa Naslund, PE, QSD/P

Senior Construction Inspector
Eddie Davalos •
Jimmy Martin, ICC, ACI (Alt.)

Material Testing Services
Converse Consultants
(Subconsultant)

Project Manager/Office Engineer
Bridget Duhn •
Adrian Galinari (Alt.)

Z&K has assembled a dedicated project team with the expertise to support the City of Jurupa Valley for the duration of this contract. All staff are fully committed and will not be replaced without prior City approval. Our team will align efforts with the project schedule, reallocate hours where possible to reduce costs, and deliver cost-effective services while upholding the highest standards of quality and compliance.

KEY PERSONNEL

Z&K Consultants, Inc. is proud to present a team of highly qualified professionals with direct experience in construction management and inspection of street improvement projects. Each member has been carefully selected for this contract and is fully available for the duration of the work, ensuring continuity and responsiveness.

Our team brings expertise in managing schedules, coordinating utilities, and ensuring compliance with City standards. Staff are local to the area, familiar with City requirements and community needs, and prepared to optimize resources to meet milestones efficiently. By leveraging a multi-disciplined team, Z&K delivers cost-effective services that maximize value for the City of Jurupa Valley.



Anthony Flores, Senior Construction Manager | Anthony is an experienced Senior Construction Manager with a strong track record delivering roadway and pedestrian safety improvements for municipal clients. He has extensive knowledge of pavement rehabilitation, asphalt overlays, ADA curb ramps, crosswalk upgrades, and utility adjustments, with recent oversight of the Mission Boulevard Phase 3 Improvements (CIP 21110) and the Market Street Improvements (Project No. 19108) in Jurupa Valley. He has also managed ATP- and locally funded projects across Southern California in full compliance with Caltrans LAPM and City standards.

Anthony's expertise includes sidewalk reconstruction, signing and striping, traffic control, and pedestrian safety enhancements such as flashing beacons and ADA accessibility improvements. He provides full-service construction management, including inspection oversight, contract administration, SWPPP/NPDES monitoring, and labor compliance spot checks. Proficient in RFIs, submittals, progress payments, and change order evaluation, he ensures timely resolution and accurate documentation. With a hands-on approach, Anthony prioritizes safety and public coordination, actively engaging residents, schools, and businesses to minimize disruptions and deliver high-quality outcomes.



Eddie Davalos, Senior Construction Inspector (Agate Street Project) | Eddie brings over 25 years of experience in public works inspection, construction oversight, and quality assurance for capital improvement projects. He has successfully supported more than 35 roadway and pedestrian safety improvement projects, including Jurupa Valley's Mission Boulevard Phase 3 Improvements (CIP 21110) and Market Street Improvements (Project No. 19108). His expertise covers asphalt paving and overlays, ADA curb ramps, sidewalks, medians, bike facilities, and pedestrian crosswalk enhancements.

Eddie maintains a strong field presence to ensure public access and safety during construction, particularly in school and residential areas. He has extensive knowledge of SWPPP compliance, BMP monitoring, and utility coordination, including manhole and utility adjustments. Well-versed in Caltrans standards and California Labor Code provisions, Eddie regularly conducts labor compliance spot checks and monitors prevailing wage and DBE requirements. Known for his proactive communication with contractors, City staff, and residents, Eddie consistently delivers safe, high-quality, and community-sensitive project outcomes.



Jimmy Martin, ICC, ACI, Senior Construction Inspector (Mira Loma Project) | Jimmy is a certified Senior Construction Inspector (ICC, ACI) with extensive experience in roadway, pedestrian, and school-area safety improvements. He specializes in sidewalk and curb ramp construction, crosswalk installations, and pedestrian safety enhancements, making him well-suited for the Mira Loma Safe Routes to School Project. His background also includes asphalt paving, striping, ADA compliance, and traffic control oversight on capital improvement projects throughout Southern California.

Jimmy is skilled in coordinating with contractors, utilities, and City staff to ensure project requirements are met while minimizing impacts to the public. He is knowledgeable in SWPPP monitoring, labor compliance spot checks, and prevailing wage enforcement. With a proactive communication style, Jimmy engages effectively with schools, residents, and businesses to maintain safety and access during construction. His technical expertise and strong field presence help ensure projects are delivered on time, within budget, and to the highest standards of quality.



Tom Verpooten, QSP, ICC, Senior Construction Inspector (Granite Hill Project) | Tom is a certified Senior Construction Inspector (ICC, QSP) with extensive experience overseeing sidewalk, ADA curb ramp, and pedestrian safety improvements. He has worked on numerous school-area and roadway projects across Southern California, specializing in concrete flatwork, crosswalk upgrades, and ADA compliance. His hands-on approach ensures construction meets design standards while maintaining public safety and access.

Tom's expertise includes reviewing traffic control, monitoring SWPPP/BMPs, and performing labor compliance spot checks. He is skilled at coordinating with contractors, City staff, and stakeholders to address issues quickly and keep projects on schedule. With a focus on pedestrian accessibility and community-sensitive delivery, Tom ensures that improvements like those in the Granite Hill Safe Routes to School Project are built to the highest standards of quality and safety.



Bridget Duhn, BSCE, Project Manager / Office Engineer | Bridget is an experienced Project Manager and Office Engineer with a strong background in the administration of roadway and pedestrian safety projects. She provides oversight of project documentation, including RFIs, submittals, pay applications, meeting minutes, and compliance records, ensuring accuracy and timeliness in alignment with Caltrans LAMP and City standards. Bridget is currently serving as PM/OE on Jurupa Valley's Mission Boulevard Phase 3 Improvements (CIP 21110) and Market Street Improvements (Project No. 19108), bringing direct familiarity with the City's procedures, expectations, and coordination needs.

Her expertise includes tracking project progress, monitoring budgets and schedules, and supporting labor compliance and SWPPP documentation. Known for her proactive communication and attention to detail, Bridget helps maintain efficiency and accountability across all phases of construction, making her a key resource in the successful delivery of the Agate Street, Mira Loma, and Granite Hill Safe Routes to School Projects.



Amber Garcia, Labor Compliance Officer (Spot Checks) | Amber Garcia is an experienced Labor Compliance Officer with a strong background in prevailing wage enforcement for public works projects. She reviews certified payroll, conducts labor interviews, and ensures contractor compliance with California DIR requirements and applicable labor codes. For this contract, Amber will provide spot-check labor compliance monitoring, including weekly labor interviews and reporting in line with Caltrans LAMP procedures. Amber is skilled in identifying and resolving wage discrepancies, maintaining audit-ready documentation, and supporting contractors and agencies through compliance reviews.

SUBCONSULTANT



Converse Consultants, Material Testing | Founded in 1946 by Professor Frederick J. Converse, Converse Consultants is an employee-owned corporation with 9 offices nationwide and more than 150 staff, including geotechnical engineers, engineering geologists, environmental scientists, deputy inspectors, and certified laboratory and field technicians. Converse provides a full range of construction materials testing and inspection services, including soils, concrete, asphalt, steel, and masonry. Their certified laboratories and field staff ensure compliance with project specifications, industry standards, and regulatory requirements. As a pre-qualified subconsultant for numerous Southern California agencies, Converse is familiar with Caltrans LAMP, State ATP projects, and local quality control standards. For this contract, Converse will provide as-needed materials testing, such as compaction testing, concrete sampling and break tests, asphalt density testing, and other field and laboratory services to verify construction quality and support successful project delivery.

Resumes are included in Appendix A.

PROJECT EXPERIENCE

Z&K Consultants, Inc. brings a proven track record in delivering roadway and pedestrian safety improvements for municipalities across Southern California. Our team's expertise includes pavement rehabilitation, slurry seal programs, ADA-compliant curb ramps, sidewalk reconstruction, crosswalk enhancements, and pedestrian safety features such as striping and flashing beacons. With a focus on safety, compliance, and proactive communication, we consistently deliver projects that meet regulatory requirements while minimizing impacts to schools, residents, and businesses. We are experienced in navigating construction in sensitive public environments, managing stakeholder expectations, and maintaining schedule and budget control. Our ability to integrate field oversight with precise documentation, Caltrans LAPM compliance, and labor compliance spot checks ensures high-quality outcomes on every assignment.

Z&K has successfully delivered over 75 similar street improvement projects in the past five years.

Below is a selection of recent capital improvement projects that demonstrate our capability to successfully deliver ATP and Safe Routes to School-related improvements.

CITY OF JURUPA VALLEY, MARKET STREET PAVEMENT REHABILITATION PROJECT (CIP 19108) |

Z&K provided construction management and inspection services for this major arterial rehabilitation project spanning Market Street from 1st Street to 11th Street. The project scope included cold milling, full-depth asphalt base repairs, asphalt concrete overlay, ADA curb ramp upgrades, sidewalk and cross-gutter reconstruction, and utility adjustments. Additional improvements included traffic signal detector loops, restriping, and new pavement markings, requiring detailed traffic control plans to minimize impacts in a high-traffic corridor. This project mirrors the City's ATP projects through its focus on ADA compliance, pedestrian access, and safety in an active community corridor.

CITY OF JURUPA VALLEY, MISSION BOULEVARD PHASE 3 IMPROVEMENTS (CIP 21110) |

Z&K is currently providing construction management and inspection services for roadway and pedestrian improvements along Mission Boulevard from Bellegrave Avenue to Ben Nevis Boulevard. The project scope includes cold milling, full-depth pavement reconstruction, asphalt overlay, ADA-compliant curb ramps, sidewalk and cross-gutter reconstruction, driveway approaches, curb and gutter, and utility adjustments. Additional features include signing and striping, traffic loop detectors, and implementation of detailed traffic control plans to minimize impacts in this heavily traveled corridor. The project requires Caltrans LAPM documentation, SWPPP / NPDES compliance, and prevailing wage monitoring.

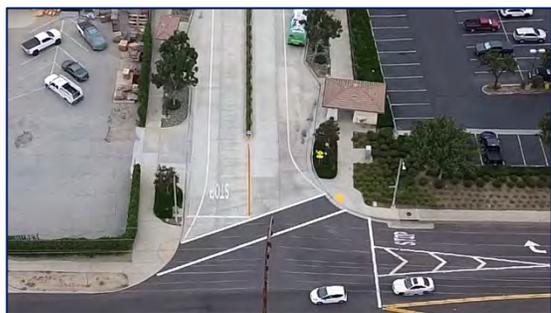
CITY OF SAN BERNARDINO, ATP CYCLE 2 SIDEWALK GAP CLOSURE SAFE ROUTES TO SCHOOL (PROJECT NO. 13288) |

Z&K provided roadway construction inspection services for this ATP Cycle 2 Safe Routes to Schools Project, designed to **improve pedestrian safety and accessibility at three school locations**. The project scope included the construction of new curb, curb and gutter, sidewalks, driveways and driveway approaches, ADA-compliant curb ramps, retaining curbs, cross gutters, asphalt concrete pavement, and signing and striping. Additional features included a 3-foot-high retaining wall, parkway culverts, tree removals, and installation of a fiberoptic network and facilities adjacent to curb and gutter improvements. Services included full-time onsite construction inspection, daily inspection reporting, pay item measurement and verification, SWPPP review and monitoring, and traffic control oversight. The inspector also coordinated geotechnical and materials testing, provided labor compliance, enforced safety requirements, and assisted with public outreach and community relations to minimize impacts during construction.



Similar Project Features:

- ✓ Sidewalk construction and gap closures
- ✓ ADA-compliant curb ramps
- ✓ School-area coordination and pedestrian safety improvements
- ✓ Signing, striping, and crosswalk enhancements
- ✓ Driveway and cross-gutter reconstruction
- ✓ SWPPP/NPDES compliance and BMP monitoring
- ✓ Labor compliance spot-checks and prevailing wage monitoring
- ✓ Public outreach and stakeholder coordination



CITY OF CHINO, PAVEMENT REHABILITATION AND ADA IMPROVEMENTS (ST241 & ST173) |

Z&K provided Construction Management and Inspection services for the City of Chino's Pavement Rehabilitation and ADA Improvements Project, which **improved roadway conditions and pedestrian accessibility across multiple corridors**. The project scope included cold milling of existing pavement, asphalt concrete overlays, full-depth pavement reconstruction, and crack sealing to extend the service life of City streets. Concrete improvements included the removal and replacement of deteriorated sidewalks, curb and gutter repairs, ADA-compliant curb ramp upgrades, and reconstruction of driveway approaches and cross gutters.

The project also incorporated new striping, pavement markings, and traffic control measures to enhance safety for both vehicles and pedestrians. Z&K's Construction Management team oversaw the full delivery process, including contract administration, daily field coordination, review of RFIs and submittals, schedule and pay application tracking, SWPPP/NPDES monitoring, labor compliance spot-checks, and materials testing oversight. By coordinating closely with City staff and contractors, Z&K ensured the project was delivered on time, within budget, and with minimal disruption to residents, schools, and businesses.

Similar Project Features:

- ✓ Construction Management of multi-corridor rehabilitation
- ✓ Pavement rehabilitation and asphalt overlays
- ✓ ADA curb ramp upgrades and sidewalk reconstruction
- ✓ Driveway and cross-gutter replacements
- ✓ Signing, striping, and pavement markings
- ✓ SWPPP and labor compliance oversight
- ✓ Traffic control and community coordination

CITY OF LAKE FOREST, RANCHO PARKWAY, JERONIMO ROAD, AND LOS ALISOS BOULEVARD STREET IMPROVEMENTS (LFTM PROJECTS) | Z&K

provided construction management services for the City of Lake Forest's multi-corridor street improvement projects, **designed to improve roadway conditions, ADA accessibility, and pedestrian safety along key arterial corridors.** The project scope included cold milling and asphalt concrete overlays, localized full-depth pavement reconstruction, and slurry seal applications. Concrete improvements involved the removal and replacement of sidewalks, curb and gutter, ADA-compliant curb ramps, and driveway approaches. Additional features included traffic signal modifications, signing and striping, SWPPP/erosion control measures, and utility adjustments. Because the work occurred on heavily traveled corridors adjacent to schools, neighborhoods, and community facilities, Z&K's team placed a strong emphasis on traffic control, pedestrian access coordination, and communication with school officials and the public. By closely managing lane closures, staging, and contractor phasing, Z&K minimized disruptions during school hours and peak traffic periods.



Z&K's responsibilities included daily field coordination, review of RFIs and submittals, pay application and schedule tracking, SWPPP monitoring, labor compliance spot checks, and materials testing oversight. This assignment highlights Z&K's ability to deliver multi-location ADA and pedestrian access improvements in sensitive community areas—experience directly applicable to the Agate Street, Mira Loma, and Granite Hill ATP Safe Routes to School Projects.

Similar Project Features:

- ✓ Construction Management of multi-corridor improvements
- ✓ ADA curb ramp upgrades and sidewalk reconstruction
- ✓ School-area coordination and traffic control planning
- ✓ Signing, striping, and pedestrian safety enhancements
- ✓ SWPPP/NPDES compliance and BMP monitoring
- ✓ Labor compliance spot checks and prevailing wage oversight
- ✓ Daily inspection, documentation, and stakeholder communication



CITY OF SAN MARINO, STREET REHABILITATION PROJECT | Z&K provided construction management and inspection services for the City of San Marino's annual street rehabilitation program, which delivered **comprehensive roadway and pedestrian accessibility improvements across multiple corridors.**

The scope of work included cold milling and asphalt overlays, full-depth pavement reconstruction, and localized pavement repairs. Concrete improvements involved the removal and replacement of sidewalks, curb and gutter, ADA-compliant curb ramps, driveway approaches, and cross gutters, enhancing accessibility throughout residential and school-adjacent areas. Because the project occurred

in active neighborhoods and near school zones, Z&K coordinated closely with the City, local residents, and school officials to ensure safe pedestrian access, effective traffic control, and minimal disruption during peak hours. This included oversight of lane closures, staging, and contractor sequencing to maintain access for students, parents, and the public.

Z&K's responsibilities included daily field inspection, contract administration, submittal and RFI review, pay application tracking, SWPPP monitoring, labor compliance spot checks, and utility coordination. The project showcases Z&K's ability to deliver ADA and pedestrian-focused upgrades with strong stakeholder communication and safety oversight, directly paralleling the objectives of the Agate Street, Mira Loma, and Granite Hill ATP Safe Routes to School Projects.

Similar Project Features:

- ✓ Pavement rehabilitation and overlays in residential/school corridors
- ✓ ADA-compliant curb ramp upgrades and sidewalk reconstruction
- ✓ School-area coordination and public communication
- ✓ Driveway and cross-gutter reconstruction
- ✓ Signing, striping, and traffic safety enhancements
- ✓ SWPPP/NPDES monitoring and BMP compliance
- ✓ Labor compliance spot checks and prevailing wage enforcement

ADDITIONAL PROJECT EXPERIENCE

CITY OF ALHAMBRA, FY 19-20, 20-21, AND 21-22 STREET REHABILITATION PROJECTS | Z&K provided construction management and inspection for this multi-year program improving 68 local street segments. In addition to resurfacing and overlays, the projects placed strong emphasis on sidewalk replacement, ADA curb ramp upgrades, curb and gutter repairs, and driveway reconstruction. Work was performed in residential and school-adjacent areas, requiring close coordination with the community to maintain pedestrian safety and access.

CITY OF CARSON, CITYWIDE PAVEMENT REHABILITATION AND SLURRY SEAL PROGRAM | Z&K supported this citywide program that addressed sidewalks, ADA ramps, and pedestrian access as part of roadway resurfacing. The project included concrete improvements, curb ramp upgrades, utility adjustments, signing and striping, and slurry seal applications. Our team focused on traffic control and safe pedestrian passage during construction.

CITY OF COMPTON, ANNUAL RESIDENTIAL STREET REHABILITATION PROJECT, PHASES 1 & 2A | This project involved roadway resurfacing combined with significant pedestrian accessibility upgrades. The scope included new sidewalks, ADA-compliant curb ramps, pedestrian crossings, and speed humps, in addition to overlays and slurry seal. Z&K coordinated construction in residential neighborhoods to minimize impacts on schools and local access routes.

CITY OF CORONA, SHERBORN STREET IMPROVEMENT PROJECT | Z&K provided services for this corridor project that combined curb and gutter, ADA ramps, and sidewalk repairs with pavement resurfacing. Special attention was placed on maintaining access for residents and adjacent schools through proactive traffic control and staging.

CITY OF COSTA MESA, CITYWIDE PARKWAY MAINTENANCE, STREET REHAB, AND SLURRY SEAL PROJECT | This citywide program emphasized ADA curb ramp construction, sidewalks, driveway approaches, and cross gutters, along with slurry seal and striping. Z&K coordinated traffic control and community access to ensure safe pedestrian passage and timely completion.

CITY OF DOWNEY, WOODRUFF AVENUE PAVEMENT REHABILITATION PROJECT | The project upgraded a key corridor with ADA curb ramp replacements, new sidewalks, and driveway reconstruction, in addition to localized pavement repair and striping. Z&K's team ensured compliance with accessibility standards while coordinating with residents and maintaining safe access during construction.

CITY OF EL SEGUNDO, EL SEGUNDO BOULEVARD IMPROVEMENT PROJECT, PW 23-02 | This project included ADA curb ramps, sidewalk improvements, and upgraded bicycle facilities alongside pavement rehabilitation and traffic signal enhancements. Z&K focused on multimodal access and pedestrian safety in a busy arterial setting.

CITY OF IRWINDALE, 2021-2022 RESURFACING PROJECT | This project combined roadway resurfacing with new sidewalks, ADA ramps, and curb/gutter upgrades. Z&K also oversaw traffic control, SWPPP compliance, and utility coordination to ensure safe pedestrian and vehicular circulation during construction.

CITY OF LAGUNA BEACH, ZONES 5 & 11A STREET SLURRY SEAL AND REHABILITATION PROJECT | This project improved neighborhood and arterial streets with ADA curb ramp replacements, sidewalk and curb repairs, and pedestrian safety striping in addition to slurry seal and overlays. Construction in residential areas required careful community communication and access management.

CITY OF MANHATTAN BEACH, CYCLE 2 STREET IMPROVEMENT PROJECT | This project involved roadway rehabilitation paired with new curbs, gutters, sidewalks, and ADA-compliant ramps across seven street segments. Z&K coordinated construction activities to ensure safe pedestrian passage near homes and schools.

CITY OF MANHATTAN BEACH, SLURRY SEAL PROJECT NORTH & SOUTH AREAS OF SAND SECTION | This project focused on crosswalk upgrades, sidewalk improvements, and pavement markings in residential areas and near playgrounds. The addition of decorative crosswalks and ADA improvements enhanced neighborhood walkability and safety.



CITY OF MORENO VALLEY, 801-0081 CITYWIDE PAVEMENT REHABILITATION PROJECT | Z&K supported this program with a strong emphasis on ADA curb ramp construction, sidewalks, cross gutters, and pedestrian access upgrades, integrated with asphalt overlay and striping.

CITY OF NORWALK, CDBG LOCAL STREETS REHABILITATION PROJECT | This federally funded project combined ADA ramp upgrades, intersection improvements, sidewalk reconstruction, and bike lane additions with pavement rehabilitation. Z&K oversaw labor compliance and public outreach to ensure safe, accessible community improvements.

Our experience in street improvements, ADA compliance, and municipal infrastructure projects positions Z&K to deliver exceptional results. With a skilled team, proactive management, and a proven record of on-time, on-budget delivery, we are committed to providing high-quality construction management and inspection services that ensure the City's project is successfully completed for its residents.

B. DESCRIPTION OF SERVICES PROVIDED BY THE COMPANY

Z&K Consultants, Inc. is pleased to present our detailed approach to delivering Construction Management and Inspection (CM/CI) Services for the City of Jurupa Valley's Active Transportation Program (ATP) projects:

- Agate Street Complete Project – CIP #23109
- Granite Hill Area Safe Routes to School Gap Closure – CIP #23110
- Mira Loma Area Safe Routes to School Gap Closure – CIP #23108

Our team understands the critical role these projects play in enhancing pedestrian safety, ADA accessibility, and mobility for schoolchildren and community members. Each project requires close attention to schedule, safety, and quality assurance. Z&K will provide comprehensive CM/CI support from pre-construction through closeout, ensuring documentation compliance, regulatory adherence, and transparent communication with City staff, stakeholders, and the public.

AGATE STREET COMPLETE PROJECT – CIP #23109

Project Understanding | The Agate Street project is located adjacent to Jurupa Middle School, a corridor that experiences heavy daily pedestrian and vehicular traffic. The goal is to improve safety for students and residents by filling critical gaps in pedestrian infrastructure and ensuring compliance with current ADA standards.

Scope of Work | The scope includes construction of new sidewalks along Agate Street, removal and replacement of non-compliant curb ramps, and installation of ADA-compliant crosswalks designed with high-visibility continental striping. The improvements will be integrated into existing roadway features to ensure smooth connectivity for both pedestrians and vehicles. Because of the project's location, construction will require careful coordination with school schedules, traffic circulation, and community access.

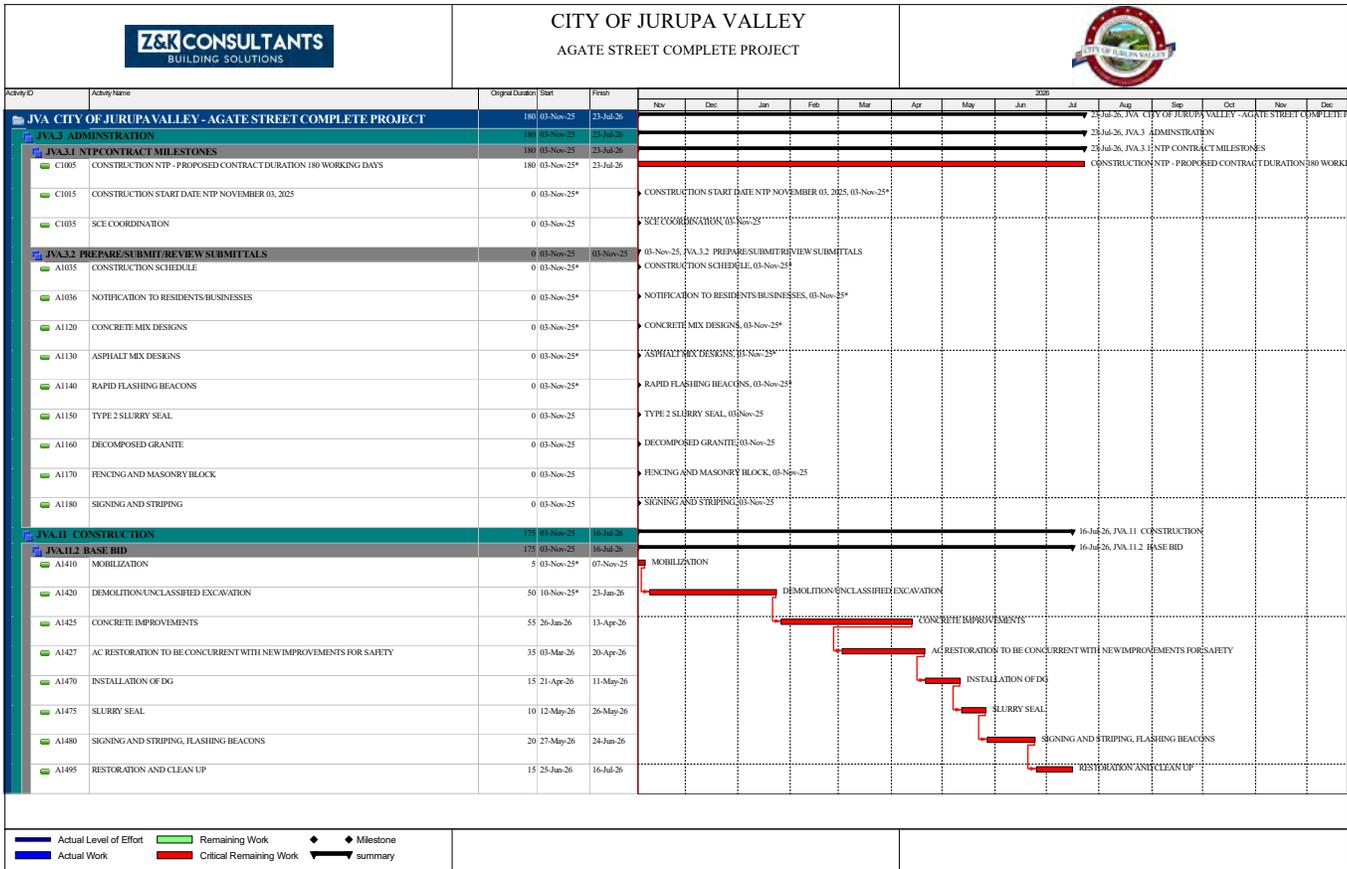
Community Benefits | Once complete, this project will provide a continuous, safe pedestrian pathway to Jurupa Middle School, reducing conflict points between vehicles and students walking or biking to class. Parents and school staff will benefit from improved traffic circulation during drop-off and pick-up hours, while residents will experience enhanced safety and accessibility in their daily routines. The project also supports the City's broader efforts to promote walkability and reduce short car trips, contributing to healthier, more connected neighborhoods.

Project Challenges & Recommendations | The Agate Street project focuses on critical pedestrian and accessibility improvements adjacent to Jurupa Middle School, one of the City's busiest student corridors. The project aims to close sidewalk gaps, construct ADA-compliant curb ramps, and upgrade crosswalks to provide safe and continuous routes to school. Given its direct interface with daily school operations and residential frontages, this project requires careful staging, proactive coordination with the Jurupa Unified School District, and thoughtful communication with the surrounding community to minimize impacts while delivering long-lasting safety benefits.

Challenge	Description	Recommendation
Jurupa Unified School District Coordination	Construction adjacent to Jurupa Middle School creates conflicts with bus routes, pick-up/drop-off times, and deliveries.	Coordinate construction hours with bell schedules and events. Provide proactive outreach to the school and maintain open communication throughout the project.
SCE Vault Conflict	The SCE vault north of Galena Street may interfere with proposed curb, gutter, and sidewalk work.	Engage Southern California Edison early to confirm clearance and determine design/installation adjustments needed.
Asphalt Section Thickness	Bid documents specify 1" base and 1" finish asphalt, which is inadequate for long-term pavement performance.	Revise to a thicker asphalt section (minimum 2" AC over Class II base). Adjust bid quantities now to avoid change orders later.
Resident Access & Driveways	Driveway reconstruction could restrict residential access during construction.	Use phased construction, temporary surfacing (steel plates, cold mix), and advance notice to maintain access at all times.
Surface Connection Detail	Straight asphalt joints and native subbase increase risk of water intrusion and premature failure.	Require Class II base under asphalt patches and use a T-cut joint detail for durable connections.
Pavement Conditions Near Galena	Existing pavement at Galena/Agate has significant patching and failures not addressed in current plans.	Extend cold mill and overlay north and south of Galena to cover failing areas.
Fence & Retaining Wall at Saddle Creek	Utility poles appear to act as retaining structure where chain link fence is called for relocation.	Revisit design and consider adding a retaining wall to stabilize grade differences.

Trail Surface Durability	Plans call for decomposed granite trail near Saddle Creek, which is heavily used by equestrians.	Specify stabilized DG with a binding agent for durability.
Utility Coordination	Ongoing water rehab project may place hydrants, air vacs, and bollards in conflict with new ramps.	Coordinate with overlapping projects and confirm utility locations prior to ramp construction.
Traffic Control at Galena/Agate	Plans only call for standard traffic control, but heavy school pedestrian and vehicle traffic make this a high-risk zone.	Require a site-specific, detailed TCP addressing school crossings and peak-hour conflicts.
Failing Curb & Gutter at School	Existing curb, gutter, and driveway fronting the school are deteriorated but not included in the scope.	Add ±300 LF of curb, gutter, and driveway reconstruction south of Galena.
Median Treatment	Plans call for median backfill with native material, which will be high-maintenance and unattractive.	Replace with colored concrete or enhanced finish (e.g., in school colors).

Schedule | The Agate Street project is anticipated to have a construction duration of approximately 180 working days, with CM/CI services spanning pre-construction through project closeout. Due to its proximity to Jurupa Middle School, the schedule must be carefully phased around the school calendar, bell schedules, and testing periods to minimize disruptions. Early activities will include utility coordination with SCE and the water rehabilitation contractor, followed by demolition, grading, and installation of new sidewalks, curb ramps, and crosswalk improvements. Work will be staged to maintain continuous access for residents and school traffic, with driveway and frontage improvements performed in halves to avoid full closures. The project schedule will also incorporate time for community notifications, traffic control submittal review, and inspection of overlapping utility work. Final phases will include pavement restoration, striping, and project punch-list closeout.



The Agate Street Complete Project represents a vital investment in the safety and accessibility of the Jurupa Middle School corridor. While the project presents unique constructability challenges, including coordination with the school district, utility conflicts, and the need for enhanced pavement design, each of these issues can be addressed through proactive planning and communication. By implementing the recommended solutions and adhering to a carefully phased schedule, Z&K will ensure that construction activities are delivered with minimal disruption to students, residents, and the broader community.

GRANITE HILL AREA SAFE ROUTES TO SCHOOL GAP CLOSURE – CIP #23110

Project Understanding | The Granite Hill project focuses on pedestrian improvements around Mission Bell Elementary School, addressing missing infrastructure in an area where children, parents, and community members regularly walk along busy streets. The project is designed to create a safe, reliable walking environment and to reduce pedestrian exposure to vehicular traffic.

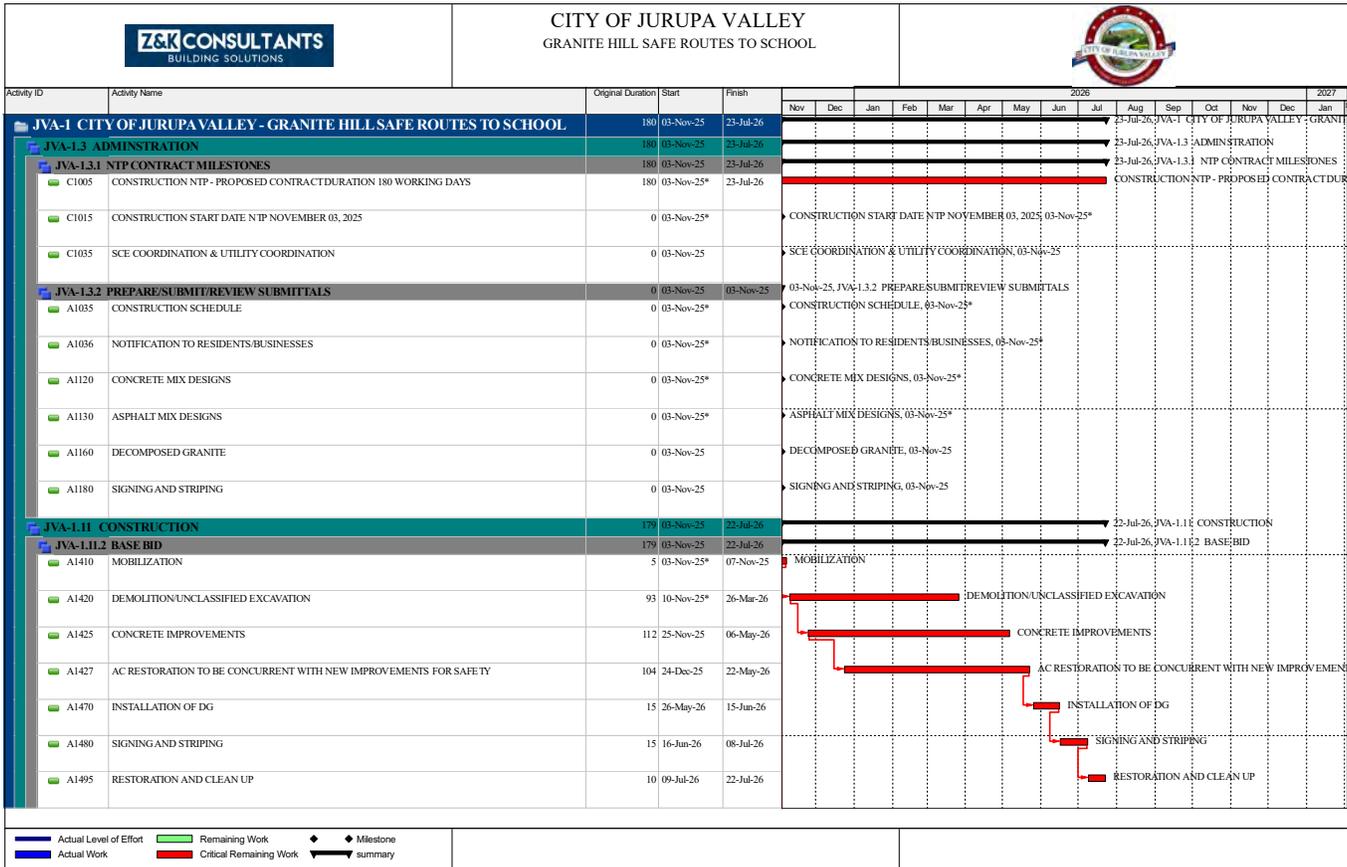
Scope of Work | The improvements include construction of 5.5-foot-wide sidewalks where none currently exist, reconstruction of curb ramps to meet ADA requirements, and installation of continental-style crosswalk striping to improve visibility at intersections. The project also incorporates actuated pedestrian crosswalk flashers, giving pedestrians a safer means of crossing heavily trafficked roadways. These enhancements are particularly important given the mixture of residential and commercial land uses in the area, which increases both traffic volumes and pedestrian demand.

Community Benefits | This project directly improves safety for Mission Bell Elementary students, who will gain a continuous and compliant pedestrian route to and from school. Families and residents will benefit from sidewalks that make daily walking trips safer and more convenient. The addition of flashing beacons and high-visibility striping will alert drivers to pedestrian activity, reducing vehicle speeds and creating a calmer traffic environment. For the City, these upgrades also reinforce community confidence in local infrastructure, supporting both quality of life and compliance with the goals of the ATP program.

Project Challenges & Recommendations | The Granite Hill project serves the Mission Bell Elementary School community, enhancing pedestrian safety and connectivity along heavily traveled corridors with both residential and commercial uses. The improvements include new sidewalks, curb ramps, and signalized crossing enhancements to reduce conflicts between vehicles and pedestrians. Unique to this project is the integration of a 10-foot equestrian trail, which introduces additional design and constructability considerations. Successful delivery will rely on early utility coordination, effective staging of trail and roadway work, and active engagement with residents to balance mobility, safety, and community expectations.

Challenge	Description	Recommendation
Utility Relocations	Multiple SCE power poles and leased telecom lines must be relocated; long lead times could cause delays.	Begin coordination with SCE and leaseholders before NTP to lock in relocation schedules.
Vegetation & Tree Removal	Large leaning trees overhang roadways and intertwine with overhead utilities.	Add bid items for tree removal and allow full closures during removals. Coordinate with utilities to avoid damage to lines.
Resident Fences & Mailboxes	ROW encroachments include fences, gates, dogs, and mailboxes that will be disrupted.	Provide temporary fencing and gates; add detail for acceptable temporary mailbox installation. Contractor to coordinate with residents.
Trash Pickup	Residents use large dumpsters rather than standard cans; construction will obstruct access on pickup days.	Coordinate with sanitation to ensure service continuity; adjust staging and provide temporary access where needed.
Existing Pavement Failures	Some AC pavement is failing but not included in the scope.	Add cold planing and overlay in identified areas to improve safety for pedestrians.
Brush & Clearing	Heavy brush removal is required between Campbell/Lindsay, but not included in plans.	Add clear-and-grub bid item for this stretch.
ADA Ramps Already New	Some ramps (e.g., at Lindsay & Ben Nevis, Campbell & Granite Hill) appear to be recently constructed.	Change callouts from “construct new” to “join existing” to reduce costs.
Equestrian Trail Conflicts	A 10’ horse trail overlaps project footprint; RRFB poles, ADA push-buttons, and signs could block the trail.	Add equestrian interface layouts, dual push-buttons (pedestrian & equestrian heights), and maintain clear 10’ width.
RRFB Power Supply	Solar RRFBs could be shaded, reducing effectiveness.	Conduct shadow studies at each crossing and adjust solar panel orientation and height before installation.

Schedule | Construction for the Granite Hill project is expected to last approximately 180 working days, with CM/CI oversight extending through pre-construction, field work, and closeout. The schedule is driven by the need for early utility relocations, as multiple SCE poles and telecom facilities must be moved prior to sidewalk and curb ramp construction. Once utility conflicts are resolved, work will progress in stages beginning with tree and brush removal, grading, and sidewalk installation. The construction window will also include accommodations for equestrian trail modifications, which require careful sequencing to ensure that trail continuity is preserved throughout the project. Resident access and business frontages will be maintained through phased improvements, while temporary mailboxes and fencing will be installed as needed. The latter half of the schedule will focus on crosswalk installations, RRFB foundations and wiring, pavement restoration, and inspection closeout.



The Granite Hill project is a key investment in the safety and mobility of students, families, and residents who rely on this corridor daily. Though challenges such as utility relocations, tree removals, resident interface, and equestrian trail coordination must be addressed, they can be managed through early utility planning, clear staging, and active community engagement. With these measures in place, the project will be delivered on schedule and with minimal disruption, resulting in safer pedestrian and equestrian facilities, improved access to Mission Bell Elementary, and lasting benefits for the surrounding community.

MIRA LOMA AREA SAFE ROUTES TO SCHOOL GAP CLOSURE – CIP #23108

Project Understanding | The Mira Loma project connects Mira Loma Middle School and Van Buren Elementary School, two campuses that serve a large student population within close proximity. Currently, gaps in pedestrian facilities and inconsistent crossing treatments limit safe access. This project aims to eliminate those barriers by building a continuous, ADA-compliant pedestrian network supported by modern traffic safety devices.

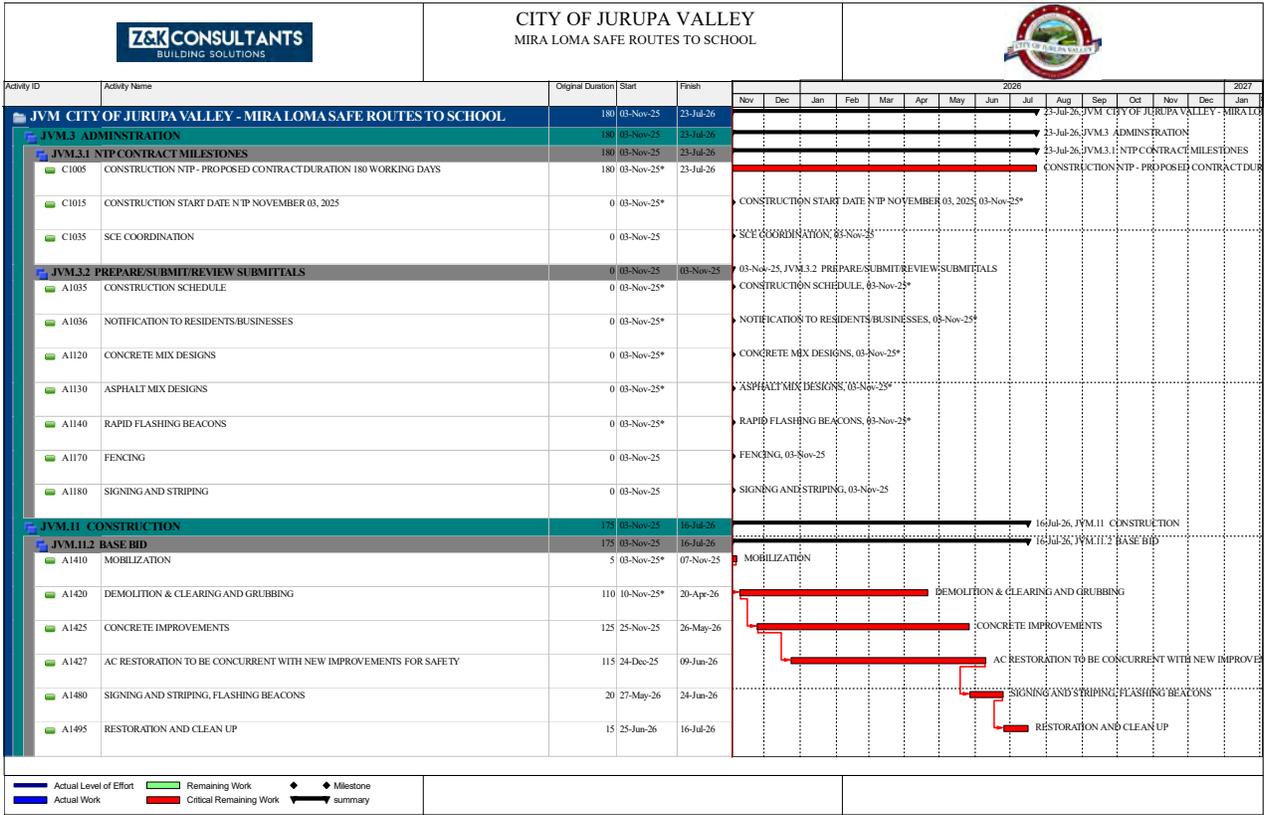
Scope of Work | Work will consist of constructing 5.5-foot-wide sidewalks across missing segments, installing new ADA curb ramps at intersections, and adding solar-powered flashing beacons and actuated pedestrian crosswalk flashers at key crossings. Crosswalks will be restriped with thermoplastic continental markings, improving durability and driver recognition. Together, these improvements create a cohesive pedestrian system that links neighborhoods to both schools.

Community Benefits | The improvements will transform the Mira Loma corridor into a safe, connected walking environment for hundreds of students who travel between the two schools each day. Parents will feel greater confidence in allowing their children to walk or bike to school, reducing vehicle congestion during pick-up and drop-off times. The new beacons and upgraded striping will improve driver awareness and reduce pedestrian collisions, while the sidewalks and ramps will ensure full accessibility for community members of all ages and abilities. Beyond the immediate safety enhancements, this project strengthens the City’s commitment to sustainable mobility, equity, and healthier lifestyles by encouraging walking as a primary mode of short-distance travel.

Project Challenges & Recommendations | The Mira Loma project connects Mira Loma Middle School and Van Buren Elementary School, filling in missing pedestrian facilities and upgrading crossings to create a safer, more consistent walking environment. Improvements include new sidewalks, ADA ramps, continental crosswalk striping, and flashing beacons. Because the project spans multiple neighborhoods and school zones, it will impact traffic circulation, driveway access, and community parking areas. Careful coordination with schools, residents, and City departments will be critical to ensuring smooth construction while achieving the project’s core goal: providing safe, accessible, and reliable routes to school for students and families.

Challenge	Description	Recommendation
ROW Conflicts	Many residents have landscaping, walls, or improvements within ROW.	Conduct early outreach to homeowners. Provide restoration commitments where feasible.
School Zone Traffic Control	Van Buren Elementary and Mira Loma Middle generate heavy daily pedestrian and bus traffic.	Require detailed, site-specific School Zone TCP that aligns with bell schedules, events, and testing dates.
Driveway Access	School and residential driveways must remain open during construction.	Pour in halves, use steel plates for temporary access, and provide notice before closures.
Parking Disruptions	Webb Street, Poinsetta Place, and Knowles Fields lots are heavily used for school and community events.	Provide alternate parking and coordinate schedules with Parks & Rec. Phase Knowles Fields lot work during low-use periods.
Utility Conflicts	Hydrants, meters, and shallow lines likely conflict with curb ramp locations.	Require utility potholing pre-bid. Maintain a conflict log and coordinate relocations.
Temporary Mailboxes	Plans lack detail for temporary mailboxes during construction.	Add note requiring contractor to provide standard temporary mailbox per City detail and coordinate with each resident.
V-Ditch Maintenance	Sheet 5 detail shows V-ditch with no bench; risk of sediment build-up.	Add an 18" bench at toe of slope to reduce maintenance.
Driveway Drainage	Some driveways could drain back toward properties if joins aren't checked.	Add contractor note requiring confirmation of positive drainage at all driveway joins.
School Driveway Construction	Driveways at Van Buren Elementary are used daily by staff and buses.	Stage construction, use temporary surfacing, and coordinate with school officials to avoid disruptions.
Knowles Field Access	Ramps into Knowles Fields parking lots are busy during events.	Require phased construction, use steel plates daily, and provide signage during events.

Schedule | The Mira Loma project will span approximately 180 working days, with CM/CI services covering all phases from pre-construction to closeout. Work will be phased to avoid conflicts with school pick-up/drop-off and to maintain access to driveways and parking lots. Early activities include utility potholing, demolition, and sidewalk grading, followed by ADA ramp construction, continental striping, and installation of solar flashing beacons. Driveway and parking lot work will be staged in halves to maintain access, while parking impacts at Webb Street and Knowles Fields will be coordinated with Parks & Rec. The project will conclude with punch-list items, closeout documentation, and delivery of as-builts to the City.



A. WORK PLAN

The following work plan outlines our phased approach to delivering the Projects. It is designed to ensure efficiency, quality, and compliance with project specifications while minimizing impacts to the surrounding community. Work will be executed in four primary phases, with specific activities and deliverables in each.

Phase 1: Pre-Construction Planning | We will establish the foundation for a successful project through coordination, technical review, and risk identification. Key activities include:

- **Kickoff Meeting:** Engage with City staff, utilities, and stakeholders (including Jurupa Unified School District) to align on goals, schedule, and communication protocols.
- **Review of Plans and Specifications:** Conduct constructability reviews to identify discrepancies and ensure alignment between design and field conditions.
- **Site Assessments:** Evaluate project locations to confirm field readiness and flag areas needing special coordination, such as school zones, high-traffic intersections, and equestrian trail interfaces.
- **Traffic Control Planning:** Develop and submit detailed traffic management plans tailored to school bell schedules and residential access needs.
- **Permitting and Utility Coordination:** Schedule utility adjustments and obtain all necessary permits and regulatory clearances in advance of mobilization.

Phase 2: Mobilization | This phase includes field setup and early-stage preparations to safely launch construction. Key activities include:

- **Staging and Logistics:** Establish material and equipment staging areas with minimal site disturbance.
- **Public Notifications:** Inform residents, businesses, schools, and stakeholders about the construction timeline, detours, and contact information for inquiries.
- **Safety Preparations:** Install temporary traffic control devices, signage, barriers, and deploy flagging operations as needed, particularly in school zones and near pedestrian crossings

Phase 3: Construction Management & Inspection | Z&K will manage and inspect all project activities to ensure compliance with plans, specifications, safety standards, and ATP funding requirements. The construction duration for each project is anticipated to be approximately 180 working days. Key activities include:

- **Site Preparation:** Perform demolition, grubbing, clearing, and grading of project areas. Confirm drainage patterns to ensure proper surface water flow.
- **Sidewalk and ADA Ramp Construction:** Build new 5.5-foot-wide sidewalks, reconstruct curb ramps, and ensure all improvements meet ADA standards. Verify slopes, cross-slopes, and detectible warning surfaces for compliance.
- **Crosswalk and Striping Improvements:** Install continental crosswalk striping, thermoplastic markings, and lane re-striping per CA MUTCD standards.
- **Pedestrian Safety Enhancements:** Oversee installation of actuated pedestrian crosswalk flashers, solar RRFBs, and associated electrical foundations, ensuring conformance with Caltrans Standard Plans and specifications.
- **Equestrian Trail Coordination (Granite Hill only):** Ensure trail continuity and safe transitions at crossings, maintaining a 10-foot clear width and dual push-button systems where required.
- **Utility Adjustments:** Adjust manholes, valve covers, and other infrastructure to final grade. Confirm relocation of power poles, hydrants, and meters as necessary.
- **Inspection and Quality Control:** Conduct daily inspections, enforce QA/QC procedures, and maintain documentation to support ATP and LAPM compliance.

Phase 4: Close-Out | Final activities focus on completing all work to City standards and delivering full project documentation. Key activities include:

- **Punch List Completion:** Log and resolve any outstanding issues prior to final walkthrough.
- **Final Inspections:** Conduct joint inspections with City representatives and school district staff (where applicable) to confirm satisfactory completion.
- **Documentation and Handover:** Submit as-builts, test reports, and all required close-out materials. Provide a final summary report including lessons learned and maintenance recommendations. Documentation will meet Caltrans LAPM and ATP funding program standards.

Reporting and Communication | Clear, proactive communication is vital to project success. Z&K will maintain regular reporting and coordination with the City, school district, and residents throughout all phases:

- **Daily Progress Reports:** Summaries of daily activities, weather, manpower, equipment, and issues.
- **Weekly Progress Meetings:** Coordination on milestones, status updates, and resolution of outstanding matters.
- **Monthly Summary Reports:** High-level updates on progress, compliance, costs, and upcoming milestones.

MANAGEMENT PLAN

Z&K Consultants, Inc. has successfully delivered construction management services using the CM Agency model on numerous public works projects. Through this experience, we have developed refined management procedures that promote collaboration, improve quality, and maximize value. Our consistent performance with cities, counties, and public agencies demonstrates our ability to control costs, maintain quality, and meet critical project deadlines.

Management Approach | Z&K Consultants, Inc. provides proven professional construction management techniques to ensure the safe construction of a quality project completed on time and within budget. Z&K accomplished this by establishing the systems, policies, and procedures necessary to ensure adequate project controls are in place. Our Construction Manager ensures all team members—including the Owner, Design Engineer, Contractor, and subconsultants—understand their roles and responsibilities, fostering a coordinated project delivery. We emphasize informed decision-making and proactive coordination among stakeholders to maintain momentum and ensure successful outcomes.

Time Management | Effective time management relies on accurate scheduling to track critical timelines and resource allocation. Z&K will review the Contractor's baseline schedule to confirm its accuracy and feasibility, ensuring activity durations and logic ties are reasonable. We will also monitor for float suppression to protect schedule flexibility. Throughout the project, Z&K will document daily progress and compare the Contractor's three-week look-ahead schedule with the baseline to identify potential delays early. This proactive approach helps maintain project momentum and ensures the Contractor effectively manages the schedule.

Information Management | Efficient information flow is vital for project success. Z&K will manage and distribute project information, including contracts, meeting minutes, drawings, RFIs, pay requests, and inspection reports. Our structured communication framework begins with a comprehensive kick-off meeting to establish roles and communication protocols. Weekly construction meetings will ensure ongoing issues are addressed, with topics such as safety, progress updates, RFIs, and schedule reviews discussed. Unresolved issues will be tracked until resolved, ensuring clear communication and accountability throughout the project. All records will be maintained in a shared document management system to ensure transparency and audit-readiness. Submittals, RFIs, and pay applications will be logged, reviewed, and tracked using a centralized tracking log updated weekly.



Funding Management | Z&K will ensure that the City has all necessary information to comply with funding requirements. Our team is experienced in complying with funding reporting and filing requirements. We pay close attention to these requirements and deadlines so that project funding remains unaffected and so that file audits are conducted quickly and efficiently. Proper Project documentation is key in any audits.

Cost Management | Z&K will take the lead to ensure a cost management system is properly implemented and maintained. Z&K's cost management role will be in two parts. The first is to track the value of the completed work to ensure accurate and detailed monthly progress billing by the contractor. Secondly, Z&K will proactively manage the change order process. The monthly progress billing may be tied to the construction schedule. A cost loaded critical path method (CPM) schedule is a valuable management tool. Each month, the Construction Inspector will review and approve the CPM.

Codes & Procedures Management | Z&K has a strong knowledge of the City, County, State, and Federal codes and procedures that are required to deliver a successful project. Z&K will ensure that all codes and procedures are properly followed for the City's Project. Some of the requirements are as follows:

- Project Construction Documents
- City Standards and Design Manuals
- Caltrans Construction Manual
- American Water Works Association (AWWA)
- American Public Works Association (APWA)
- Best Industry Practices
- Manual of Uniform Traffic Control Devices (MUTCD)
- Work Area Traffic Control Handbook (WATCH) Manual
- Construction Traffic Control and Safety
- Shoring, Trenching, and Excavation
- Safety
- WPCP Compliance
- California Building Code
- California Plumbing Code
- California Mechanical Code
- California Electrical Code
- California Building Energy Efficiency Standards
- Title 24, Part 2, 2.5, 3, 4, 5, 6, 11
- California Fire Code
- California Residential Code
- California Green Building Code
- California Disabled Regulations
- City Codes & Ordinances
- City Grading Code & Manual
- Caltrans Standards, Specifications, and Procedures
- Caltrans Safety Manual
- OSHA Construction Safety Orders
- 10/30-hr OSHA Training Certification
- Local Assistance Procedures Manual (LAPM)
- State and Federal Building Codes (Site Accessibility)
- County Procedures and Guidelines
- Project Safety Plan (PSP)
- Site Health and Safety Plan
- Activity Hazard Analysis (AHA)

B. WORK REPORTING MECHANISMS

Z&K Consultants, Inc. employs a comprehensive, transparent, and responsive work reporting structure to ensure seamless interaction with the City of Jurupa Valley. Our robust framework is designed to deliver detailed, actionable insights into project performance while addressing potential challenges efficiently. By prioritizing clear communication, detailed documentation, and proactive problem resolution, we ensure that the Projects meet and exceed the City's expectations.

i. Interaction Between Z&K Consultants and the City

- **Progress Meetings for Alignment and Transparency:** Regular progress meetings will be held weekly with City representatives and project stakeholders to review all aspects of the project. These meetings will provide updates on milestones, budget adherence, and schedule performance. Topics will include progress toward project deliverables, issues requiring resolution, and upcoming work activities. In addition to verbal updates, Z&K will provide visual aids such as photographs, updated schedules, and financial tracking reports to facilitate informed decision-making. Meeting agendas and minutes will be distributed both in advance and after each meeting to ensure all parties are aligned on action items, deadlines, and responsibilities.
- **Detailed Daily Reporting for Real-Time Tracking:** To maintain real-time tracking of field activities, Z&K's Construction Inspectors will submit daily reports documenting all aspects of the day's work. Each report will provide a summary of completed tasks, resource allocation details, and workforce and equipment usage. Observations on weather, safety, and traffic conditions, as well as any impacts on operations, will also be included. Reports will feature compliance logs and annotated photographs capturing site conditions, completed activities, and any areas requiring immediate attention. These detailed daily reports will ensure transparency and facilitate rapid response to potential challenges.
- **Centralized Communication for Seamless Coordination:** A dedicated Project Manager will serve as the primary liaison between Z&K and the City, ensuring consistent and efficient communication. Real-time interaction will be supported through email updates, phone calls, video meetings, and site visits. Z&K will also establish a secure shared document control system for storing reports, schedules, and project documentation. This centralized communication system will minimize delays, ensure responsiveness, and enhance collaboration among all stakeholders.
- **Proactive Problem Resolution Protocols:** Proactive issue resolution is a cornerstone of Z&K's project management approach. We implement structured protocols to address and resolve issues swiftly, with minimal disruption to project progress. Issues identified by field staff will be documented with photographs and summaries for review by stakeholders. Potential solutions will be evaluated by Z&K staff in consultation with the City, and corrective actions will be promptly implemented upon approval. All resolutions will be logged to create a clear record of actions taken and enable continuous improvement for future activities.
- **Advanced Reporting Technology for Streamlined Management:** Z&K utilizes advanced project management and reporting technologies to further enhance communication and transparency. Tools such as construction management software and mobile inspection apps will enable the team to capture field data, upload reports in real time, and provide immediate access to documentation for all stakeholders. This technological integration reduces administrative lag, streamlines workflow, and ensures that accurate, up-to-date information is readily available.
- **Enhanced Public Engagement and Notification Systems:** Given the nature of the project and its impact on local residents and businesses, Z&K will employ enhanced public engagement protocols. Notifications will be distributed at least 14 days before construction begins, with follow-up reminders issued two days prior to activities directly impacting residents. All communication materials will be bilingual and tailored to address community concerns. Z&K will maintain a Resident Communication Log, updated daily, to document interactions, ensure follow-through on inquiries, and provide a transparent record of community engagement efforts.
- **Rigorous Quality Assurance and Inspection Integration:** To ensure the highest standards of quality, Z&K integrates rigorous quality assurance checks at every stage of the project. Inspection findings and quality control results are incorporated into daily and weekly reports, allowing for real-time adjustments and ensuring compliance with project specifications. The Project Manager will oversee all completed work, verifying that it meets or exceeds the City's expectations.
- **Collaboration and Stakeholder Engagement:** Z&K also places a strong emphasis on collaboration and stakeholder engagement as fundamental elements of successful project delivery. Consistent communication, thorough reporting, and a problem-solving mindset ensure that all stakeholders—including City representatives, residents, businesses, and utilities—remain informed and engaged throughout the project lifecycle. This approach fosters trust, transparency, and a shared commitment to delivering an exceptional final product.

Z&K's work reporting mechanisms are tailored to ensure the success of the Projects. By employing detailed reporting, clear communication, and proactive problem resolution protocols, we are confident in our ability to maintain transparency, meet deadlines, and deliver a high-quality project. Our approach ensures that all project objectives are met efficiently while exceeding expectations for collaboration, quality, and long-term value to the community.

ii. Quality Assurance/Quality Control Process

Quality control is a cornerstone of Z&K Consultants, Inc.'s approach to project delivery, ensuring that every phase of work meets or exceeds established standards and aligns with the City of Jurupa Valley's expectations and funding requirements. By implementing rigorous quality assurance protocols, we aim to deliver consistent, high-quality results across all project activities, minimizing risks and maximizing long-term value. Our quality control measures are embedded in every aspect of the project lifecycle, from initial planning and pre-construction activities through construction, inspection, and final close-out documentation.

Z&K's quality control approach combines comprehensive inspections, real-time monitoring, and detailed documentation to maintain transparency, accountability, and adherence to project specifications. Regular inspections and testing procedures enable us to detect and address issues early, preventing costly rework and maintaining project momentum. Additionally, our quality control framework incorporates industry best practices and regulatory guidelines, ensuring that our processes align with federal, state, and local standards, including ADA compliance and applicable funding requirements. This proactive approach not only safeguards the integrity of the project but also fosters strong communication among stakeholders, ensuring a collaborative environment focused on achieving excellence.

Quality Control Protocols

- **Comprehensive Inspection Protocols:** Construction Inspectors will conduct daily inspections and quality checks, verifying that all materials, workmanship, and construction activities meet project specifications, regulatory standards, and ADA compliance requirements. Detailed daily reports, photographs, and compliance logs will document each inspection, creating a transparent and traceable record of quality checks.
- **Standardized Testing Procedures:** Material Testing Technicians will perform on-site and laboratory testing for critical construction materials such as asphalt and concrete to ensure durability and compliance with specifications. Any materials failing to meet project standards will be flagged for corrective action, with results communicated promptly to the project team.
- **Quality Review Meetings:** Mid-phase and final quality review meetings will be held with the project team and City representatives to assess milestones, discuss any observed issues, and develop action plans to address deficiencies. This approach ensures that quality standards are maintained consistently and that issues are resolved before they escalate.
- **Documented Quality Assurance (QA) Program:** Z&K will implement a formal QA program including checklists, benchmarks, and standard procedures for identifying and addressing quality concerns. The QA program will be reviewed with City representatives to align expectations and maintain uniform standards throughout the project.

Budget Control Measures

- **Detailed Budget Tracking:** A real-time budget tracking system will monitor all expenditures, including labor, materials, and equipment costs, using advanced project management software. Weekly budget reviews will identify variances, triggering immediate corrective actions to ensure cost control.
- **Regular Financial Reporting:** Comprehensive financial updates will be provided to City officials, summarizing current expenditures, forecasted costs, and potential budget risks. These reports will enable informed decision-making and proactive budget management.
- **Cost-Control Measures:** Measures such as resource allocation reviews, material cost assessments, and expense audits will ensure efficient use of project resources. Contingency budgets will be maintained for each phase to address unforeseen costs without exceeding the overall budget.

Schedule Control Measures

- **Comprehensive Project Scheduling:** A detailed project schedule will be developed using software such as Microsoft Project or Primavera, outlining clear milestones and deadlines for each phase of work. The schedule will be regularly updated to reflect actual progress and address any changes promptly.
- **Weekly Progress Meetings:** Weekly meetings with the project team and City representatives will provide updates on schedule adherence, identify potential delays, and implement corrective measures as needed. These meetings will ensure that all stakeholders remain aligned on timelines and priorities.
- **Milestone Tracking and Reporting:** Progress toward project milestones will be tracked and reported by the Project Manager, highlighting tasks at risk of delay and allowing for proactive adjustments to maintain the overall timeline.
- **Risk Management and Contingency Planning:** A risk assessment will be conducted at the project's outset to identify potential schedule challenges, such as weather delays or resource shortages. Contingency plans will be integrated into the schedule to allow for flexibility and minimize impacts on the project's overall progress.

Z&K Consultants is committed to delivering the Projects with the highest standards of quality, efficiency, and accountability. Our proactive quality control, budget management, and schedule adherence measures are designed to ensure a successful project that exceeds expectations and provides lasting value to the City of Jurupa Valley and its residents.

QA/QC Plan | Described below are the activities involved in delivering the tasks in the general order they will occur. The tasks identified in the scope of work require varying staff commitments. The staffing plan is presented with the ability to reallocate manhours as needed to fit the Project needs.

Pre-Bid Phase		
Activity	Description	Deliverable
Utility Companies	Meet with all utility companies responsible for relocation.	Meeting Documentation
Photos & Videos	Take pre-construction photos and videotape conditions.	Photos & video
Project Schedule	Evaluate proposed schedule for construction duration and cost.	Construction Schedule
Kick-off Meeting	Arrange a pre-construction meeting with agencies, contractor, and utility companies and address all concerns.	Meeting agenda and minutes
City/Caltrans Standards	Review and assist staging plans for compliance with the law and Caltrans guidelines.	Review comments & assist
Construction Phase		
Weekly Progress Meeting	Conduct weekly meetings to discuss schedule, change orders, new issues, submittal status, RFI's & safety.	Meeting agenda and minutes
Deficiency Log	Maintain a log of non-compliant work items.	Deficiency Log
Process Submittals	Review and track all submittals for completeness & constructability.	Submittal Approval Log
Track Quantities	Track quantities of completed/force account work for payment.	List of Quantities
RFIs	Answer the Contractor's RFI, ensure that the designer explains design RFI.	RFI Logs
CCOs	Review CCO's and recommend needed CCO's. Track cash flow for CCO's.	CCO Tracking
Claims Administration	Perform claims administration, coordination and monitoring claims, response preparation, logging claims, and tracking claims status.	Potential claims and financial impact
WSWD	Issue a Weekly Statement of Working Days (WSWD) throughout project.	WSWD
Environmental Compliance	Review and enforce requirements in permits issued by regulatory and agencies.	Reports & inspection
Labor Compliance	Monitor for compliance with the applicable labor laws and contract requirements, such as prevailing wage requirements.	Verify Certified Payrolls and Interviews
Progress Payments	Review contractor's payment requests, verify completed quantities	Certified Pay Request
Project Documentation	Maintain a project Uniform Filing System per Caltrans LAPM /Construction Manual "Project Documentation".	Electronic files, project files/logs
Project Schedule	Review contractor's baseline, monthly, and "look-ahead" submittals. Notify all parties of deviations from the schedule.	Project Schedules, Correspondence
Permits/Easement Utility relocations	Continuation of pre-construction activities. Assist in coordination and scheduling of utility work.	Permits easements, relocated utilities
SWPPP & Safety	Assist and review, approve and monitor of the Contractor's SWPPP. Review, monitor, document and enforce contractor safety procedures for compliance with laws and regulations.	SWPPP Review, conduct regular safety/tailgate meetings
Quality Assurance / Inspection	Inspect work to ensure compliance with contract documents. Reject unacceptable work using Deficiency Log.	Daily Reports. Deficiency Log
Progress Photos	Continue taking pictures to document the contractor's progress.	Captured Photos
Public Outreach	Respond to citizens and business owner's concerns.	Minimize complaints
Daily Reports	Document contractor's daily operations and provides daily diaries.	Daily Reports
Traffic Control, Closure Coordination	Review contractor's traffic control and lane closure request, obtains CT closure approval, establish an agreement/contract with CHP's.	Conduct regular safety/ tailgate meetings
Post Construction Phase		
Final Inspection	Conduct a final inspection/walk-through including maintenance and service personnel. Issue preliminary and final punch list. Coordinate with City.	Punch lists and Notice of Completion
"As-Built" Drawings	Review Contractor's redline drawings, submit to the designer.	As-built redline drawings
Dispute Resolution	As requested, aids in resolving any outstanding disputes.	Negotiation/ arbitration
Project Files	Deliver all project files and complete Final Report.	Project files
Final Documents	Process the contractor's final payment request, issue a Certificate of Completion, obtain applicable permits and a Project Final Report.	Final Pay Request, Certification of Completion

C. SERVICES PROVIDED BY THE PROPOSER

Z&K Consultants, Inc. is fully prepared to provide a comprehensive suite of services for the Projects using our skilled in-house staff and a single trusted sub-consultant for material testing. Below is a detailed breakdown of the services to be provided and the resources allocated to ensure project success:

Services Provided by In-House Staff

- **Project Management:** Z&K's experienced Project Manager will oversee all aspects of the project, including scheduling, budgeting, contractor coordination, and communication with City representatives. Acting as the primary point of contact, the Project Manager will ensure timely resolution of any issues and maintain alignment with project goals.
- **Construction Management:** Our in-house team will provide detailed oversight of contractor activities, ensuring adherence to plans, specifications, and safety standards. This includes reviewing submittals, RFIs, and schedules, and ensuring all project milestones are met on time and within budget.
- **Construction Inspection:** Z&K's dedicated Inspectors will perform daily on-site inspections to verify compliance with project specifications, regulatory standards, and safety protocols. Detailed daily reports will document site activities, including workforce levels, material deliveries, and equipment usage, to maintain a transparent record of progress.
- **Quality Assurance and Quality Control (QA/QC):** Z&K's in-house QA/QC team will ensure all construction activities, materials, and workmanship meet project specifications and regulatory requirements. Comprehensive inspections will focus on ADA compliance, pavement specifications, and SWPPP implementation.
- **Traffic Control Review |** Our team will review and approve traffic control plans, ensuring safety for both the public and construction workers, while minimizing disruptions during construction.
- **Public Communication:** Z&K staff will handle all public outreach efforts, including distributing notifications to residents, schools, and businesses. We will ensure that stakeholders are informed about construction schedules and potential impacts. Special attention will be given to coordinating with schools and businesses to minimize disruptions to daily operations.
- **Labor Compliance Monitoring:** Our team will review certified payrolls and verify prevailing wage compliance to ensure all contractors meet local, state, and federal labor requirements.

Services Provided by Sub-Consultant | For specialized material testing services, Z&K will partner with Converse Consultants, a trusted, certified sub-consultant laboratory. This sub-consultant will perform:

- **Material Testing:** Compaction testing for subgrade and asphalt layers. Verification of asphalt mix designs to meet project specifications. Concrete strength testing to ensure compliance with structural requirements.
- **Reporting and Compliance:** Detailed test results will be provided to verify material quality and adherence to specifications, ensuring the project's long-term durability and safety.

Resource Allocation

- **In-House Team:** Z&K's in-house team will manage all construction management, inspection, quality control, traffic control, and public communication tasks.
- **Sub-Consultant Coordination:** Material testing services will be seamlessly integrated into the project workflow through close coordination between Z&K's team and the sub-consultant.

SCOPE OF WORK | We will execute the following scope of services across three phases:

Pre-Construction Phase | Z&K will lead all pre-construction efforts, including coordination, document review, schedule analysis, and kickoff activities. Key services include:

- Conduct pre-construction meeting with the City, Contractor, and stakeholders.
- Review project plans, specifications, and baseline schedule.
- Respond to RFIs and coordinate with the design engineer.
- Review and comment on submittals and staging plans.
- Assist in utility coordination and permitting.
- Establish and organize the project filing system.
- Conduct site assessments and evaluate traffic control plans.
- Initiate public communications and outreach strategy.

Construction Phase | During construction, Z&K will provide full-time field oversight, documentation, inspection, and public coordination. Key services include:

- Daily on-site inspection to verify compliance with plans, specs, and safety standards.
- Maintain Inspector's Daily Reports and Weekly Statements of Working Days (WSWD).
- Track labor, equipment, and materials on site.
- Monitor contract time, schedule adherence, and time extension justifications.
- Administer change orders and review contractor payment requests.
- Manage and process RFIs, submittals, and progress documentation.
- Conduct regular construction meetings and prepare agendas/minutes.
- Provide public communications, address inquiries, and maintain a public contact log.
- Perform random spot-check labor interviews and certified payroll verification.

- Ensure contractor maintains as-built drawings throughout the project.
- Enforce SWPPP/NPDES compliance and coordinate with City on environmental reporting.
- Coordinate traffic control review and school/business access throughout construction.
- Coordinate with utilities and City departments to minimize impacts.

Construction Close-Out Phase | Z&K will oversee project close-out procedures, as-built confirmation, and final documentation delivery. Key services include:

- Conduct final walk-through(s) and prepare punch lists.
- Verify completion of punch list items and document final project acceptance.
- Review and process contractor's final pay request.
- Coordinate final submission of certified as-builts and all close-out documentation.
- Prepare final project report including summary of issues, resolutions, change orders, and lessons learned.

Additional Services Included

- Full geotechnical and materials testing and inspection (e.g., asphalt compaction, concrete strength).
- Labor compliance monitoring (one spot-check report per week minimum).
- Public engagement, complaint response, and real-time communication with City.
- File management and documentation compliant with LAPM standards.
- Budget tracking and cash flow forecasting tied to contractor billing and CCOs.

Z&K will provide a dedicated, experienced project team fully capable of managing all technical, administrative, and public-facing aspects of the project with minimal support required from City staff. Our scope reflects a proactive, hands-on approach that ensures regulatory compliance, cost control, schedule management, and stakeholder satisfaction throughout the project lifecycle.

D. TECHNICAL CAPABILITIES OF THE PROPOSER

Z&K Consultants, Inc. possesses extensive technical capabilities to deliver the Projects with precision and efficiency. Our multidisciplinary team, coupled with advanced tools and methodologies, ensures a seamless execution of all project phases. Below is an overview of our technical strengths:

Advanced Project Management Tools

- **Scheduling Software:** Z&K utilizes industry-standard tools such as Microsoft Project and Primavera to create, monitor, and adjust project schedules in real-time, ensuring adherence to critical timelines.
- **Budget Tracking:** Our team employs specialized project management software for detailed cost tracking and forecasting, enabling accurate budget control throughout the project lifecycle.
- **Document Management Systems:** Z&K uses digital platforms for logging and tracking submittals, RFIs, and other critical project documents, ensuring efficient communication and timely responses.

Construction Management Expertise

- **Regulatory Knowledge:** Our team is well-versed in local, state, and federal construction standards, including ADA compliance, Caltrans specifications, and SWPPP requirements.
- **Pavement Rehabilitation:** Z&K has deep expertise in cold milling, asphalt overlay, slurry sealing, and dig-out repairs, ensuring pavement durability and smoothness.
- **Utility Coordination:** We have extensive experience in coordinating utility adjustments, including storm drain and sewer systems, minimizing disruptions and ensuring alignment with project schedules.

Inspection and Quality Control

- **On-Site Inspection:** Our Construction Inspectors use advanced tools such as laser levels and GPS equipment for precise measurements and verification of project specifications.
- **Material Verification:** Z&K's team performs rigorous on-site inspections to verify the quality of asphalt, concrete,

and other materials, ensuring compliance with project requirements.

- **Reporting:** Detailed daily inspection reports, supported by high-resolution photographs, provide transparency and traceability throughout construction.

Public Communication and Stakeholder Coordination

- **Community Engagement:** Z&K has proven strategies for maintaining clear communication with residents, schools, businesses, and public agencies to minimize disruptions.
- **Bilingual Outreach:** Our team is equipped to deliver notifications and updates in both English and Spanish, ensuring inclusivity and effective stakeholder engagement.

Specialized Expertise

- **Traffic Control Management:** Our team is proficient in the design and review of temporary traffic control plans, ensuring safety and minimizing delays during construction activities.
- **Stormwater Management:** Z&K is experienced in implementing SWPPP measures, including erosion control and stormwater pollution prevention strategies.
- **Material Testing Coordination:** Through our certified sub-consultant, we ensure all materials meet stringent quality standards, supporting the structural integrity and longevity of the project.

Proven Technology Integration

- **Surveying and Mapping:** Our team uses advanced surveying equipment for accurate alignment and grading, ensuring the project adheres to design specifications.
- **Real-Time Communication Tools:** Z&K leverages mobile technology to provide instant updates to the City, enhancing coordination and responsiveness.



APPENDIX A. RESUMES

Anthony Flores, BSCE

Senior Construction Manager



EDUCATION

- » Bachelor of Science in Civil Engineering – California State University, Long Beach

TRAINING & REGISTRATION

- » Engineer-In-Training (EIT), State of California, #170698
- » Caltrans Temporary Pedestrian Facilities Training
- » 30-Hr. Cal OSHA
- » Defensive Driving Training

Anthony is an experienced Senior Construction Manager with a strong track record delivering roadway and pedestrian safety improvements for municipal clients. He has extensive knowledge of pavement rehabilitation, asphalt overlays, ADA curb ramps, crosswalk upgrades, and utility adjustments, with recent oversight of the Mission Boulevard Phase 3 Improvements (CIP 21110) and the Market Street Improvements (Project No. 19108) in Jurupa Valley. He has also managed ATP- and locally funded projects across Southern California in full compliance with Caltrans LAPM and City standards.

Anthony's expertise includes sidewalk reconstruction, signing and striping, traffic control, and pedestrian safety enhancements such as flashing beacons and ADA accessibility improvements. He provides full-service construction management, including inspection oversight, contract administration, SWPPP/NPDES monitoring, and labor compliance spot checks. Proficient in RFIs, submittals, progress payments, and change order evaluation, he ensures timely resolution and accurate documentation. With a hands-on approach, Anthony prioritizes safety and public coordination, actively engaging residents, schools, and businesses to minimize disruptions and deliver high-quality outcomes. **Anthony was the Senior Construction Manager on the following projects:**

PROJECT EXPERIENCE

CITY OF JURUPA VALLEY, MARKET STREET PAVEMENT REHABILITATION PROJECT (CIP 19108) | The project scope included cold milling, full-depth asphalt base repairs, asphalt concrete overlay, ADA curb ramp upgrades, sidewalk and cross-gutter reconstruction, and utility adjustments. Additional improvements included traffic

signal detector loops, restriping, and new pavement markings, requiring detailed traffic control plans to minimize impacts in a high-traffic corridor. This project mirrors the City's ATP projects through its focus on ADA compliance, pedestrian access, and safety in an active community corridor.

CITY OF JURUPA VALLEY, MISSION BOULEVARD PHASE 3 IMPROVEMENTS (CIP 21110) | The project scope includes cold milling, full-depth pavement reconstruction, asphalt overlay, ADA-compliant curb ramps, sidewalk and cross-gutter reconstruction, driveway approaches, curb and gutter, and utility adjustments. Additional features include signing and striping, traffic loop detectors, and implementation of detailed traffic control plans to minimize impacts in this heavily traveled corridor. The project requires Caltrans LAPM documentation, SWPPP/NPDES compliance, and prevailing wage monitoring.

CITY OF SAN BERNARDINO, ATP CYCLE 2 SIDEWALK GAP CLOSURE SAFE ROUTES TO SCHOOL (PROJECT NO. 13288) | The project scope included the construction of new curb, curb and gutter, sidewalks, driveways and driveway approaches, ADA-compliant curb ramps, retaining curbs, cross gutters, asphalt concrete pavement, and signing and striping. Additional features included a 3-foot-high retaining wall, parkway culverts, tree removals, and installation of a fiberoptic network and facilities adjacent to curb and gutter improvements.

CITY OF CHINO, PAVEMENT REHABILITATION AND ADA IMPROVEMENTS (ST241 & ST173) | The project scope included cold milling of existing pavement, asphalt concrete overlays, full-depth pavement reconstruction, and crack sealing to extend the service life of City streets. Concrete improvements included the removal and replacement of deteriorated sidewalks, curb and gutter repairs, ADA-compliant curb ramp upgrades, and reconstruction of driveway approaches and cross gutters. The project also incorporated new striping, pavement markings, and traffic control measures to enhance safety for both vehicles and pedestrians.

CITY OF LAKE FOREST, RANCHO PARKWAY, JERONIMO ROAD, AND LOS ALISOS BOULEVARD STREET IMPROVEMENTS (LFTM PROJECTS) | The project scope included cold milling and asphalt concrete overlays, localized full-depth pavement reconstruction, and slurry seal applications. Concrete improvements involved the removal and replacement of sidewalks, curb and gutter, ADA-compliant curb ramps, and driveway approaches. Additional features included traffic signal modifications, signing and striping, SWPPP/erosion control measures, and utility adjustments.

CITY OF SAN MARINO, STREET REHABILITATION PROJECT | The scope of work included cold milling and asphalt overlays, full-depth pavement reconstruction, and localized pavement repairs. Concrete improvements involved the removal and replacement of sidewalks, curb and gutter, ADA-compliant curb ramps, driveway approaches, and cross gutters, enhancing accessibility throughout residential and school-adjacent areas.

Eddie Davalos

Senior Construction Inspector (Agate Street Project)



LICENSES & REGISTRATION

- » Citrus College, Covina, CA, Public Works/Earth Work
- » OSHA 30 Hour Construction Safety & Health
- » Defensive Driving Training
- » Caltrans Roadway Safety Training
- » Bridge Inspector Training
- » Metro Rail Safety Training

Eddie brings over 25 years of experience in public works inspection, construction oversight, and quality assurance for capital improvement projects. He has successfully supported more than 35 roadway and pedestrian safety improvement projects, including Jurupa Valley's Mission Boulevard Phase 3 Improvements (CIP 21110) and Market Street Improvements (Project No. 19108). His expertise covers asphalt paving and overlays, ADA curb ramps, sidewalks, medians, bike facilities, and pedestrian crosswalk enhancements.

Eddie maintains a strong field presence to ensure public access and safety during construction, particularly in school and residential areas. He has extensive knowledge of SWPPP compliance, BMP monitoring, and utility coordination, including manhole and utility adjustments. Well-versed in Caltrans standards and California Labor Code provisions, Eddie regularly conducts labor compliance spot checks and monitors prevailing wage and DBE requirements. Known for his proactive communication with contractors, City staff, and residents, Eddie consistently delivers safe, high-quality, and community-sensitive project outcomes. ***Eddie was the Senior Construction Inspector on the following projects:***

PROJECT EXPERIENCE

CITY OF JURUPA VALLEY, MARKET STREET PAVEMENT REHABILITATION PROJECT (CIP 19108) | The project scope included cold milling, full-depth asphalt base repairs, asphalt concrete overlay, ADA curb ramp upgrades, sidewalk and cross-gutter reconstruction, and utility adjustments. Additional improvements included traffic signal detector loops, restriping, and new pavement markings,

requiring detailed traffic control plans to minimize impacts in a high-traffic corridor. This project mirrors the City's ATP projects through its focus on ADA compliance, pedestrian access, and safety in an active community corridor.

CITY OF JURUPA VALLEY, MISSION BOULEVARD PHASE 3 IMPROVEMENTS (CIP 21110) | The project scope includes cold milling, full-depth pavement reconstruction, asphalt overlay, ADA-compliant curb ramps, sidewalk and cross-gutter reconstruction, driveway approaches, curb and gutter, and utility adjustments. Additional features include signing and striping, traffic loop detectors, and implementation of detailed traffic control plans to minimize impacts in this heavily traveled corridor. The project requires Caltrans LAPM documentation, SWPPP/NPDES compliance, and prevailing wage monitoring.

CITY OF ALHAMBRA, FY 19-20, 20-21, AND 21-22 STREET REHABILITATION PROJECTS | This project included a multi-year program improving 68 local street segments. In addition to resurfacing and overlays, the projects placed strong emphasis on sidewalk replacement, ADA curb ramp upgrades, curb and gutter repairs, and driveway reconstruction. Work was performed in residential and school-adjacent areas, requiring close coordination with the community to maintain pedestrian safety and access.

CITY OF CARSON, CITYWIDE PAVEMENT REHABILITATION AND SLURRY SEAL PROGRAM | The citywide program addressed sidewalks, ADA ramps, and pedestrian access as part of roadway resurfacing. The project included concrete improvements, curb ramp upgrades, utility adjustments, signing and striping, and slurry seal applications. Our team focused on traffic control and safe pedestrian passage during construction.

CITY OF CHINO, PAVEMENT REHABILITATION AND ADA IMPROVEMENTS (ST241 & ST173) | The project scope included cold milling of existing pavement, asphalt concrete overlays, full-depth pavement reconstruction, and crack sealing to extend the service life of City streets. Concrete improvements included the removal and replacement of deteriorated sidewalks, curb and gutter repairs, ADA-compliant curb ramp upgrades, and reconstruction of driveway approaches and cross gutters. The project also incorporated new striping, pavement markings, and traffic control measures to enhance safety for both vehicles and pedestrians.

CITY OF LAKE FOREST, RANCHO PARKWAY, JERONIMO ROAD, AND LOS ALISOS BOULEVARD STREET IMPROVEMENTS (LFTM PROJECTS) | The project scope included cold milling and asphalt concrete overlays, localized full-depth pavement reconstruction, and slurry seal applications. Concrete improvements involved the removal and replacement of sidewalks, curb and gutter, ADA-compliant curb ramps, and driveway approaches. Additional features included traffic signal modifications, signing and striping, SWPPP/erosion control measures, and utility adjustments.

CITY OF MORENO VALLEY, 801-0081 CITYWIDE PAVEMENT REHABILITATION PROJECT | This project included a strong emphasis on ADA curb ramp construction, sidewalks, cross gutters, and pedestrian access upgrades, integrated with asphalt overlay and striping.

Senior Construction Inspector (Mira Loma Project)



LICENSES & REGISTRATION

- » ICC Soils Special Inspector
- » ICC Reinforced Concrete Inspector
- » Caltrans Various Certifications » Nuclear Gauge Certification
- » ACI Field Technician Grade 1 » 30 Cal/OSHA
- » Confined Space Training
- » Traffic Control Technician and Traffic Control Flagger
- » Certified California Journeyman Laborer (AGC)
- » Pervious Concrete Technician (NRMCA)
- » Carpentry
- » Cement Mason
- » Fall Protection
- » Traffic Control Safety

Jimmy is a certified Senior Construction Inspector (ICC, ACI) with extensive experience in roadway, pedestrian, and school-area safety improvements. He specializes in sidewalk and curb ramp construction, crosswalk installations, and pedestrian safety enhancements, making him well-suited for the Mira Loma Safe Routes to School Project. His background also includes asphalt paving, striping, ADA compliance, and traffic control oversight on capital improvement projects throughout Southern California.

Jimmy is skilled in coordinating with contractors, utilities, and City staff to ensure project requirements are met while minimizing impacts to the public. He is knowledgeable in SWPPP monitoring, labor compliance spot checks, and prevailing wage enforcement. With a proactive communication style, Jimmy engages effectively with schools, residents, and businesses to maintain safety and access during construction. His technical expertise and strong field presence help ensure projects are delivered on time, within budget, and to the highest standards of quality. **Jimmy was the Senior Construction Inspector on the following projects:**

PROJECT EXPERIENCE

CITY OF CARSON, CITYWIDE PAVEMENT REHABILITATION AND SLURRY SEAL PROGRAM | The citywide program addressed sidewalks, ADA ramps, and pedestrian access as part of roadway resurfacing. The project included concrete improvements, curb ramp upgrades, utility adjustments, signing and striping, and slurry seal applications. Our team focused on traffic control and safe pedestrian passage during construction.

CITY OF CORONA, SHERBORN STREET IMPROVEMENT PROJECT | The Sherborn Street Improvement Project delivered roadway and pedestrian enhancements along a key corridor in the City of Corona. The scope included pavement resurfacing, curb and gutter installation, ADA-compliant curb ramp construction, and sidewalk repairs to improve accessibility and safety. Work also required traffic control and staging near residential areas and adjacent schools to maintain access throughout construction.

CITY OF NORWALK, CDBG LOCAL STREETS REHABILITATION PROJECT | The CDBG Local Streets Rehabilitation Project improved accessibility and safety across designated corridors in the City of Norwalk. The federally funded project included ADA curb ramp upgrades, intersection improvements, sidewalk reconstruction, and new bike lane installations integrated with roadway pavement rehabilitation. These enhancements provided safer, more accessible infrastructure for residents and supported multimodal connectivity throughout the community.

CITY OF MANHATTAN BEACH, CYCLE 2 STREET IMPROVEMENT PROJECT | The Cycle 2 Street Improvement Project delivered roadway rehabilitation and pedestrian access improvements across seven residential street segments. The scope included new curbs, gutters, sidewalks, and ADA-compliant curb ramps, along with pavement resurfacing to extend roadway life. These enhancements improved neighborhood accessibility and ensured safer pedestrian passage near homes and schools.

CITY OF MANHATTAN BEACH, SLURRY SEAL PROJECT NORTH & SOUTH AREAS OF SAND SECTION | This project focused on enhancing pedestrian safety and neighborhood walkability in residential areas and near playgrounds. Improvements included crosswalk upgrades, sidewalk repairs, decorative crosswalk installations, and refreshed pavement markings. Additional ADA curb ramp upgrades provided safer crossings and improved accessibility for all users.

CITY OF CORONA, CORONA GREEN ALLEYS IMPROVEMENT PROJECT | The Project aimed to transform selected alleyways in the City into environmentally friendly, functional, and sustainable public spaces. This project includes extensive surface improvements, installation of permeable pavements, and stormwater management features to enhance water quality and reduce urban runoff. Key elements of the work involve unclassified excavation, installation of aggregate base and porous asphalt, sidewalk and driveway construction, and the implementation of landscape elements like green infrastructure and solar lighting fixtures. The project incorporates drainage improvements and sustainable infrastructure elements to reduce the heat island effect, create safe pedestrian zones, and improve aesthetics.

Senior Construction Inspector (Granite Hill Project)



LICENSES & REGISTRATION

- » ICC Soils Special Inspector
- » ICC Commercial Building Inspector
- » Caltrans Various Certifications
- » **QSP**
- » 30 Cal/OSHA
- » Confined Space Training
- » Fall Protection
- » Traffic Control Safety

Tom is a certified Senior Construction Inspector (ICC, QSP) with extensive experience overseeing sidewalk, ADA curb ramp, and pedestrian safety improvements. He has worked on numerous school-area and roadway projects across Southern California, specializing in concrete flatwork, crosswalk upgrades, and ADA compliance. His hands-on approach ensures construction meets design standards while maintaining public safety and access.

Tom's expertise includes reviewing traffic control, monitoring SWPPP/BMPs, and performing labor compliance spot checks. He is skilled at coordinating with contractors, City staff, and stakeholders to address issues quickly and keep projects on schedule. With a focus on pedestrian accessibility and community-sensitive delivery, Tom ensures that improvements like those in the Granite Hill Safe Routes to School Project are built to the highest standards of quality and safety. **Tom was the Senior Construction Inspector on the following projects:**

EXPERIENCE

CITY OF COSTA MESA, CITYWIDE PARKWAY MAINTENANCE, STREET REHAB, AND SLURRY SEAL PROJECT | This citywide program emphasized ADA curb ramp construction, sidewalks, driveway approaches, and cross gutters, along with slurry seal and striping. This included traffic control and community access to ensure safe pedestrian passage and timely completion.

CITY OF CARSON, CITYWIDE PAVEMENT REHABILITATION AND SLURRY SEAL PROGRAM | The citywide program addressed sidewalks, ADA ramps, and

pedestrian access as part of roadway resurfacing. The project included concrete improvements, curb ramp upgrades, utility adjustments, signing and striping, and slurry seal applications. Our team focused on traffic control and safe pedestrian passage during construction.

CITY OF DOWNEY, WOODRUFF AVENUE PAVEMENT REHABILITATION PROJECT | The Woodruff Avenue Pavement Rehabilitation Project upgraded a key corridor between Firestone Boulevard and Washburn Road. Improvements included ADA curb ramp replacements, new sidewalks, driveway reconstruction, and localized pavement repairs, along with new striping and pavement markings. These upgrades enhanced accessibility, improved pedestrian safety, and ensured compliance with current standards while maintaining safe access for residents and businesses during construction.

CITY OF COMPTON, ANNUAL RESIDENTIAL STREET REHABILITATION PROJECT, PHASES 1 & 2A | This multi-phase project improved roadway conditions and pedestrian access across residential neighborhoods. The scope included new sidewalks, ADA-compliant curb ramps, pedestrian crossings, and speed humps, integrated with roadway overlays and slurry seal applications. These improvements enhanced safety and mobility for pedestrians, particularly near schools, while supporting smoother vehicular traffic. Construction was coordinated to minimize impacts on residents and maintain access to local streets and community facilities.

CITY OF POMONA, STREET REHABILITATION, DISTRICTS 1 AND 6 (FEDERAL PROJECT NO. STPL-5070(040)) | This federally funded rehabilitation project covered multiple corridors in two city districts, focusing on extending pavement life and improving accessibility. The scope included pavement resurfacing, new sidewalks, driveway approaches, curb and gutter replacement, and construction of ADA-compliant curb ramps to bring facilities into compliance with current standards. Traffic control improvements were also implemented to maintain safe travel during construction and after completion. The project required compliance with Caltrans LAPM procedures, DBE participation goals, Davis-Bacon prevailing wages, and Buy America provisions, ensuring that all federal requirements were met while providing long-lasting roadway and pedestrian enhancements.

CITY OF TORRANCE, GREEN ALLEYS PROJECT | This project focused on sustainable alleyway reconstruction to improve drainage, reduce urban runoff, and enhance neighborhood livability. The scope included demolition of existing alley pavement, installation of permeable concrete pavers, new concrete curb and gutter, and ADA-compliant access points. Stormwater improvements featured infiltration systems and subsurface drainage designed to meet regional water quality requirements. Additional work included utility adjustments, signage, and striping. The project supports the City's sustainability goals by incorporating green infrastructure practices that improve stormwater management while extending pavement life and providing safer, more accessible alleys.

Project Manager/Office Engineer



LICENSES & REGISTRATION

- » Caltrans Certifications
- » 30 Cal/OSHA
- » Confined Space Training
- » Fall Protection
- » Traffic Control Safety

Bridget is an experienced Project Manager and Office Engineer with a strong background in the administration of roadway and pedestrian safety projects. She provides oversight of project documentation, including RFIs, submittals, pay applications, meeting minutes, and compliance records, ensuring accuracy and timeliness in alignment with Caltrans LAPM and City standards. Bridget is currently serving as PM/OE on Jurupa Valley's Mission Boulevard Phase 3 Improvements (CIP 21110) and Market Street Improvements (Project No. 19108), bringing direct familiarity with the City's procedures, expectations, and coordination needs.

Her expertise includes tracking project progress, monitoring budgets and schedules, and supporting labor compliance and SWPPP documentation. Known for her proactive communication and attention to detail, Bridget helps maintain efficiency and accountability across all phases of construction, making her a key resource in the successful delivery of the Agate Street, Mira Loma, and Granite Hill Safe Routes to School Projects. ***Bridget was the Project Manager/Office Engineer on the following projects:***

EXPERIENCE

CITY OF JURUPA VALLEY, MARKET STREET PAVEMENT REHABILITATION PROJECT (CIP 19108) | The project scope included cold milling, full-depth asphalt base repairs, asphalt concrete overlay, ADA curb ramp upgrades, sidewalk and cross-gutter reconstruction, and utility adjustments. Additional improvements included traffic signal detector loops, restriping, and new pavement markings, requiring detailed traffic control plans to minimize impacts in a high-traffic corridor. This project mirrors the City's ATP projects through its focus on ADA compliance, pedestrian access, and safety in an active community corridor.

CITY OF JURUPA VALLEY, MISSION BOULEVARD PHASE 3 IMPROVEMENTS (CIP 21110) | The project scope includes cold milling, full-depth pavement reconstruction, asphalt overlay, ADA-compliant curb ramps, sidewalk and cross-gutter reconstruction, driveway approaches, curb and gutter, and utility adjustments. Additional features include signing and striping, traffic loop detectors, and implementation of detailed traffic control plans to minimize impacts in this heavily traveled corridor. The project requires Caltrans LAPM documentation, SWPPP/NPDES compliance, and prevailing wage monitoring.

CITY OF LAKE FOREST, RANCHO PARKWAY, JERONIMO ROAD, AND LOS ALISOS BOULEVARD STREET IMPROVEMENTS (LFTM PROJECTS) | The project scope included cold milling and asphalt concrete overlays, localized full-depth pavement reconstruction, and slurry seal applications. Concrete improvements involved the removal and replacement of sidewalks, curb and gutter, ADA-compliant curb ramps, and driveway approaches. Additional features included traffic signal modifications, signing and striping, SWPPP/erosion control measures, and utility adjustments.

CITY OF SAN MARINO, STREET REHABILITATION PROJECT | The scope of work included cold milling and asphalt overlays, full-depth pavement reconstruction, and localized pavement repairs. Concrete improvements involved the removal and replacement of sidewalks, curb and gutter, ADA-compliant curb ramps, driveway approaches, and cross gutters, enhancing accessibility throughout residential and school-adjacent areas.

CITY OF ALHAMBRA, FY 19-20, 20-21, AND 21-22 STREET REHABILITATION PROJECTS | This project included a multi-year program improving 68 local street segments. In addition to resurfacing and overlays, the projects placed strong emphasis on sidewalk replacement, ADA curb ramp upgrades, curb and gutter repairs, and driveway reconstruction. Work was performed in residential and school-adjacent areas, requiring close coordination with the community to maintain pedestrian safety and access.

CITY OF CARSON, CITYWIDE PAVEMENT REHABILITATION AND SLURRY SEAL PROGRAM | The citywide program addressed sidewalks, ADA ramps, and pedestrian access as part of roadway resurfacing. The project included concrete improvements, curb ramp upgrades, utility adjustments, signing and striping, and slurry seal applications. Our team focused on traffic control and safe pedestrian passage during construction.

CITY OF MANHATTAN BEACH, CYCLE 2 STREET IMPROVEMENT PROJECT | The Cycle 2 Street Improvement Project delivered roadway rehabilitation and pedestrian access improvements across seven residential street segments. The scope included new curbs, gutters, sidewalks, and ADA-compliant curb ramps, along with pavement resurfacing to extend roadway life. These enhancements improved neighborhood accessibility and ensured safer pedestrian passage near homes and schools.



APPENDIX B. FORMS

EXHIBIT A

CITY OF JURUPA VALLEY

PROPOSER'S SIGNATURE

CONSTRUCTION MANAGEMENT SERVICES

The undersigned, having become familiar with the local conditions affecting the cost of work, hereby proposes to furnish all management, tools, supplies, equipment, material, transportation, and labor service necessary to perform and all work performed under any contract resulting from this proposal.

By submission of this proposal, the undersigned certifies that this proposal has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this proposal with any other proposer or competitor.

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PROPOSER'S SIGNATURE PAGE

By signing this form, the Consultant states that the firm(s) has sufficient staff resources and capability to perform the work contained within this Request for Proposal.

PROPOSER: Z&K Consultants, Inc.
(Consultant Name)

ADDRESS: 17130 Van Buren Blvd. #122, Riverside, CA 92504

TELEPHONE NUMBER: (951) 310-7470

PRINT NAME: Crystal Fraire

SIGNATURE: 

TITLE: President DATE: September 24, 2025

PRINT NAME: Zack Faqih

SIGNATURE: 

TITLE: Senior Vice President DATE: September 24, 2025

SIGNING INSTRUCTIONS TO THE CONSULTANT

This Proposal must have a valid signature above and be delivered as required or it will be considered non-responsive (CCP 1933).

General Partners must sign on behalf of the partnership.

In the event that the consulting firm is a corporation, two (2) corporate officers having authority from the corporation MUST sign (two (2) signatures total). If the corporation has a corporate resolution stating that one person is authorized to sign on behalf of all officers, attach corporate resolution immediately following the notary certificates. Corporate Seal may be affixed hereto.

EXHIBIT B

**NON-COLLUSION DECLARATION TO BE
EXECUTED BY PROPOSER AND SUBMITTED WITH PROPOSAL**

The undersigned declares: Z&K Consultants, Inc.
I am the President [Declarant's title] of _____, the party making the foregoing Proposal.

The Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Proposal is genuine and not collusive or sham. The Proposer has not directly or indirectly induced or solicited any other proposer to put in a false or sham proposal. The Proposer has not directly or indirectly colluded, conspired, connived, or agreed with any proposer or anyone else to put in a sham proposal, or to refrain from proposing. The Proposer has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Proposal price of the Proposer or any other proposer, or to fix any overhead, profit, or cost element of the Proposal price, or of that of any other proposer. All statements contained in the Proposal are true. The Proposer has not, directly or indirectly, submitted his or her Proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof, to effectuate a collusive or sham Proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Proposer that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Proposer.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on September 24, 2025 [date], at Riverside [city], CA [state].

Signature: 

Print Name: Crystal Fraire

Title: President

Address: 17130 Van Buren Blvd. #122, Riverside, CA 92504

Telephone No: (951) 310-7470

EXHIBIT C

**LIST OF REFERENCES
CONSTRUCTION MANAGEMENT SERVICES**

PROPOSER: Z&K Consultants, Inc.

REFERENCES

Following are the names, addresses and telephone numbers for three (3) public agencies for which PROPOSER has performed similar work within the past two (2) years:

1.	City of Eastvale, 12363 Limonite Avenue, Suite 910, Eastvale, CA 91752	
	Name and Address of Agency	
	Gabriel Mayorquin, PE, Associate Engineer (Project Manager), (951) 703-4492	
	Name, Title, and Telephone Number of Person Familiar with Project	
Various	CM & Inspection	Ongoing
Annual Contract Amount	Type of Work	Date Completed
2.	City of Chino, 13220 Central Avenue, Chino, CA 91710	
	Name and Address of Agency	
	Michele Hindersinn, PE, Senior Engineer (Project Manager). (909) 334-3513	
	Name, Title, and Telephone Number of Person Familiar with Project	
Various	CM & Inspection	June 2025
Annual Contract Amount	Type of Work	Date Completed
3.	City of Carson, 18620 South Broadway, Carson, CA 90248	
	Name and Address of Agency	
	Dr. Arlington Rodgers, Director of Public Works	
	Name, Title, and Telephone Number of Person Familiar with Project	
Various	CM & Inspection	Ongoing
Annual Contract Amount	Type of Work	Date Completed

EXHIBIT D

REQUIRED SUBCONSULTANT INFORMATION

NAME Hashmi Quazi for Converse Consultants	LICENSE NO. AND CLASSIFICATION California GE 2517
TELEPHONE 909-474-2847	DESCRIPTION OF WORK CONTRACTED: Geotechnical Observation, Materials Testing and Inspection Services
ADDRESS 2021 Rancho Drive, Ste. 1	
CITY, ZIP Redlands, CA 92373	

NAME	LICENSE NO. AND CLASSIFICATION
TELEPHONE	DESCRIPTION OF WORK CONTRACTED:
ADDRESS	
CITY, ZIP	

NAME	LICENSE NO. AND CLASSIFICATION
TELEPHONE	DESCRIPTION OF WORK CONTRACTED:
ADDRESS	
CITY, ZIP	



APPENDIX C. CERTIFICATIONS



Metro

Los Angeles County
Metropolitan Transportation Authority

One Gateway Plaza
Los Angeles, CA 90012-2952

213.922.2000 Tel
metro.net



CALIFORNIA UNIFIED CERTIFICATION PROGRAM

October 14, 2020

CUCP# 41235
Metro File #6184

Ms. Crystal Faqih
Z&K Consultants, Inc.
22295 Jessamine Way
Corona, CA 92883

Subject: Disadvantaged Business Enterprise Certification

Dear Ms. Crystal Faqih:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541330: ENGINEERING SERVICES

NAICS 236220: CONSTRUCTION MANAGEMENT, COMMERCIAL AND INSTITUTIONAL BUILDING

NAICS 237110: CONSTRUCTION MANAGEMENT, WATER AND SEWER LINE

NAICS 237990: CONSTRUCTION MANAGEMENT, MASS TRANSIT

NAICS 541990: ALL OTHER PROFESSIONAL, SCIENTIFIC, AND TECHNICAL SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/ mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at www.metro.net.

Sincerely,

Shirley Wong
Principal Certification Officer
Diversity & Economic Opportunity Department



Metro

Los Angeles County
Metropolitan Transportation Authority

One Gateway Plaza
Los Angeles, CA 90012-2952

213.922.2000 Tel
metro.net

October 14, 2020

Metro File #6184

Ms. Crystal Faqih
Z&K Consultants, Inc.
22295 Jessamine Way
Corona, CA 92883

Subject: Small Business Enterprise Certification

Dear Ms. Crystal Faqih:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541330: ENGINEERING SERVICES
NAICS 236220: CONSTRUCTION MANAGEMENT, COMMERCIAL AND INSTITUTIONAL BUILDING
NAICS 237110: CONSTRUCTION MANAGEMENT, WATER AND SEWER LINE
NAICS 237990: CONSTRUCTION MANAGEMENT, MASS TRANSIT
NAICS 541990: ALL OTHER PROFESSIONAL, SCIENTIFIC, AND TECHNICAL SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/ mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at www.metro.net.

Sincerely,

Shirley Wong
Principal Certification Officer
Diversity & Economic Opportunity Department

WBENC

WOMEN'S BUSINESS ENTERPRISE
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

National Women's Business Enterprise Certification

to

Z&K Consultants, Inc.

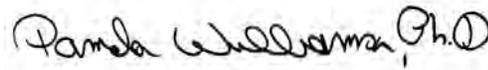
who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: January 19, 2021

Expiration Date: January 31, 2022

WBENC National Certification Number: WBE2100129

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council - West, a WBENC Regional Partner Organization.



Authorized by Pamela Williamson, President & CEO
Women's Business Enterprise Council - West

WBENC WEST
WOMEN'S BUSINESS ENTERPRISE COUNCIL
JOIN FORCES. SUCCEED TOGETHER.

NAICS: 541330, 236220, 237110, 237310, 237990, 541990
UNSPSC: 81101500, 81101510, 81101511, 81101513, 81101527, 81101528, 81102200

Center for Women & Enterprise

Great Lakes
Women's
Business
COUNCIL

GREATER
WOMEN'S
BUSINESS
COUNCIL

WOMEN'S
BUSINESS
COUNCIL
SOUTHWEST

WOMEN'S
BUSINESS
DEVELOPMENT
CENTER

WBEA

WBENC EAST
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC FLORIDA
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC ORV
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC PACIFIC
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC SOUTH
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WOMEN PRESIDENTS'
Educational Organization



APPENDIX D. INSURANCE

Paul Toor, Public Works Director/City Engineer
City of Jurupa Valley, Public Works Department
8930 Limonite Avenue, Jurupa Valley, CA 92509

Subject: Proposal for Construction Management and Inspection Services – Agate Street, Mira Loma, and Granite Hill Safe Routes to School / Complete Streets Projects

Dear Mr. Toor,

Z&K Consultants Inc. (Z&K) proudly presents our cost proposal to the City of Jurupa Valley. Our not-to-exceed total fee for Construction Management and Inspection Services (CMCI) for Jurupa Valley Mira Loma Area SRTS Sidewalk Gap Closure, Jurupa Valley Granite Hill Area SRTS Sidewalk Gap Closure, and Jurupa Valley Agate Street Complete Streets Project is **\$890,116.00**. The anticipated not-to-exceed breakdown these as-needed services for each project is the following:

- CMCI Services for Jurupa Valley Mira Loma Area SRTS Sidewalk Gap Closure = **\$336,206.00**
- CMCI Services for Jurupa Valley Granite Hill Area SRTS Sidewalk Gap Closure = **\$364,680.00**
- CMCI Services for Jurupa Valley Agate Street Complete Streets Project = **\$189,230.00**

We understand that the fee will be negotiated with the selected firm and shall include all necessary resources including labor, material, and transportation required to provide the services outlined. Z&K Consultants based our cost proposal on the scope of work provided in the RFP. All prevailing wage requirements will be followed by the team. All team members are in conformance with the State of California Labor compliance requirements. Rates included in our Cost Proposal are fully billable rates. All overhead costs are included. All insurance will be in force at the time of contract execution.

Below is a table with the hourly rate schedule:

Z&K Consultants, Inc Hourly Rates:

Senior Construction Manager.....	\$176.00
Senior Construction Inspector.....	\$157.00
Project Manager/Office Engineer.....	\$158.00
Labor Compliance Officer.....	\$149.00

Converse Hourly Rates:

Material Testing and Geotechnical Services.....Attached

Overtime rates are billed at 1.5x the regular rate and double time rates are 2x the regular rates. Rates shall be increased by 3% per annum. Z&K Consultants commits that all assigned personnel will not be removed or replaced without prior City approval. Key personnel will be available to the extent proposed for the duration of the contract. Our proposed and fully committed team is fully capable and exceptionally qualified.

Z&K has carefully selected this **"A-Team"** and committed our most qualified staff for the duration of the contract to deliver a successful project. We understand the importance of meeting budgets and schedules; we have a strategic plan in place to deliver projects with such benchmarks in mind. Our proposed team members are recognized as **experts** in Construction Management and Inspection services and will provide **"turn-key"** Construction Management and Inspection services for the City's Project.

I will serve as the contact person for the full duration on the contract and I am authorized to bind the firm to the terms of the proposal. By signing below, I attest that all information submitted is true and accurate. This proposal shall remain valid for a period of not less than 90 days from the date of submittal. The payment terms shall be net thirty (30) days.

Sincerely,

Crystal Fraire, PE
President/Principal-in-Charge
17130 Van Buren Blvd. #122, Riverside, CA 92504
Phone. 951.310.7470 | cfraire@zandkconsultants.com

NOT-TO-EXCEED FEE SCHEDULE | Below are not-to-exceed fee schedules broken up by project.

Construction Management and Inspection Services for Jurupa Valley Mira Loma Area SRTS Sidewalk Gap Closure, C/P #23108 FPN 5487(008)						
Task/ Classification	Senior Construction Manager (Hrs)	Senior Construction Inspector (Hrs)	Project Manager/ Office Engineer (Hrs)	Labor Compliance Officer (Hrs)	Material Testing (Converse Consultants)	Total Cost
Hourly Rate	\$176.00	\$157.00	\$158.00	\$149.00	-	
Preconstruction	8	16	24	4	-	\$8,308.00
Task 1 – Construction Management	216	-	240	-	-	\$75,936.00
Task 2 – Construction Inspection	-	1155	-	-	-	\$181,335.00
Task 3 – Material Testing	-	-	-	-	\$ 18,140.00	\$18,140.00
Task 4 – Labor Compliance	24	15	-	90	-	\$19,989.00
Task 5 – Meetings	60	30	60	-	-	\$24,750.00
Task 6 – Project Closeout	12	16	16	4	-	\$7,748.00
Total Hours	320	1232	340	98	-	\$1,990.00
Total Cost	\$56,320.00	\$193,424.00	\$53,720.00	\$14,602.00	\$18,140.00	\$336,206.00

This Not-to-Exceed Cost for CMCI for the Jurupa Valley Mira Loma Area SRTS Sidewalk Gap Closure assumes the following:

- Senior Construction Manager: 10 hours a week on average.
- Senior Construction Inspector: 8 hours a day for 150 WD.
- Project Manager/Office Engineer: 8 hours a week on average.
- Labor Compliance Officer: 3 hours a week on average.
- Material testing services shall be provided by a subconsultant on an as-needed basis.

After a detailed review of the plans and project documents, we believe that the project will be completed in approximately 150 working days rather than 180.

Construction Management and Inspection Services for Jurupa Valley Granite Hill Area SRTS Sidewalk Gap Closure, C/P #23110 FPN 5487(009)						
Task/ Classification	Senior Construction Manager (Hrs)	Senior Construction Inspector (Hrs)	Project Manager/ Office Engineer (Hrs)	Labor Compliance Officer (Hrs)	Material Testing (Converse Consultants)	Total Cost
Hourly Rate	\$176.00	\$157.00	\$158.00	\$149.00	-	
Preconstruction	8	16	24	4	-	\$8,308.00
Task 1 – Construction Management	232	-	256	-	-	\$81,280.00
Task 2 – Construction Inspection	-	1232	-	-	-	\$193,424.00
Task 3 – Material Testing	-	-	-	-	\$ 26,480.00	\$26,480.00
Task 4 – Labor Compliance	24	16	-	96	-	\$21,040.00
Task 5 – Meetings	64	32	64	-	-	\$26,400.00
Task 6 – Project Closeout	12	16	16	4	-	\$7,748.00
Total Hours	340	1312	360	104	-	\$2,116.00
Total Cost	\$59,840.00	\$205,984.00	\$56,880.00	\$15,496.00	\$26,480.00	\$364,680.00

This Not-to-Exceed Cost for CMCI for the Jurupa Valley Granite Hill Area SRTS Sidewalk Gap Closure assumes the following:

- Senior Construction Manager: 10 hours a week on average.
- Senior Construction Inspector: 8 hours a day for 150 WD.
- Project Manager/Office Engineer: 8 hours a week on average.
- Labor Compliance Officer: 3 hours a week on average.
- Material testing services shall be provided by a subconsultant on an as-needed basis.

After a detailed review of the plans and project documents, we believe that the project will be completed in approximately 160 working days rather than 180.

Construction Management and Inspection Services for Jurupa Valley Agate Street Complete Streets Project, C/P #23109 FPN 5487 (010)						
Task/ Classification	Senior Construction Manager (Hrs)	Senior Construction Inspector (Hrs)	Project Manager/ Office Engineer (Hrs)	Labor Compliance Officer (Hrs)	Material Testing (Converse Consultants)	Total Cost
Hourly Rate	\$176.00	\$157.00	\$158.00	\$149.00	-	
Preconstruction	8	16	24	4	-	\$8,308.00
Task 1 – Construction Management	128	-	128	-	-	\$42,752.00
Task 2 – Construction Inspection	-	616	-	-	-	\$96,712.00
Task 3 – Material Testing	-	-	-	-	\$ 16,870.00	\$16,870.00
Task 4 – Labor Compliance	-	8	-	48	-	\$8,408.00
Task 5 – Meetings	32	16	32	-	-	\$13,200.00
Task 6 – Project Closeout	12	16	16	4	-	\$7,748.00
Total Hours	180	672	200	56		\$1,108.00
Total Cost	\$31,680.00	\$105,504.00	\$31,600.00	\$8,344.00	\$16,870.00	\$193,998.00

This Not-to-Exceed Cost for CMCI for the Jurupa Valley Agate Street Complete Streets Project assumes the following:

- Senior Construction Manager: 10 hours a week on average.
- Senior Construction Inspector: 8 hours a day for 150 WD.
- Project Manager/Office Engineer: 8 hours a week on average.
- Labor Compliance Officer: 3 hours a week on average.
- Material testing services shall be provided by a subconsultant on an as-needed basis.

After a detailed review of the plans and project documents, we believe that the project will be completed in approximately 80 working days rather than 180.

The above hours are an estimate of total hours for each team member per task. The total subtask hours will change as the City and the project dictate. Our team will redistribute hours as necessary throughout the project. Our proposed and fully committed team is fully capable and exceptionally qualified. They have held many leadership roles and supervisory management positions in many local agencies including the private and public sectors. All can multi-task, are multi-disciplined, and have a full understanding of all aspects of the proposed project requirements.

CONVERSE CONSULTANTS

Schedule of Fees – Geotechnical Laboratory Testing

Compensation for laboratory testing services will be made in accordance with this fee schedule which includes test report(s) and engineering time. Costs of tests not on this schedule will be by quote and/or in accordance with our current hourly fee schedule. The rates are based on non-contaminated soil. A surcharge will be charged for handling contaminated material, which will be determined based on the project. This fee schedule is valid through December 31, 2025.

IDENTIFICATION AND INDEX PROPERTIES TESTS

Visual Classification, ASTM D2488.....	15.00
Engineering Classification, ASTM D2487	20.00
Moisture Content and Dry (bulk) Density, ASTM D2216 and D2937	20.00
Moisture Content, ASTM D2216	15.00
Shrinkage Limit, ASTM D4943.....	85.00
Atterberg Limits, ASTM D4318 Several points	150.00
One Point.....	50.00
Particle Size Analysis, ASTM D6913 Fine Sieve, from +#200 to #4	100.00
Coarse and Fine Sieve, from #200 to 3 in.....	180.00
Hydrometer	120.00
Percent Passing #200 Sieve, ASTM D1140.....	80.00
Specific Gravity Fine, passing #4 sieve, ASTM D854.....	90.00
Coarse, retained on #4 sieve, ASTM C127.....	90.00
Sand Equivalent Test, ASTM D2419.....	110.00
Double Hydrometer Dispersion, ASTM D4221.....	150.00

COMPACTION AND BEARING STRENGTH

Standard Proctor Compaction, ASTM D698 or ASTM D1557 Method A or B	200.00
Method C, 6" mold.....	200.00
California Impact Method, Caltrans 216	200.00
R-value, ASTM D2844 and CTM301.....	250.00
California Bearing Ratio (CBR), ASTM D1883 1 Point.....	530.00
3 Points	750.00
Relative Density 0.1 Cubic Foot Mold	200.00
0.5 Cubic Foot Mold	300.00

Shear Strength

Torvane/Pocket Penetrometer	25.00
Direct Shear Quick Test.....	75.00
Consolidated, Drained, granular soil, ASTM D3080	200.00
Consolidated, Drained, fine grained soil, ASTM D3080	250.00
Consolidated, Undrained, fine grained soil.....	200.00
Residual Strength, per cycle	60.00
Remolded Specimens	60.00

STATIC UNIAXIAL AND TRIAXIAL STRENGTH TESTS (PER POINT)

Unconfined Compression, ASTM D2166	150.00
Unconsolidated, Undrained, ASTM D2850	160.00
Consolidated, Undrained, per point	700.00
Consolidated, Drained, per point	700.00
With Pore Pressure Measurement, per load	150.00
Remolded Specimen.....	90.00

CONSOLIDATION (ASTM2435) AND SWELL COLLAPSE (ASTM D4546) TESTS

8 Load Increments	220.00
Additional Load Increment	50.00
Time-Ratio, per load increment.....	90.00
Single Point, collapse test.....	90.00

Single Load Swell, ASTM D4546 Ring Sample, Field Moisture.....	90.00
Ring Sample, Air Dried	90.00
Remolded Sample.....	60.00
Expansion Index Test, UBC 29-2/ASTM D4829.....	130.00

HYDRAULIC CONDUCTIVITY TESTS

Constant Head, ASTM D2434.....	250.00
Falling Head Flexible Wall, ASTM D5084	300.00
Triaxial Permeability, EPA 9100.....	350.00
Remolded Specimen	60.00

CHEMICAL TESTS

Corrosivity (pH, resistivity, sulfates, chlorides)	220.00
Organic Content, ASTM D2974.....	80.00

Conditions: Unit rates presented on this fee schedule are for routinely performed geotechnical laboratory tests. Numerous other earth material physical tests can be performed in our geotechnical laboratories, including rock core, soil cement and soil lime mixture tests. Tests not listed can be quoted upon request.

Prices are based on the assumption that samples are uncontaminated and do not contain heavy metals, acids, carcinogens and/or volatile organics which can be measured by an organic vapor analyzer or photoionization detector with a concentration greater than 50 parts-per-million (ppm). Quoted testing fees are based on the assumption that no protective clothing will be required to handle samples. If Level D protective clothing will be required during handling of samples (as defined in Federal CFR Part 1910.120), then a 40% increase in fees presented in this schedule will be applied. Level C protective clothing will be a 60% increase in fees. Converse will not handle samples that require either Level B or Level A protection in our geotechnical laboratories. Contaminated samples will be returned to the client. Uncontaminated samples will be disposed of 30 days after presentation of test results. The client must disclose the source of samples. Samples imported from out of state will be incinerated after testing in accordance with requirements of the United States Department of Agriculture. Soil samples obtained within the State of California currently designated quarantine areas will also be incinerated in accordance with the requirement of the State of California, Department of Food and Agriculture, Division of Plant Industry, Pest Exclusion. A \$5.00 incineration fee will be added to each sample that is required to be incinerated in accordance with State and Federal law.

Test results requiring plots will be presented in a publishable format generated from computer programs. Otherwise, raw test numbers will be presented. A minimum laboratory fee of \$50.00 will be charged to present and mail test results. Beyond the standard U.S. Mail delivery, specialized transmittal will be charged at additional cost (e.g., Federal Express, UPS, etc.). Geotechnical testing does not include engineering and/or geologic review and analysis. Typical turnaround for geotechnical laboratory testing is two weeks (or roughly ten working days). To expedite test turnaround to five working days, a 50% increase in the fees in this schedule will be applied. Many geotechnical tests require at least one week to perform in accordance with ASTM or other standard specifications. Fees presented in this schedule for relatively undisturbed direct shear, consolidation or expansion pressure tests are based on the assumption that 2.416-inch inside diameter brass ring samples will be provided to the geotechnical laboratory for testing. Remolded specimens will be compacted in standard 2.5-inch outside diameter brass rings for direct shear, consolidation and expansion pressure tests. All fees presented in this schedule are based on the assumption that the client will deliver samples to our laboratory at no additional cost to Converse.

Invoices will be issued monthly and are payable on receipt unless otherwise agreed upon. Interest of 1.5% per month (but not exceeding the maximum allowed by law) will be payable on any amount not paid within thirty days; payment thereafter to be applied first to accrued interest and then to the principle unpaid amount. The Client shall pay any attorneys' fees or other costs incurred in collecting any delinquent amounts.

CONVERSE CONSULTANTS

Schedule of Fees – Materials Laboratory Testing

Compensation for laboratory testing services will be based on rates in accordance with this fee schedule which includes test report(s) and engineering time. Costs of tests not on this schedule will be by quote and/or in accordance with our current hourly fee schedule. Our services will be performed in accordance with the General Conditions. This fee schedule is valid through December 31, 2025.

AGGREGATES

Moisture Content, ASTM D2216	15.00
Particle Size Analysis	
Coarse, ASTM C136, each.....	100.00
Coarse and Fine, ASTM C136 & C137), each.....	180.00
Specific Gravity & Absorption	
Coarse Aggregate, ASTM C127	85.00
Fine Aggregate, ASTM C128	85.00
Unit Weight per Cubic Foot, ASTM C29	75.00
Soundness, Sodium or Magnesium, ASTM C88, each.....	200.00
Potential Alkali Reactivity, ASTM D289	300.00
Freeze Thaw Soundness.....	175.00
Los Angeles Abrasion, per class, ASTM C131, C535.....	220.00
Sand Equivalent, ASTM D2419.....	110.00
Lightweight Particles, ASTM C123, each.....	85.00
Clay Lumps & Friable Particles, ASTM C142, each.....	120.00
Stripping Test, ASTM D1664, each	85.00
Organic Impurities, ASTM C40	75.00
Durability	By Quote

CONCRETE TESTS

Laboratory Trial Batch, ASTM C192	By Quote
Laboratory Mix Design, Historical Data	By Quote
Compression Test, 6"x12" Cylinder, ASTM C39, each.....	50.00
Lightweight Concrete	
Compression	50.00
Unit Weight.....	50.00
Specimen Preparation, Trimming or Coring, each	60.00
Bond Strength, ASTM C321	
Prepared by Converse.....	150.00
Prepared by Others	80.00
Core Compression Test, ASTM C12, each.....	80.00
Flexure Test, 6"x6" Beams, ASTM C78, each.....	110.00
Modulus of Elasticity, Static, ASTM C469, each	150.00
Length Change, ASTM C157, 3 bars, 5 readings each, up to 26 days.....	320.00
Splitting Tensile, 6"x12" Cylinders, each.....	80.00
Field Concrete Control (sampling, slump, temperature, cast 4 cylinders, molds, cylinder pick-up, within 10 miles of office, stand-by extra), ASTM/UBC, hourly rate schedule, or each cylinder.....	95.00
Field Concrete Control (same as above plus air content test), ASTM/UBC, each cylinder.....	95.00
Hold Cylinder.....	10.00
Cylinder Mold, sent to job site but not cast by Converse or returned to Converse.....	5.00

MASONRY (ASTM C140, E447, UBC STANDARD 24-22)

Moisture Content, as received, each.....	20.00
Absorption, each.....	50.00
Compression, each.....	55.00
Shrinkage, ASTM C426, each	100.00
Net Area and Volume, each.....	25.00
Masonry Blocks, per set of 9.....	450.00
Masonry Core Compression, each.....	55.00
Masonry Core Shear, each.....	55.00
Masonry Core Trimming, each.....	55.00
Compression Test, grouted prisms, 8"x8"x16", each.....	120.00
Compression Test, grouted prisms, 12"x16"x16", each.....	130.00
Compression Test	
2"x4" Mortar Cylinder, each	40.00
3"x6" Grout Prisms, each.....	40.00
2" Cubes, ASTM C109, each.....	40.00
Cast by Others.....	40.00
Mortar or Grout Mix Designs.....	By Quote

FIREPROOFING TESTS

Oven Dry Density, per sample	70.00
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MOISTURE EMISSION TEST

Moisture Emission Test Kit.....	70.00
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ASPHALTIC CONCRETE

Stability, Flow, and Unit Weight, ASTM D6927	200.00
Marshall ASTM D1559, ASTM D2726.....	200.00
Measured Maximum Specific Gravity of Mix, ASTM D2041, Rice Method, each	95.00
Void Analysis of Cores or Marshall Specimens, Calculations Only, ASTM D3203, set of 2 or 3.....	60.00
Laboratory Mixing of Asphalt & Concrete, per sample.....	75.00
Complete Asphalt Concrete Mix Design	
Hveem or Marshall	By Quote
Extraction of Asphalt and Gradation, ASTM D2172, Method B, or California 310, including ash correction, each	210.00
Extraction of Rubberized Asphalt & Gradation, each.....	250.00
Specific Gravity, ASTM D2726 or ASTM D1188	
Uncoated.....	95.00
Coated.....	105.00
Immersion-Compression	400.00
Particle Coating, ASTM D2489	60.00
Stripping, ASTM D1664	70.00
Moisture or Volatile Distillates in Paving Mixtures, or Materials Containing Petroleum Products or By-Products.....	220.00
Retained Strength, ASTM D1074/D1075, 6 specimens.....	By Quote
Retained Stability, Mil, Std, 520A, Method 104, 6 specimens	By Quote
CBR, ASTM D1883, including M/D Curve, 1 point	350.00
Asphalt Temperature.....	15.00

STRUCTURAL STEEL

Tensile Test #9 Bar or Smaller, each	60.00
Bend Test #9 Bar or Smaller, each	60.00
Tensile Test #10 Bar or Greater, each	280.00
Tensile Test #14 Bar, each	310.00
Rebar Coupler Tensile Test	100.00
Tensile Test, Welded #9 Bar or Smaller, each	100.00
Tensile Test, Welded #10 Bar or Greater, each	280.00
Tensile Test, Welded #14 Bar, each	310.00
Tensile Test, Mechanically Spliced, #9 Bar or Smaller, each	180.00
Tensile Test, Mechanically Spliced, #10 Bar or Greater, each	350.00

HIGH STRENGTH BOLT, NUT, AND WASHER TESTING

Wedge Tensile Test, A490 Bolts	
Under 100,000 lbs., each	65.00
Over 100,000 lbs., each	75.00
Wedge Tensile Test, A325 Bolts	
Under 100,000 lbs., each	70.00
Tensile Test, Anchor Bolts, tested with displacement transducers, each.....	300.00
Nut Hardness, Proof & Cone Proof Load Test, each	50.00
Washer Hardness, each.....	40.00
A325 or A490, Bolt Hardness Only, each.....	40.00
Bolt A325 or A490 Wedge Tensile	
Under 100,000 lbs. & Hardness, each.....	90.00
Over 100,000 lbs. & Hardness, each.....	100.00
Bolt, Nut & Washer, all tests per set with bolts	
Under 100,000 lbs.	300.00
Over 100,000 lbs.	380.00

See *Schedule of Fees – Geotechnical Laboratory Testing* for soil testing. Hourly rates are available upon request. Field Laboratory rates are available upon request. Listed unit rates are based upon the assumption that samples will be delivered to our laboratory at no cost to Converse.

CONVERSE CONSULTANTS
Prevailing Wage Schedule of Fees
Personnel

Introduction

It is the objective of Converse Consultants to provide its clients with quality professional and technical services and a continuing source of professional advice and opinions. Services will be performed in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. This fee schedule is valid through December 31, 2025.

Hourly Charges for Personnel

Staff assignments will depend on personnel availability, job complexity, project site location, and experience level required to satisfy the technical requirements of the project and to meet the prevailing standard of professional care.

Field Technical Services (all including vehicle and equipment)

Construction Inspector – ACI/ICC and/or AWS/CWI certified (concrete, post-tension, masonry, structural steel, fireproofing; includes concrete batch plant and local steel fabrication inspections)	\$150
DSA Masonry Inspector	150
Non-Destructive Testing Inspector (ultrasonic, magnetic particle, dye penetrant, skidmore, pull testing, torque testing, Schmidt hammer, and pachometer)	155
Coring Technician	150
Soils Technician (soil, base, asphalt concrete, and moisture emission testing)	150
Sample Pick-Up	60

Professional Services (consultation for field and office, if requested)

Staff Professional	\$140
Senior Staff Professional.....	145
Project Professional	155
Project Manager.....	160
Senior Professional	180
Principal Professional.....	210
Principal Consultant	225

Laboratory Testing

Laboratory Technician.....	Per Test
(see Geotechnical Laboratory Testing and Materials Testing Services fee schedules.)	
Laboratory Supervisor	\$85

Office Support

Clerical/Word Processing.....	\$80
Drafting.....	85
CAD Operator/Drafting Manager.....	90

Overtime and special shift rates for Field Services personnel are determined in accordance with Prevailing Wage law. Travel time to and from the job site will be charged at the hourly rates for the appropriate personnel.

Expenses

1. Exploration expenses (drilling, trenching, etc.) are charged at cost plus fifteen percent.
2. Travel and subsistence expenses (transportation, room and board, etc.) for individuals on projects requiring travel and/or living 50 miles away from the project site are charged at cost plus fifteen percent.
3. Automobile and truck expenses are charged at cost plus fifteen percent (rentals) or at the current IRS mileage rate per mile for company-owned vehicles traveling between principal office and project.
4. Other out-of-pocket direct project expenses (aerial photos, long-distance telephone calls, permits, bonds, outside printing services, tests, etc.) are charged at cost plus fifteen percent.

Invoices

1. Invoices will be submitted to the Client on a monthly basis, and a final bill will be submitted upon completion of services.
2. Payment is due upon presentation of invoice and is past-due thirty days from invoice date. In the event Client fails to make any payment to Converse when due, Converse may immediately cease work hereunder until said payment, together with a service charge at the rate of eighteen percent per annum (but not exceeding the maximum allowed by law) from the due date, has been received. Further, Converse may at its sole option and discretion refuse to perform any further work irrespective of payment from Client in the event Client fails to pay Converse for services when said payments are due.
3. Client shall pay attorneys' fees or other costs incurred in collecting any delinquent amount.

General Conditions

The terms and provisions of the Converse General Conditions are incorporated into this fee schedule as though set forth in full. If a copy of the General Conditions does not accompany this fee schedule, Client should request a copy from this office.