



City of Jurupa Valley

Staff Report

DATE: FEBRUARY 5, 2026
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ROD BUTLER, CITY MANAGER
BY: PAUL TOOR, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER
SUBJECT: AGENDA ITEM NO. J

**APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH
RKA CONSULTING GROUP FOR THE PEDLEY ELEMENTARY
SCHOOL AND FELSPAR STREET PEDESTRIAN IMPROVEMENT
PROJECT, CIP 25108**

RECOMMENDATION

That the City Council approve the Professional Services Agreement with RKA Consulting Group in the amount of \$198,990 for design services related to Pedley Elementary School and Felspar Street Improvement Project, CIP 25108; and authorize the City Manager to execute the agreement in substantially the form and format attached, subject to approval as to form by the City Attorney.

BACKGROUND

In 2025, Public Works ("Department") successfully applied for a TDA Article 3 (SB 821) Bicycle and Pedestrian Facilities Grant ("Grant") through RCTC. The Grant is for the Pedley Elementary School and Felspar Street Improvement Project.

One of the responsibilities of the Department is to successfully implement and efficiently manage the Capital Improvement Program ("CIP"). To manage the CIP workload, the Department utilizes consultants for specialized design services, such as the Pedley Elementary School and Felspar Street Improvement Project ("Project"). The project involves pedestrian improvements leading to Pedley Elementary School along Felspar Street, 58th Street, 59th Street, 61st Street, and Hudson Street, as further shown on the attached vicinity map. These improvements include the installation of sidewalks, curb ramps, striping enhancements and Rectangular Rapid Flashing Beacons (RRFB), all with the purpose of enhancing pedestrian safety traveling to and from Pedley Elementary School.

ANALYSIS

On August 5, 2025, staff published a Request for Proposals (“RFP”) for the Pedley Elementary School and Felspar Street Improvement Project. On September 11, 2025, five firms responded to the solicitation by submitting proposals through the City's PlanetBids procurement system, listed in alphabetical order as follows:

- Engineering Resources of Southern California (ERSC), Inc., Redlands, CA
- Huitt-Zollars, Inc., Ontario, CA
- RKA Consulting Group, Walnut, CA
- TKE Engineering, Inc., Riverside, CA
- Westland Group, Inc., Rancho Cucamonga, CA

Agreements for professional services are awarded by the City Council based on the demonstrated competence, qualifications, and on the fairness and reasonableness of the cost of services to the City and shall not be awarded solely based on cost. A review committee ranked the proposals per guidelines set forth in the RFP. After a thorough review of the proposals, RKA Consulting Group was ranked as the most qualified firm to perform the services. City staff then negotiated with RKA Consulting Group to refine the scope of work and fee for the project for an amount not to exceed \$198,990. The complete proposal is included in Attachment 1, Exhibit A.

FINANCIAL IMPACT

The Project was approved in the Fiscal Year 2025-2026 adopted CIP budget. The design will be funded in part by an SB 821 Grant and Measure A. There will be no impact to the City’s General Fund.

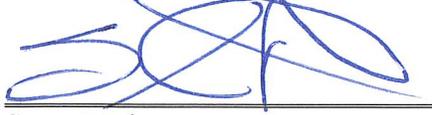
ALTERNATIVES

The City Council may elect not to approve the recommendations and provide staff with alternate direction.

***** SIGNATURES ON FOLLOWING PAGE *****



Prepared by:



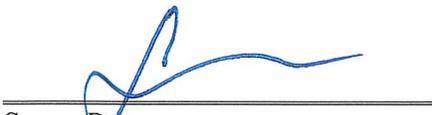
Steve Loriso
Deputy Director of Public Works/
Assistant City Engineer

Reviewed by:



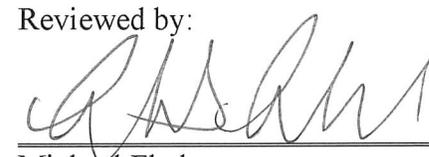
Paul Toor
Director of Public Works/ City Engineer

Reviewed by:



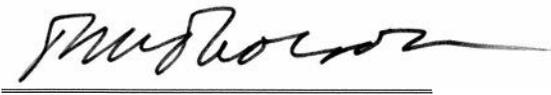
Susan Paragas
Director of Finance

Reviewed by:



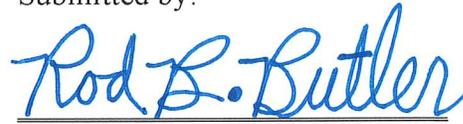
Michael Flad
Assistant City Manager

Approved as to form:



Peter M. Thorson
City Attorney

Submitted by:



Rod B. Butler
City Manager

ATTACHMENT

1. Agreement
2. Vicinity Map



ATTACHMENT 1

CIP # 25108

AGREEMENT FOR CONSULTANT SERVICES BETWEEN THE CITY OF JURUPA VALLEY AND RKA CONSULTING GROUP FOR PROFESSIONAL SERVICES FOR PEDLEY ELEMNTARY SCHOOL AND FELSPAR STREET PEDESTRIAN IMPROVEMENT PROJECT, CIP 25108

THIS AGREEMENT is made and effective as of February 05, 2026, between the City of Jurupa Valley (“City”) and RKA Consulting Group, a (“Consultant”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. Term

This Agreement shall commence on February 05, 2026, and shall remain and continue in effect until tasks described herein are completed in accordance with the Scope of Services, but in no event later than June 30, 2027, unless sooner terminated pursuant to the provisions of this Agreement.

2. Services

Consultant shall perform the services and tasks described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full. Consultant shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A.

3. Performance

Consultant shall at all-time faithfully, competently and to the best of his or her ability, experience, and talent, perform all tasks described herein. Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant hereunder in meeting its obligations under this Agreement.

4. Payment

A. The City agrees to cause Consultant to be paid monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit B, Quotation for Service, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed One Hundred Ninety-Eight Thousand Nine Hundred Ninety dollars (\$198, 990.00) for the total term of the Agreement unless additional payment is approved as provided in this Agreement.

B. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Council.

C. Consultant shall submit invoices monthly for actual services performed. Invoices shall be submitted between the first and fifteenth business day of each month, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of consultant’s fees it

shall give written notice to Consultant within 30 days of receipt of an invoice of any disputed fees set forth on the invoice.

5. Suspension or Termination of Agreement Without Cause

A. The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

B. In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant will submit an invoice to the City pursuant to Section 4.

6. Default Of Consultant

A. The Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Consultant. If such failure by the Consultant to make progress in the performance of work hereunder arises out of causes beyond the Consultant's control, and without fault or negligence of the Consultant, it shall not be considered a default.

B. If the City Manager or his delegate determines that the Consultant is in default in the performance of any of the terms or conditions of this Agreement, he or she shall serve the Consultant with written notice of the default. The Consultant shall have (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

7. Ownership and Maintenance Of Documents

A. Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to such books and records, shall give City the right to examine and audit said books and records, shall permit City to make transcripts there from as necessary, and shall allow inspection of all work, data, documents, proceedings and activities

related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of two (2) years after receipt of final payment.

B. Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files containing data generated for the work, surveys, notes and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused or otherwise disposed of by the City without the permission of the Consultant. With respect to computer files containing data generated for the work, Consultant shall make available to the City, upon reasonable written request by the City Manager, the necessary computer software and hardware for purposes of accessing, compiling, transferring and printing computer files.

8. Indemnification.

Consultant shall defend, hold harmless and indemnify the City, its elected officials, officers, employees, designated volunteers and those City agents serving as independent contractors in the role City officials (collectively "Indemnitees") with respect to any and all claims, demands, damages, liabilities, losses, costs or expenses, including attorneys' fees and costs of defense (collectively, "Claims" hereinafter), including but not limited to, Claims relating to death or injury to any person and injury to any property, which arise out of, pertain to, or relate to acts or omissions of Consultant or any of its officers, employees, subcontractors, or agents in the performance of this Agreement, except for such loss or damage arising from the negligence or willful misconduct of the City, as determined by final arbitration or court decision or by the agreement of the parties. Consultant shall defend Indemnitees in any action or actions filed in connection with any such Claims with counsel of City's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Consultant's duty to defend pursuant to this Section shall apply independent of any prior, concurrent or subsequent misconduct, negligent acts, errors or omissions or Indemnitees.

9. Insurance Requirements.

A. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

1) Minimum Scope of Insurance. Coverage shall be at least as broad as:

a) Insurance Services Office Commercial General Liability form No. CG 00 01 11 85 or 88.

b) Insurance Services Office Business Auto Coverage form CA 00 01 06 92 covering Automobile Liability, code 1 (any auto). If the Consultant owns no automobiles, a non-owned auto endorsement to the General Liability policy described above is acceptable.

c) Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance. If the Consultant has no employees while performing under this Agreement, worker's compensation insurance is not required, but Consultant shall execute a declaration that it has no employees.

d) Professional liability insurance shall be written on a policy form providing professional liability for the Consultant's profession.

2) Minimum Limits of Insurance. Consultant shall maintain limits no less than:

a) General Liability: One million dollars (\$1,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

b) Automobile Liability: One million dollars (\$1,000,000) per accident for bodily injury and property damage.

c) Worker's Compensation as required by the State of California; Employer's Liability: One million dollars (\$1,000,000) per accident for bodily injury or disease.

d) Professional liability insurance in the amount of one million dollars (\$1,000,000) per claim and in the aggregate.

3) Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions shall not exceed \$25,000 unless otherwise approved in writing by the City Manager in his sole discretion.

B. Other Insurance Provisions. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1) The City, its elected officials, officers, employees, designated volunteers and those City agents serving as independent contractors in the role City officials ("Additional Insured") shall be covered as insured's as respects: liability arising out of activities performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds.

2) For any claims related to this project, the Consultant's insurance coverage shall be primary insurance as respects the Additional Insureds. Any insurance or self-insured maintained by the Additional Insureds shall be excess of the Consultant's insurance and shall not contribute with it.

3) Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Additional Insureds.

4) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5) Each insurance policy required by this clause shall be endorsed to state that the insurer shall endeavor to provide thirty (30) days' prior written notice, by certified mail, return receipt requested, to the City prior to any action to suspend, void, cancel or otherwise reduce in coverage or in limits.

6) Within one (1) business day following receipt by Consultant of any notice correspondence or notice, written or oral, of an action or proposed action to suspend, void, cancel or otherwise reduce in coverage or in limits of the required insurance, Consultant shall notify City of such action or proposed action.

C. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the City. Self-insurance shall not be considered to comply with these insurance requirements.

D. Verification of Coverage. Consultant shall furnish the City with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the City. All endorsements are to be received and approved by the City before work commences. As an alternative to the City's forms, the Consultant's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

E. Modifications. City Manager may, with the consent of the City Attorney, waive the provisions of this paragraph or provided for other forms of insurance as may be necessary to enable the City to receive adequate insurance protection as contemplated in this section.

10. Independent Contractor

A. Consultant is and shall at all times remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither City nor any of its officers, employees, agents, or volunteers shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation or liability whatever against City, or bind City in any manner.

B. No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

11. Legal Responsibilities

The Consultant shall keep itself informed of all local, State and Federal ordinances, laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such ordinances, laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

12. Confidentiality; Release Of Information

A. All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization.

B. Consultant, its officers, employees, agents or subcontractors, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

13. Assignment

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City. City consents to the use of the sub-consultants described in Exhibit A to this Agreement provided the costs of such sub-consultants shall be borne by the Consultant and shall not exceed the costs described in Paragraph 5 of this Agreement.

14. General Provisions

A. Notices

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, that provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by Notice. Notice shall be

effective upon delivery to the addresses specified below or on the third business day following deposit with the document delivery service or United States Mail as provided above.

To City: City of Jurupa Valley
8930 Limonite Ave
Jurupa Valley, CA 92509
Attention: Steve Loriso, Deputy of Public
Works/Assistant Engineer

To Consultant: RKA Consulting Group
398 Lemon Creek Drive, Suite E
Walnut, CA 91789
Attention: Cody Howing, Director of Engineering

B. Licenses. At all times during the term of this Agreement, Consultant shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement.

C. Governing Law; Venue

1) The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement.

2) Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with geographic jurisdiction over the City of Jurupa Valley. In the event such litigation is filed by one party against the other to enforce its rights under this Agreement, the prevailing party, as determined by the Court's judgment, shall be entitled to reasonable attorney fees and litigation expenses for the relief granted.

D. Prohibited Interest. No officer, or employee of the City of Jurupa Valley who has participated in the development of this Agreement or its administration shall have any financial interest, direct or indirect, in this Agreement, the proceeds thereof, the Consultant, or Consultant's sub-contractors, during his/her tenure or for one year thereafter. The Consultant hereby warrants and represents to the City that no officer or employee of the City Council or City of Jurupa Valley has any interest, whether contractual, non-contractual, financial or otherwise, in this transaction, or in the business of the Consultant or Consultant's sub-Consultants on this project. Consultant further agrees to notify the City in the event any such interest is discovered whether or not such interest is prohibited by law or this Agreement.

E. Entire Agreement. This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

F. Time is of Essence. In carrying out the provisions of this Agreement, both parties acknowledge and agree that time is of the essence.

G. Authority To Execute This Agreement. The person or persons executing this Agreement on behalf of Consultant warrants and represents that he or she has the authority to execute this Agreement on behalf of the Consultant and has the authority to bind Consultant to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF JURUPA VALLEY

Rod B. Butler, City Manager

ATTEST:

Maria Morris, CMC
City Clerk

APPROVED AS TO FORM

Peter M. Thorson
City Attorney

CONSULTANT

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

CIP# 25108

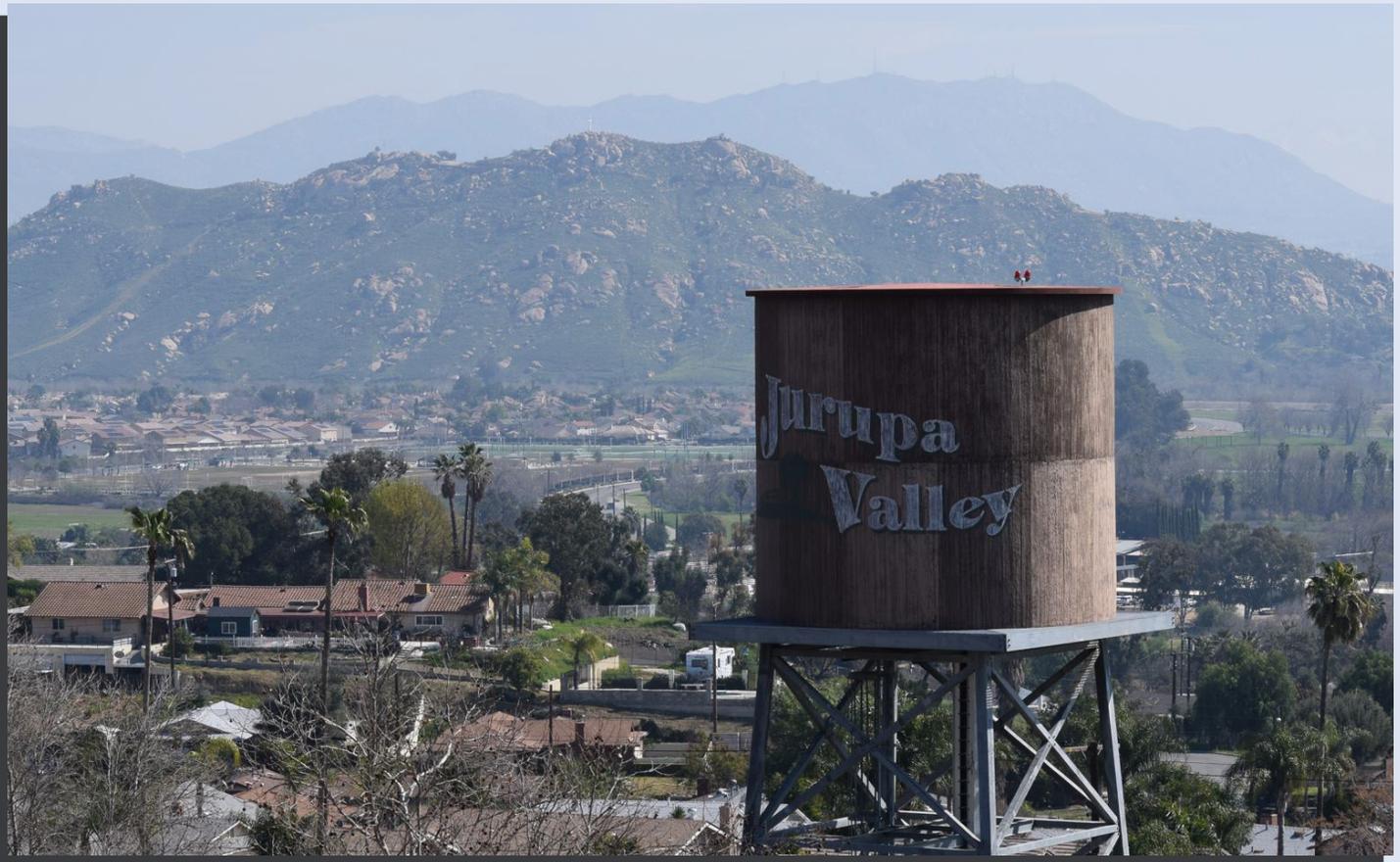
**[SIGNATURES OF TWO CORPORATE OFFICERS OR CORPORATE AUTHORITY
RESOLUTION REQUIRED]**



City of Jurupa Valley

Proposal for: Professional Services for Pedley Elementary School and Felspar Street Pedestrian Improvement Project (CIP 25108)

September 11, 2025



Submitted to:

Paul Toor, P.E., Director of Public Works/City Engineer
City of Jurupa Valley
Public Works Department
8930 Limonite Avenue
Jurupa Valley, CA 92509

Submitted by:

RKA Consulting Group
398 Lemon Creek Drive, Suite E
Walnut, CA 91789
www.rkagroup.com
(909) 594-9702

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01

Cover Letter



September 11, 2025

398 Lemon Creek Drive, Suite E
Walnut, California 91789

www.rkagroup.com

office: (909) 594-9702 | Fax: (909) 594-2658

Paul Toor, P.E., Director of Public Works/City Engineer
Public Works Department
City of Jurupa Valley
8930 Limonite Avenue
Jurupa Valley, CA 92509

Re: Proposal for the Pedley Elementary School and Felspar Street Pedestrian Improvement Project (CIP 25108)

Dear Paul,

RKA Consulting Group (RKA) is pleased to submit our proposal to provide professional engineering services for the City of Jurupa Valley's Pedley Elementary School and Felspar Street Pedestrian Improvement Project. We are a team of dedicated professionals with substantial local experience, and we are confident that our knowledge, responsive approach, and thorough understanding of the City's unique needs make us a reliable resource for your Public Works Department. Our team brings proven expertise in upgrading curb ramps, closing pavement gaps, addressing striping requirements, and installing Rectangular Rapid Flashing Beacons (RRFBs) to promote safer and more accessible pedestrian environments.

As Principal-in-Charge, I, Cody Howing, P.E., QSD, am authorized to negotiate and execute any contracts on behalf of the firm. I will also provide ongoing quality oversight and strategic advisement throughout the project to ensure we meet and exceed the City's expectations. I am committed to maintaining a strong relationship with the City and can be reached at chowing@rkagroup.com or (909) 594-9702 for any coordination or project-related discussions.

Trusted Planning Partner. As a trusted planning partner, we are known integrating reliable engineering principles with proactive, forward-thinking solutions. Our track record reflects a commitment to enhancing public safety, ensuring long-term durability, and promoting sustainable outcomes in every project we support. We work collaboratively to identify cost-effective solutions and optimize funding opportunities, helping the City achieve its objectives without compromising quality or compliance. We are committed to delivering solutions that are both technically sound and fiscally responsible for the City.

Proven Expertise in Similar Projects. With over 44 years serving Southern California municipalities, our team has successfully delivered civil engineering services to an estimated 65 local agencies. We are industry experts, capable of providing civil engineering, traffic engineering, preparation of Plans, Specifications, and Estimates (PS&E), bid documents, design support during bidding and construction, and comprehensive project management services. We specialize in enhancing pedestrian right-of-way and safety, with a focus on closing pavement gaps and improving connectivity for the community.

Compliance. Our team has carefully reviewed all requirements outlined in the RFP, including the draft Professional Services Agreement, and we confirm our ability and willingness to comply with all terms and conditions. We are prepared to meet the project schedule and deliver a final PS&E package that exceeds the City's expectations.

We hope to partner with the City of Jurupa Valley on this important project. Thank you for your consideration.

Sincerely,

RKA Consulting Group



Cody Howing, P.E., QSD
Principal-in-Charge/Owner/Director of Engineering
chowing@rkagroup.com | Direct: (909) 532-5031

02

Company Qualifications



About Us

Founded in 1981, RKA Consulting Group (RKA), is a California- based multidisciplinary civil engineering and municipal services firm. We have proudly provided services to more than 65 cities and public agencies throughout southern California. With 40 professionals on staff, we specialize in a diverse range of services including street rehabilitation, transportation engineering, capital improvement, traffic design, storm-water, municipal infrastructure, and construction management. Additionally, RKA provides comprehensive Building & Safety services, including plan check, permit review, and building inspection.

Our team has supported several neighboring agencies such as Chino, Pomona, and Moreno Valley delivering successful capital improvement projects. We have long-standing clients to whom we provide municipal engineering services, including Walnut, Duarte, La Verne, Norco and Covina. These partnerships demonstrate our ability to consistently deliver responsive, high-quality support under on-call arrangements.

Although this would be our first opportunity to partner with the City of Jurupa Valley, we are confident that our firsthand experience and ability to interface with City staff will allow us to provide exceptional service to the City. For the past 44 years, our team remains committed to working together with the City to bring engineering principles to life by enhancing infrastructure, improving public safety and supporting accessibility and mobility in the community.

Core Services

We specialize in a wide range of municipal civil engineering services, including:

- City Engineering
- Capital Improvement Projects
- Roadway Design & Rehabilitation
- ADA Compliance & Accessibility Improvements
- Plans, Specifications, & Estimates (PS&E)
- Traffic Engineering & Signal Improvements
- Water, Storm Drain, Sewer Infrastructure
- Utility Coordination
- Plan Check, Permitting & Construction Support
- Land Development
- Regulatory Compliance
- Federally Funded Project Management
- Building & Plan Check Services

Firm at a Glance

- **Legal Name:** RKA Consulting Group
- **Headquarters:** 398 Lemon Creek Drive, Suite E, Walnut, CA, 91789
- **Contact:** (909) 594-9702
- **Email:** chowing@rkagroup.com
- **Website:** www.rkagroup.com
- **Founded:** 1981
- **Employees:** 40
- **Cities Served:** 65+
- **Certified CA Corp. License:** #C1155995
- **Small Business License:** #53690

Ownership & Leadership

RKA is owned and led by three principals, David Gilbertson, P.E., T.E., P.L.S. (President), Cody Howing, P.E., QSD (Director of Engineering), and Raymond Tao, P.E. (Director of Building and Safety), who remain actively involved in day-to-day project oversight. They collectively bring decades of expertise and experience serving municipal clients, remaining accessible, and committed to setting high standards across every project.

RKA Mission

RKA's mission is to exceed client expectations by delivering reliable, high-quality, and cost-effective solutions rooted in technical expertise.

RKA Core Values

- Quality and Integrity
- Client-Focused Services
- Innovation and Sustainability
- Collaborative Partnerships

Our Commitment to Excellence

We are dedicated to exceptional customer service and responsiveness, ensuring the City's needs are met through clear communication, timely action, and customized solutions for each project. As a smaller, locally rooted firm, we work respectfully and collaboratively with City staff, residents, and stakeholders, bringing a solutions- oriented approach that builds trust and fosters strong relationships. We manage projects with professionalism, proactive communication, and genuine care for the communities we serve.

RKA Organization

We take pride in maintaining a well-balanced and agile organization structure that supports responsiveness and quality at every level. The below structure outlines our core departments, leadership team and staffing resources. Our team of approximately forty (40) professionals are primarily based at our main headquarters located in Walnut, California, with additional team members, supporting full-time roles and dedicated hours at our client agencies.

Department	Key Roles	Staff Count
Principals/Owners	Executive Leadership, Professional Engineers, Department Directors	3
Administration	Office Operations, HR, Finance, Marketing, Intern	5
Engineering	Professional Engineers, Project Managers, Designers, Construction Managers, Public Works Inspectors, Interns	18
Building and Safety	Plan Check Engineers, Plans Examiners, Building Inspectors, Permit Technicians, Intern	12

Experience Across Southern California

Over the years, RKA has successfully provided municipal consulting services to the following local agencies:



- Artesia
- Covina
- La Verne
- Rosemead
- Baldwin Park
- Corona
- Lawndale
- San Dimas
- Beverly Hills
- Desert Hot Springs
- Manhattan Beach
- San Gabriel
- Bradbury
- Diamond Bar
- Monrovia
- San Marino
- Buena Park
- Downey
- Montebello
- Sierra Madre
- Carson
- Duarte
- Monterey Park
- Signal Hill
- Cathedral City
- Fontana
- Moreno Valley
- South Gate
- Chino
- El Centro
- Norwalk
- South Pasadena
- Chino Hills
- Glendora
- Palm Springs
- Stanton
- Claremont
- Indio
- Pasadena
- Torrance
- Coachella
- La Quinta
- Pico Rivera
- Temple City
- Pomona
- Walnut

Financial Commitments

Required RFP Statement: RKA Consulting Group does not hold control or financial interests in any other organization, and is not owned or controlled by any other person or organization.

Subconsultants

We partner closely with trusted the below subconsultants to support specialty services required for project specific needs. Complete resumes are located in the [Appendix](#).

Kelsoe & Associates
 Land Survey Subconsultant

Contact Information: Robert Kelsoe, President
 (951) 736-0755 | bobk@team-kelsoe.com

Kelsoe & Associates, is a full-service land surveying firm serving private and public sector clients throughout the Western United States with licenses in California, Nevada, and Utah. Founded in 1994, their team provide comprehensive surveying services with approximately 25 professionals and 8 survey crews dedicated to meet the needs of clients.

Services include: Boundary surveys, topographic surveys, as-built surveys, construction staking/layout, research and analysis, construction planning, preparing maps, aerial topographic surveys

Partnered projects for Kelsoe & Associates

- City of Pomona - Garey Avenue Rehabilitation - Aliso Street to Monterey Avenue
- City of Pomona - Multi-Neighborhood Pedestrian & Bicycle Improvement
- City of La Verne - White and Durward Signal Improvements

Converse Consultants
 Geotechnical Subconsultant

Contact Information: Siva Sivathanan, Project Manager
 (626) 930-1200 | ksivathanan@converseconsultants.com

Converse Consultants is a geotechnical engineering firm with a history of nearly 80 years serving cities, counties, and public agencies in Southern California. They maintain full-service laboratories nationwide and a team composed of engineers, geologists, environmental scientists, and industrial hygienists to support projects and be a beneficial partner to the City.

Services include: Geotechnical engineering, soil investigations, groundwater sciences, geotechnical observation and testing, special inspection, and materials testing

Partnered projects for Converse Consultants

- City of Monrovia- HSIP-L5069(013) Traffic Signal Project
- City of Walnut- Snow Creek Park ADA Improvements
- City of Walnut- Flood Plan Trail Rehabilitation

03

Project Team & Resource Allocation



Project Team

Our dedicated project team combines extensive municipal experience with specialized expertise in roadway design for pedestrian improvements, plan, specifications, and estimates (PS&E) and compliance with city standards. The team are accustomed to collaborating on a diverse range of project types for multiple municipalities and is capable of adjusting staffing and resources as needed to meet project demands and deadlines. With consistent guidance from our experienced leadership team, the RKA team bring strategy, flexibility, technical skills, and commitment to ensure efficient and high quality project delivery.

Resumes for key personnel are included in this proposal; additional resumes for supporting team members can be provided upon request. Cody Howing, P.E., QSD, is our Management Contact and is authorized to sign an agreement for RKA. Our Project Manager, Cesar Ortiz, P.E.,T.E., QSD, will be the Project Manager and the person responsible for the day-to-day management of the project.

CITY OF JURUPA VALLEY

Paul Toor P.E., Director of Public Works/City Engineer



PRINCIPALS-IN-CHARGE /QUALITY CONTROL Cody Howing, PE, QSD & Raymond Tao, PE, CASp, CBO

PROJECT MANAGER Cesar Ortiz, PE, TE, QSD

ALTERNATE PROJECT MANAGER Bobby Lin, PE, QSD

PROJECT ENGINEER Diego Diego, EIT

ENGINEERING TECHNICIAN Tyler Jung

SUBCONSULTANT PARTNERS

Land Survey **Kelsoe & Associates** Bob Kelose, PLS

Geotechnical **Converse Consulting** Siva K. Sivathanan, PHD, PE

Resource Allocation Matrix

Design Task	Principal (hrs)	Project Manager (hrs)	Project Engineer (hrs)	Engineering Technician (hrs)	Land Survey Subconsultant (hrs)	Geotechnical Subconsultant (hrs)
Project Management	10	40	0	0		
Utility Coordination	2	6	14	8		
Reconnaissance and Field Surveys	2	6	14	4		120
Topographic Survey	0	2	2	0	40	
Construction Plans	18	84	360	40		
Engineer's Cost Estimate	2	6	16	10		
Specifications	4	12	26	6		
Bidding/Construction Support and As-built Drawings	2	4	8	2		

Project Team

Our project team is composed of seasoned professionals who bring decades of municipal engineering experience, many whom have spent the majority of their careers with the firm. Uniquely, this team includes two of the firm's owners, ensuring the City benefits from both senior-level technical expertise and leadership-level accountability. This continuity and direct involvement from ownership provide the City with a team that is both highly qualified and deeply invested in the success of each task order. All resumes are located in [The Appendix](#).

Key Personnel

Cody Howing, PE, QSD – Owner, Principal-in-Charge and Director of Engineering

Role: Quality Control & Assurance

As one of the owners, Cody will provide executive-level oversight to ensure all deliverables meet the City's design intent, schedule, and budget objectives. Cody has over 18+ years of experience delivering a diverse range of civil engineering projects including active transportation, roadway and pavement rehabilitation, and signing and striping projects for Southern California municipalities. He directs the engineering department and provides technical direction, strategic oversight and support for the team throughout the project lifecycle. For this project, he will review all major milestones through our internal QA/QC process, ensuring plans are accurate, constructible, and cost-effective before submission to the City.

Raymond Tao, PE, CASP, CBO – Owner and Director of Building & Safety

Role: Quality Control & Assurance

Raymond Tao, PE, CASp, CBO is one of the owners of RKA and for this project, he will provide project assurance, executive oversight and certified accessibility guidance. A registered Professional Engineer, Certified Building Official, and Certified Access Specialist, Raymond brings over 25 years of public-sector experience managing building safety operations and plan check programs throughout Southern California. Raymond will bring accessibility expertise and advise on practical recommendations to help the City reduce liability and ensure equitable access.

Cesar Ortiz, PE, TE, QSD – Engineering Manager

Role: Project Manager

With 10+ years of civil engineering experience, Cesar leads a wide range of roadway improvement efforts, including pavement rehabilitation, signing and striping improvements, ADA compliance upgrades, and intersection enhancements. Cesar has served both on our team and on the client side with the City, bringing valuable insight from both perspectives. For this project, he will manage the design, task coordination, subconsultant deliverables, and PS&E preparation. Cesar has successfully delivered similar outcomes on B Rehabilitation from Bonita Avenue to Foothill Boulevard Project, for the City of La Verne where his strategic direction and advisement for the design services included traffic calming elements, including bulb-outs, to enhance safety of pedestrians and improve overall traffic flow for the City.

Bobby Lin, PE, QSD – Senior Project Manager

Role: Alternate Project Manager

With over 15+ years of experience, Bobby specializes in high-visibility, multi-faceted corridor improvement projects, including raised medians, gateway features, and multimodal enhancements. Bobby is skilled at navigating design challenges, building strong partnerships with agency staff, and delivering solutions that align with the City's mobility, safety, and beautification goals. As project manager, Bobby has successfully delivered Chino Hills Parkway Pavement Rehabilitation project, where he managed the pavement rehabilitation, ADA-compliant curb ramp design, updated signing and striping plans, and led coordination between two jurisdictions for seamless design integration and consistent standards across city boundaries.

Diego Diego, EIT – Assistant Engineer

Role: Project Engineer

Diego Diego, EIT with 4+ years brings advanced proficiency in AutoCAD, consistently producing high-quality design plans, specifications, and cost estimates. Diego's collaborative approach allows him to work effectively with stakeholders, utility providers such as SCE, and the internal management team to support redline reviews and coordinate utility and agency requirements. In the field, he conducts thorough investigations and supports permitting efforts, including Caltrans encroachment permits.

04

Project Understanding & Scope



Project Understanding

The City of Jurupa Valley seeks to enhance pedestrian safety and accessibility in the vicinity of Pedley Elementary School by providing continuous, ADA compliant pedestrian routes along Felspar Street, 58th Street, 59th Street, 61st Street and Hudson Street. The existing conditions consist of a fragmented network of sidewalks and dirt pathways that limit safe and reliable pedestrian access for students and the surrounding community. To address these concerns, the project will include the design of new sidewalks, curb ramps, curb and gutters, pavement rehabilitation, striping enhancements and the strategic placement of Rectangular Rapid Flashing Beacons (RRFBs) to promote safe school crossings.

Existing Conditions

The following outlines the existing conditions for each street segment identified for improvement:

Feldspar Street from Limonite Street to 58th Street (2,500 feet)

- 2 lane street approximately 40 feet wide.
- Street parking is allowed on both sides.
- Curb and gutter exist but no sidewalk on west side.
- Power poles exist on the east side of the street.

58th Street from Feldspar Street to Hudson Street (1,300 feet)

- 2 lanes wide, approximately 25 feet wide.
- Street parking is allowed on both sides.
- Existing curb and gutter but no sidewalk on the north side.
- No curb and gutter nor sidewalk exist on the south side.
- No overhead utilities on either side.

RKA Recommendation:

*There is an opportunity to widen 58th Street from Felspar Street to Hudson Street to match 58th Street west of Felspar Street depending on existing right-of-way. We can widen the south side of 58th Street to continue to allow street parking while separating pedestrian traffic from vehicular traffic with a curb and gutter and having pedestrians use the raised sidewalk.

59th Street from Feldspar Street to Hudson Street (1,300 feet)

- 2 lanes wide, approximately 25 feet wide.
- Street parking is allowed on both sides.
- Existing curb and gutter but no sidewalk on the south side
- No curb and gutter nor sidewalk on the north side.
- No overhead utilities on either side.

Hudson Street from 59th Street to 58th Street (650 feet)

- 2 lanes wide, approximately 32 feet wide.
- Street parking is allowed on both sides.
- Existing sidewalk on the west side; no sidewalk or curb on the east side.
- Power poles located on both sides of the street.

Technical Expertise

RKA understands to deliver this project successfully, we must have technical expertise in ADA requirements, familiarity with City standards and California Manual on Uniform Traffic Control Devices (MUTCD) standards. We have reviewed and are familiar with the City of Jurupa Valley Municipal Code, City Ordinances, including the noted Riverside County Ordinance No. 461 which is frequently referenced in the Jurupa Valley Municipal Code standards for street design and construction requirements.

Our team includes one of RKA owners, Raymond Tao, PE, CASp, CBO, who is a registered professional engineer and holds a Certified Access Specialist Professional (CASp) certification. Raymond is qualified to evaluate the project site for compliance with the Americans with Disabilities Act (ADA), Public Right-of-Way Accessibility Guidelines (PROWAG) and California accessibility standards. He will act as quality assurance and control for this project and will partner with the team to seamlessly integrate CASp services into our engineering and design workflows, prioritizing accessibility throughout the project. He will advise on practical recommendations to help the City reduce liability and ensure equitable access.

For the design development, our team will follow the requirements in the latest version of the Riverside County Road Improvement Standards and the Caltrans Standard Plans. Additionally, all of our design projects are developed in strict adherence to ADA Standards for Accessible Design and California MUTCD standards, ensuring integrity, safety and optimal functionality of the improvements we implement.

Communication

With all projects, open and consistent communication between the City and project stakeholders is critical. We will serve as the central coordinator and be responsible for the effective coordination and collaboration with the consulting team, City staff, Jurupa Unified School District and other agencies.

Project Scope

We have outlined our project understanding, the initial evaluation of street segments, our communication and compliance practices to support the success of this design project. The project objective is to enhance the mobility, safety, and functionality of the streets surrounding Pedley Elementary School.

RKA brings over four decades of municipal experience and experience with many pedestrian improvement projects. In **Section 4- Work Plan and Schedule**, we provide the project analysis, including opportunities and constraints and upon award, will discuss our recommendations to support the City's goals and objectives for this project.

The RFP includes a detailed Scope of Work, which is *cited below*, with our comments noted in bullet point format in response to share our experience, approach and qualifications in the requested services.

Task 1: Project Management

This task includes coordinating attending meetings, preparing invoices, budget oversight, creating and updating a "critical path" project schedule, general project coordination, and the QC program.

Response: RKA applies a collaborative, efficient, and quality-focused approach to civil engineering design. Our approach includes early alignment with City staff, active communication throughout, and clear accountability for schedules, budgets,

deliverables, and coordination with all stakeholders. Our Quality Assurance and Quality Control measures are noted as **QA/QC** in each task.

Prior to any work commencing, RKA will review the entire project scope to be completely familiar with the project. This will ensure that all of the policies and procedures are in place as required by the City.

A. Meetings

- We will facilitate a project kick off meeting with City staff to review the work program and schedule, identify critical milestones, and determine appropriate paths of communication.
- Meeting minutes will be taken for all design meetings and shared with City staff within 3 days to ensure alignment and visibility.
- A baseline schedule will be provided and periodic meetings, virtual or in-person, will be held bi-weekly to discuss progress and any concerns.
- **QA/QC:** We will ensure all meeting agendas, minutes, and action items are clearly documented, reviewed and distributed timely.

B. Preparing Invoices & Budget Oversight

Our team will support the project by preparing detailed invoices, tracking expenditures, and managing the overall budget to ensure financial transparency and accountability. We are proactive in our approach to recommend cost-effective and sustainable solutions.

C. Project Schedule

RKA will prepare a detailed proposed **Schedule**, referenced in **Section 5**, to show projected times and milestones for each task.

We will remain in consistent communication with the City and adjust as needed to align with the City's desires to meet the project milestones.

- **QA/QC:** We will conduct regular schedule reviews to track actual progress against planned timelines and identify potential delays early. We will ensure key milestones are clearly defined, achievable, and aligned with City goals and contractual obligations.

D. Project Coordination

RKA will coordinate major design requests and changes with the City, neighboring Cities, agencies, and other constituents that may provide design input, suggestions, or restrictions for the project.

- At the early stages of the design process, RKA will coordinate the integration of any City standards and policies to the project construction scope.
- In this section, we outline the value and collaboration we will bring for all **third-party agencies** and will be a critical communicator on behalf of the City of Jurupa Valley.
- All stages of PS&E drafts submittals will support the City, and any other involved agencies, review process to allow sufficient time for comments and changes.

Task 2: Utility Coordination

The Consultant shall coordinate with affected utility agencies during the design phase. This entails sending at least three (3) utility notification letters to utility agencies and generating a utility disposition matrix. All utility information received shall be shown in the project base map. If any utilities are identified to be relocated, the consultant shall coordinate those efforts with the affected utilities.

Response: We will coordinate with utility providers, adjacent agencies, and City departments for records, design integration, and utility conflict resolution.

- We will develop a utility notice in coordination with the City of Jurupa Valley to provide notice to utilities in the area of the work. This is the leading task to start the effort to coordinate upgrades or repairs in advanced of the maintenance work proposed.
- This initial utility contact letter will also serve as a request for as-builts covering areas of work that are anticipated to require excavations reaching depths potentially impacting existing utilities. RKA will also coordinate with any utilities, organization, or agencies to address a need for easement or permits for the construction phase.

Task 3: Reconnaissance, Field Surveys, Geotechnical Services

A. Reconnaissance

Research all available City/County records, as built plans, benchmarks, centerline ties and documents.

- **Response:** Prior to design work, RKA will work with City Staff to obtain any available as built and survey records. Findings of this process will be carried forward on to the project plans and specifications. Info will also be cross referenced with info obtained from the field from the pavement pothole report and existing condition assessment and field notes. Documents of maintained will be inventoried and filed with the project records. RKA will coordinate any necessary approvals and permits should any impact to other agencies right-of-way occur.

Examine project site to evaluate existing conditions. Photos of general conditions and features at all locations or issues requiring special attention shall be taken during the field visit and maintained in photo logs. All photos shall have a written description.

Response: The preliminary project design will utilize the initial job walk information to develop plans, construction quantities and a construction cost estimate. Details including quantities of deep asphalt concrete repairs, sidewalk hazards, damaged curb and gutter, outdated curb ramps, signing and striping improvements, and other related improvements will be noted for consideration of the project.

B. Field Surveys

Perform field topographic/aerial surveying for the project limits.

Response: As a critical task for the project design, we will partner with subconsultant, Bob Kelsoe, PLS with Kelsoe & Associates (see **Section 3- Project Team**) to develop a topographic survey of the existing conditions. Coordinated by RKA, the survey efforts will include at minimum, the following:

- *Topographic data for 1" = 40' scale plans*
- *All ROW, parcel lines and addresses, centerlines, and monumentation shall be shown*

- *Location of all planimetric features. Topography shall extend 100' beyond project limits.*
- **QA/QC:** RKA will coordinate with subconsultant and review their schedule for consistency with the project schedule and integrate updates as needed.

C. Geotechnical Services

Perform subsurface investigation as needed to verify the exact location and depth of existing utilities to avoid conflicts with the proposed improvements. This may be listed for a sub-tasks/consultant.

Geotechnical investigation with pavement evaluation. This may be listed for a sub-tasks/consultant. Pavement thickness recommendation

Subgrade preparation/earthwork/embankment recommendations

Response: As a basis for the project design, RKA will partner with Converse Consulting to obtain pavement cores of the existing pavement conditions. Geotechnical report will cover the project limits.

- Existing pavement section along with approximate 13 cores location shall be indicated in the report for reference. Pavement and soils material study will outline existing pavement conditions and report will be provided to City. Soil samples report findings will be included in the geotechnical report.
- Recommendation for construction will be based upon review of the geotechnical report, various life cycle, and the cost effectiveness of the project per the RFP.

Task 4: Street, Sidewalk and Signing and Striping Design (Plan and Profile)

The scope of work includes the Plans, Specifications, and Estimates (PS&E) phase to provide the needed improvements along the streets identified in Exhibit A, including, but not limited to; sidewalk, curb ramps, striping enhancements, and RRFB. Additional detail is provided in Exhibit A (RCTC SB 821 Grant Application).

Response: In our design projects, we create a plan profile which provides both a top-down, bird's eye view of the project area and a side view for elevation along the centerline.

- One of our projects in the City of Covina, project "HSIP In-Pavement Flashing Crosswalk Federal Project No. HSIPL-5118(0121)" found great success with the installation of RRFB, which increased visibility, driver awareness and traffic flow balance where vehicle flow is less disruptive in a school zone area.
- **QA/QC:** Conduct constructability reviews to flag and resolve potential issues early, especially with pavement conditions and rehabilitation strategies. This review includes:
 - Proper utility identification.
 - Design elevations match at join locations and potential conflicts will be flagged for revision.
 - Proper sequencing of work (lane closures, traffic control plan, etc.)

Task 5: Plans, Specifications and Cost Estimate (PS&E)

The Consultant shall produce 60%, 90% and 100% submittal packages for City review in electronic format. An engineering cost estimate shall be prepared with all submittals, while the technical specifications and the bid schedule shall only be included with the 90% and 100% submittals. The City will provide the boiler plate specification and general condition.

Response: We will develop 60%, 90%, and 100% plans including title sheets, notes, details, and striping.

- We will draft and provide final engineer's estimates using recent bid data.
- Coordinate final utility updates, environmental documents, and permit requirements. We will include tie-out/reset of monuments and ADA compliance in specs.

The Consultant shall incorporate comments from City, and Jurupa Unified School District.

Response: RKA understands the successful delivery of this project requires proactive coordination with these key stakeholders. We are committed to being a responsive and collaborative partner to the City, providing sufficient time and support for plan reviews, open dialogue, and alignment on feedback to ensure project success.

The Consultant shall prepare a final signed bid document incorporating all relevant comments from previous reviews in paper and electronic format (both PDF, word and DWG). Plans shall be drawn using AutoCAD/Civil3D and plot at appropriate scales on 24" x 36" sheets using City's Standard title block.

Response: Once a final concept of the maintenance actions is determined, the project will move forward with the development of full plans, specifications and engineer's estimate. The plans will be 24"x36" sheets, 1"=40' scale and 1"=4' for profiles with a coversheet, detail sheets and layout sheets the project improvements. Sets of hard copies will be provided for each interim submittal. PDFs will be provided for all submittal packages.

Final plans shall include, but not be limited to:

- *Street Improvements, plan and profile*
- *Design Details and Const Notes*
- *Signing and Striping*
- *Sidewalk and curb ramp details*
- *Typical and Design Street Cross Sections*

Response: Once final approval has been received by the City and project stakeholders, Cesar Ortiz, PE, TE, QSD will sign and stamp the plans for final submittal. This submittal will include signed/stamped plans, CAD files, and supporting documents for City approval.

- PS&E for construction, in accordance with City and Caltrans standards.
- Incorporate detailed designs for roadways, water/sewer/storm drain infrastructure, grading, curb ramps, and signage/striping.
- Coordinate with subconsultants for geotechnical, surveying, and environmental documentation, as needed.
- **QA/QC:** Conduct reviews at each milestone to ensure quality, constructability, and consistency with City requirements. Maintain file version control using clearly labeled drafts (e.g., ProjectName_Draft1, ProjectName_Draft2_Reviewed) to track iterations and feedback.

Completion of a post development WQMP (Transportation Project Guidance).

Response: Once the design is finalized, RKA will prepare a comprehensive post development Water Quality Management Plan (WQMP) in accordance with local, state and federal regulatory requirements and the City's standards. The plan will address long term storm water quality impacts associated with the proposed street improvements and identify Best Management Practices (BMPs) to ensure compliance with applicable National Pollutant Discharge Elimination System (NPDES) permits.

We have notable experience developing WQMP plans including the Center Avenue Roadway Reconstruction Project in Norco where the roadway infrastructure was upgraded to include the widening the street to 36 feet curb-to-curb, improving drainage, and enhancing the city's signature equestrian amenities. These plans help identify potential impacts of post-construction runoff on local bodies of water, outline pollutants and propose Best Management Practices (BMPs) to mitigate those impacts.

05

Detailed Work Plan and Schedule



Project Key Elements

Pavement Rehabilitation

RKA performed a pre-proposal site visit to understand the entire project scope and document the existing pavement conditions along the project Corridor. Various forms of pavement distress/failure including alligator and longitudinal/transverse cracking were noted. An example is pictured below.



RKA understands that the primary objective of this project is to develop a pavement rehabilitation design that restores structural integrity, enhances rider quality, and extends pavement life, all while remaining within the City’s defined construction budget. Recognizing that there are multiple street segments and the pavement conditions vary along each street, a uniform rehabilitation treatment may not be the most cost-effective or technically appropriate solution. To address this, our team will conduct a Rough Order of Magnitude (ROM) cost analysis and present three targeted rehabilitation alternatives tailored to the distress levels and budgetary constraints.

In support of the pavement rehabilitation design, we will partner with trusted subconsultant, Converse Consultants to perform a geotechnical investigation, including 13 pavement core samples across all street segments to evaluate existing structural section performance, subgrade conditions and material properties.

The investigation will result in a report with three rehabilitation alternatives, incorporating a Traffic Index (TI), R-Value testing, and a cost-benefit comparison for each option.

In collaboration with City staff and the findings from the ROM analysis and geotechnical report, the appropriate treatment for each segment will be taken into final design that balances performance, cost, and constructability.

Concrete Improvements, Pedestrian Facilities & ADA Compliance

A preliminary field review has identified numerous concrete and ADA compliance deficiencies along each street segment, which will be addressed as part of this project. If selected, RKA will complete a thorough field walk to identify deficient concrete sidewalk, curb and gutters, curb ramps and cross gutters and concrete pavement to include in the scope.

Our focus will be to upgrade deficient facilities to be ADA compliant and to remove any tripping hazards that might exist. Our team will also make note of any locations with standing water particularly within the gutter and use the topographic survey to determine if water flow can be improved with removal and replacement of the existing curb and gutters. Although not all driveways can be replaced, RKA will make note of any driveways in bad condition and consult with the City on which ones should be replaced, if any.

RKA Analysis: We have completed an initial analysis of the areas identified for improvement within each street section and are recommending the following approach for project implementation:

Felspar Street

- New sidewalk on the following segments:
 - East side from Limonite Ave to 61st Street and from 710 ft. north of 61st Street to 58th Street
 - West side from 210 ft. south of 61st Street to 58th Street
- New curb and gutter at the following segments:
 - East side from 215 ft. south of 61st Street to 61st Street and from 59th Street to 58th Street

- New Curb Ramps at the following locations:
 - 61st St. Intersection – All four corners
 - 59th St. Intersection – All four corners
 - 58th St. Intersection – All four corners

58th Street

- New sidewalk on the north and south side from Felspar Street to Hudson Street.
- New curb and gutter on the south side from Felspar Street to Hudson Street.
- New curb ramps at the following intersections:
 - Tomal Ln. – Northwest and northeast corners
 - Angela Ave. – Northwest and northeast corners
- New driveway approach at three entrance/exit for school parking lot between Angela Avenue and Hudson Street.

59th Street

- New sidewalk at the following locations:
 - South side from 210 feet west of Hudson Street to Hudson Street and from 110 feet east of Scheelite Street to Felspar Street
 - North side from Felspar Street to Hudson Street
- New curb and gutter on north side from 110 feet east of Scheelite to Felspar Street
- New curb ramps at the following locations:
 - Azurite St. Intersection – Southwest and southeast corners
 - Scheelite St. - Southwest and southeast corners

Hudson Street

- New sidewalk on east side from 58th Street to 59th Street.
- New curb and gutter on east side from 58th Street to 59th Street.
- New curb ramps at 59th Street intersection with modification of existing driveway approach to a new cross gutter.

Site visit Images of project scope locations:



Each street segment includes new sidewalk, new curb and gutter, and/or new curb ramps. These improvements will provide significant benefits to the school area and the community of Jurupa Valley, including:

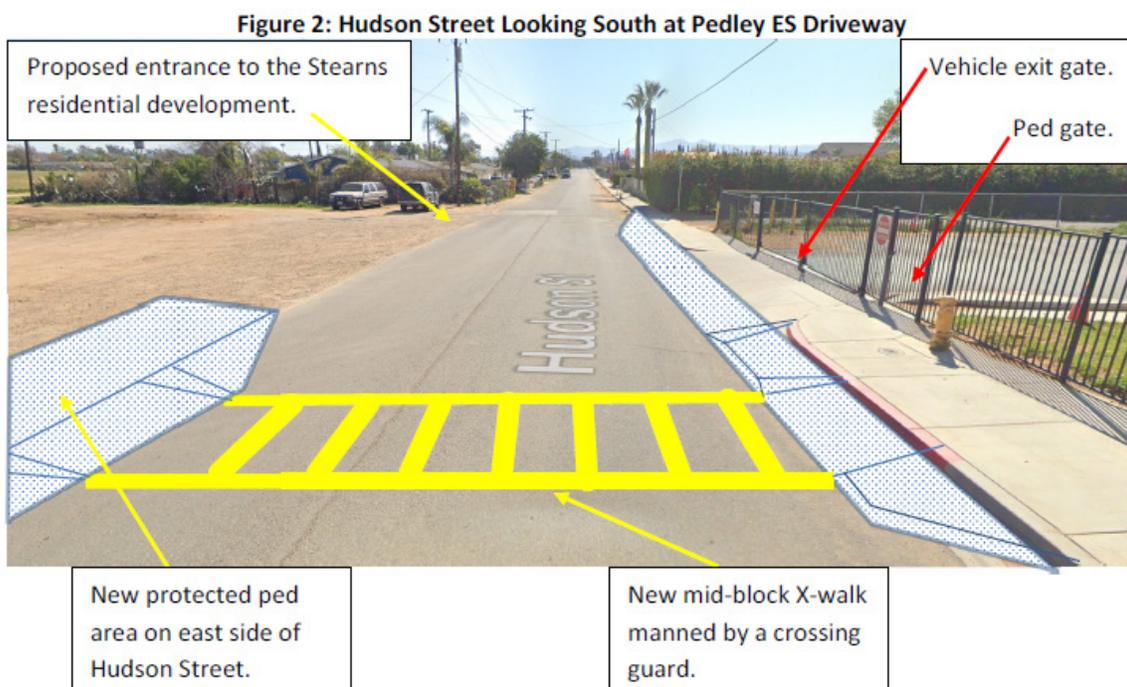
- Increased safety for all pedestrians
- Support for connectivity, accessibility and mobility for all users
- Encourages active transportation like walking and biking, reducing traffic congestion near Pedely Elementary School
- Improved stormwater management including maintaining road integrity and reduction of potential flooding

Installation of Bulb-Outs

The City would also like to incorporate bulb-outs near the school entrance on Hudson Street just north of 59th Street, as shown in City provided Figure 2 (below). On the east side of Hudson Street, the City would like a raised protected pedestrian area with a curb ramp within a new curb bulb out. A bulb-out will also be incorporated directly across on the west side and a high visibility crosswalk will connect the two curb ramps for pedestrian crossings.

The existing width of Hudson Street at this location is 32 feet wide. To maintain a minimum street width of 24 feet, the bulb-outs can extend 4 feet into the street on each side. This will decrease the crossing distance for pedestrians and also encourage vehicles to slow down within this area. They can also help organize parking by clearly defining the start and end of parking zones. These bulb-outs will also improve accessibility and make it easier to cross the street due to shorter distances and better alignment with curb ramps.

Our team has direct experience with the City of La Verne supporting the "B Rehabilitation from Bonita Avenue to Foothill Boulevard Project", and we found success with the installation of bulb-outs as a traffic calming solution. This method can enhance safety of pedestrians and improve overall traffic flow for the school zone and City.



Signing and Striping Design

Rehabilitation of the pavement offers an ideal opportunity to modernize striping and signage throughout the corridor. Although striping improvements are minor, a new signing and striping plan will be developed in accordance with the latest MUTCD standards and visibility enhancements. We recommend the below key notes to consider:

1. Thermoplastic striping should be installed instead of regular paint to minimize future maintenance.
 - Benefit: Cost-savings and durability for the signing and striping method.
2. High visibility crosswalks can be installed at intersection crossings.
 - Benefit: This is an excellent traffic calming method which will compliment the curb extensions, signage and flashing beacons to slow traffic. It will also support accessibility and contribute to a walkable, pedestrian-friendly environment.
3. Installation of Rectangular Rapid Flashing Beacons (RRFB) at select locations.
 - Benefit: Increased visibility and encourages yielding for drivers when they approach and see flashing lights, reduces uncertainty for pedestrians who feel with the ability to activate the crosswalk by push-button.

Schedule

RKA will prepare a detailed proposed **Schedule**, referenced on the next page, to show projected times and milestones for each task.

We will remain in consistent communication with the City and adjust as needed to align with the City's desires to meet the project deliverables and milestones.

Quality Assurance and Quality Control (QA/QC) Plan

A strong Quality Assurance and Quality Control (QA/QC) program is critical to ensuring that the project details are accurately conveyed in the project design documents, estimates, and construction bid quantities and respective scope. At every stage of a project, we implement a strong system of tools and quality checks to ensure that our deliverables meet the highest standards. From initial planning to final delivery, we rely on structured workflows, version control for tracking changes, and iterative drafts to include feedback and revisions to maintain consistency and accuracy. We utilize kickoff meetings, planning checklists, and approval sign-offs by a senior team member to ensure quality standards are met.

Additionally, a constructability review of the project improvements also serves as a valuable approach to confirm there are no unintended consequences resulting from the proposed improvements. We aim to minimize construction-phase modifications by thoroughly identifying and addressing potential field conditions during the design process.

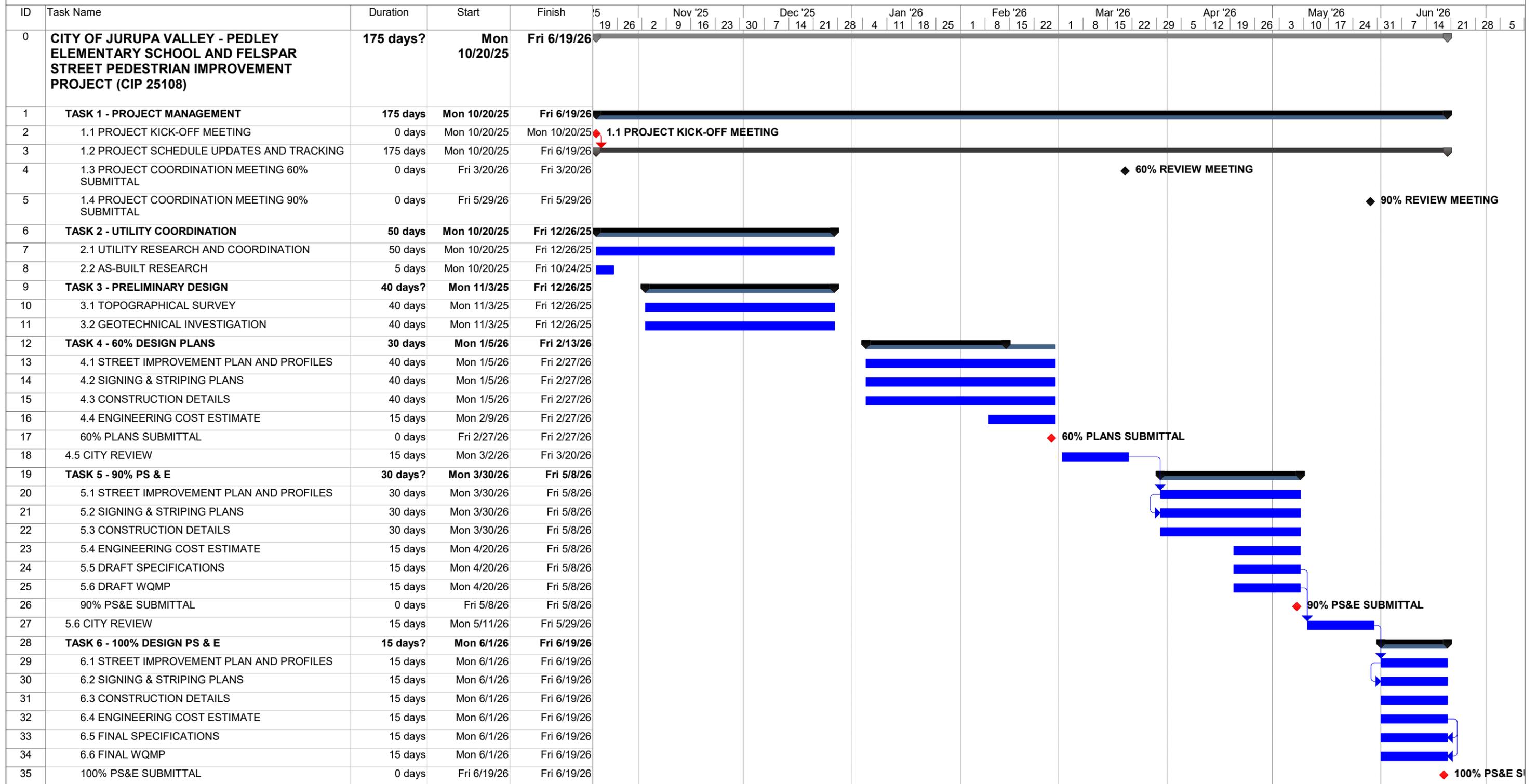
Closing Remarks

Above all, our goal is to serve as a dependable and proactive partner to the City. We bring the technical knowledge, structure, and responsiveness needed to help Jurupa Vally move this project forward effectively, while supporting staff, stakeholders, and the community throughout the process. By integrating safety, accessibility, and community connectivity, this project will create a safer walking environment that encourages active transportation to and from Pedley Elementary School potentially improving traffic conditions during the morning and afternoon drop off/pickup.

PROJECT SCHEDULE

CITY OF JURUPA VALLEY

PEDLEY ELEMENTARY SCHOOL AND FELSPAR STREET PEDESTRIAN IMPROVEMENTS PROJECT



Project: CITY OF JURUPA VALLEY - PEDLEY ELEMENTARY SCH
Date: 9/11/2025

Task		Project Summary		Inactive Summary		Manual Summary		External Milestone	
Split		External Tasks		Manual Task		Start-only		Progress	
Milestone		External Milestone		Duration-only		Finish-only		Deadline	
Summary		Inactive Milestone		Manual Summary Rollup		External Tasks			



City of Covina

HSIP In-Pavement Flashing Crosswalk Project

**Agency Project Reference**

Rafael Fajardo, City Engineer/Director of Public Works
rfajardo@covinaca.gov | (626) 384-5489

Project Relevance

- Design (PS&E) & Bid Support
- ADA-Compliant Ramps and Crosswalk
- Federal Funding Coordination (HSIP)
- Pedestrian Safety Enhancements
- In-Roadway Warning Lights (IRWL)

Construction Cost: \$300,000

Construction Completion: 2023

RKA was retained by the City of Covina to provide full-service design, construction management, and inspection services for the HSIP In-Pavement Flashing Crosswalk Project. This pedestrian safety initiative was funded through a Federal Highway Safety Improvement Program (HSIP) grant and aimed to enhance visibility and safety at three uncontrolled crosswalk locations within the city.

Our project management services included all stages of the project, from initial site selection and utility coordination to the final design and preparation of plans, specifications, and estimates (PS&E). The scope of work included the installation of solar-powered in-roadway warning lights (IRWL), new poles with LED-enhanced pedestrian crossing signs, push-button activation systems, high-visibility thermoplastic ladder crosswalks, and the construction of new ADA-compliant curb ramps. RKA also provided crucial support for federal funding coordination with Caltrans, managed the bid advertisement process, and delivered comprehensive construction management and inspection services to ensure the project was completed successfully and in compliance with all federal and local standards.

City of Chino Hills

Boys Republic Drive Traffic Signal Project

**Agency Project Reference**

Daniel Bobadilla, Public Works Director/City Engineer
dbobadilla@chinohills.org | (909) 364-2800

Project Relevance

- Traffic Signal Design (PS&E)
- Signing and Striping
- Utility Coordination
- ADA-Compliant Ramps and Crosswalk
- Pedestrian Hybrid Beacon (PHB) System

Construction Cost: \$1.9 million

Construction Completion: 2023

RKA was retained by the City of Chino Hills to provide design engineering services for the Boys Republic Drive Traffic Signal Project. The project's primary goal was to enhance pedestrian safety by replacing an existing flashing pedestrian crossing with a modern Pedestrian Hybrid Beacon (PHB) system at the intersection of Boys Republic Drive and the St. Paul the Apostle driveway.

Our services included the complete design of the traffic signal modifications, development of plans, specifications, and cost estimates (PS&E), and utility coordination. The project scope involved the installation of a new traffic signal controller, cabinet, poles, and signal heads. The project scope also included the construction of new ADA-compliant access ramps, a decorative crosswalk, and updates to roadway signing and striping. This project made a significant impact to the school safety for all users and enhanced accessibility in alignment with City's standards.

City of La Verne
B Street - Bonita Ave. to Foothill Blvd. Improvements Project

Project Reference

Danny Wu, Director of Public Works
 dwu@laverneca.gov | (909) 596-8741

Project Relevance

- Pavement Rehabilitation
- Sidewalk & Pedestrian Safety Improvements
- ADA Compliance (Curb Ramps, Bulb-Outs)
- Landscaping & Beautification
- Drainage Improvements



Construction Cost: \$1.5 million

RKA delivered comprehensive professional engineering services for this Active transportation and pavement rehabilitation scope which included the demolition of existing infrastructure and the construction of new sidewalks, intersection bulb-outs, and ADA-compliant curb ramps, enhancing both pedestrian safety and accessibility. Our team managed every phase of the project, including the installation of new curbs and gutters, fresh asphalt pavement, and thoughtfully designed landscaping, resulting in a safer, more accessible, and visually enhanced streetscape.

City of Norco
Center Avenue Roadway Reconstruction Project

Project Reference

Sam Nelson, Director of Public Works
 snelson@ci.norco.ca.us | (951) 735-3900

Project Relevance

- Pavement Reconstruction Design (PS&E)
- ADA-Compliant Curb, Curb & Gutter
- Utility Coordination
- Construction Support
- Water Quality Management Plan

Construction Cost: \$1.5 million

Design Completion: 2025

RKA Consulting Group was retained by the City of Norco to provide full engineering design services for the comprehensive reconstruction of Center Avenue between 6th Street and 7th Street. The project's goal was to completely upgrade the roadway infrastructure, including widening the street to 36 feet curb-to-curb, improving drainage, and enhancing the city's signature equestrian amenities.

The extensive scope of work involved complete pavement reconstruction, installation of new curb and gutter, concrete driveways, and ADA-compliant curb ramps. The project also included significant utility work with the relocation of fire hydrants and water services, as well as the construction of new storm drain facilities. A key feature was the construction of a new equestrian trail complete with PVC fencing. RKA's responsibilities included conducting the initial topographic survey, coordinating with all utility agencies, and preparing the complete PS&E package, including a transportation Water Quality Management Plan (WQMP), plans, specifications, and a detailed cost estimate.

Client References

RKA proudly partners with local agencies, offering services from on -call civil engineering, project-specific, to full-service municipal engineering. Our team provides roadway design and rehabilitation, ADA compliance improvements, traffic signal and lighting upgrades, storm drain and utility systems, site development, regulatory compliance, and construction support. Our clients trust us to deliver high-quality, tailored solutions across design, construction management, inspection and specialized disciplines, ensuring communities prosper.

Agency Name	Contact Information
City of Walnut 1981-Current (44 Years)	Melissa Barcelo, Director of Public Works mbarcelo@ci.walnut.ca.us (909) 595-5605
City of La Verne 1988-Current (37 Years)	Danny Wu, Director of Public Works dwu@laverneca.gov (909) 596-8726
City of Duarte 1999-Current (26 Years)	Stephanie Sandoval, Public Works Manager ssandoval@accessduarte.com (626) 357-7931
City of San Dimas 2006-Current (23 Years)	Shari Garwick, Public Works Director sgarwick@sandimasca.gov (909) 394-6260
City of Norco 2004-Current (21 Years)	Sam Nelson, Public Works Director snelson@ci.norco.ca.us (951) 270-5607
City of Covina 2015-Current (10 Years)	Rafael Fajardo, City Engineer/Public Works Director rfajardo@covinaca.gov (626) 384-5400

07

Required Forms



ATTACHMENT A

PROPOSER'S SIGNATURE PAGE

By signing this form, the Consultant states that the firm(s) has sufficient staff resources and capability to perform the work contained within this Request for Proposal within the specified timeframe.

PROPOSER: RKA Consulting Group
(Consultant Name)

ADDRESS: 398 Lemon Creek Drive, Suite E, Walnut, CA 91789

TELEPHONE NUMBER(S): (909) 594-9702

PRINT NAME: David Gilbertson

SIGNATURE:

TITLE: Chief Executive Officer DATE: 9/10/2025

PRINT NAME: Cody Howing

SIGNATURE:

TITLE: Secretary DATE: 9/10/2025

SIGNING INSTRUCTIONS TO THE CONSULTANT

This Proposal must have a valid signature above and be delivered as required or it will be considered non-responsive (CCP 1933).

Proposer's Signature Page to be accompanied by notary certificates attached following this page. Note the description of the document on the notary certificate and attach notary certificates immediately following this page.

General Partners must sign on behalf of the partnership.

In the event that the consulting firm is a corporation, two (2) corporate officers having authority from the corporation MUST sign (two (2) signatures total). If the corporation has a corporate resolution stating that one person is authorized to sign on behalf of all officers, attach corporate resolution immediately following the notary certificates. Corporate Seal may be affixed hereto.

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Los Angeles }

On 9/10/2025 before me, Dulce Jazmin Aguilera, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Cody A. Hawing & David Hilbertson
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Proposer's Signature Page
Document Date: 9/10/2025 Number of Pages:
Signer(s) Other Than Named Above:

Capacity(ies) Claimed by Signer(s)

Signer's Name:
[] Corporate Officer - Title(s):
[] Partner - [] Limited [] General
[] Individual [] Attorney in Fact
[] Trustee [] Guardian or Conservator
[] Other:
Signer is Representing:

ATTACHMENT B

NON-COLLUSION DECLARATION

NON-COLLUSION DECLARATION TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the Secretary [Declarant's title] of RKA Consulting Group, the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from proposing. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 9/10/2025 [date], at Walnut [city], California [state].

Signature: 

Print Name: Cody Howing

Title: Secretary

Address: 398 Lemon Creek Drive, Suite E, Walnut, CA 91789

Telephone No: (909) 594-9702

Proposed Agreement

Required RFP Statement: RKA Consulting Group confirms the City's standard consultant agreement is acceptable as is, and no modifications are proposed.

A

Appendix



Cody Howing, P.E., QSD

Director of Engineering and Principal-in-Charge

Qualifications

18+
 Years of
 Experience

B.S.C.E. California State Polytechnic University, Pomona , CA

REA - Caltrans Resident Engineer Academy Cert. of Completion

P.E. - Registered Civil Engineer, CA RCE 86054

QSD - Qualified SWPPP Developer, CA C86054

Specialized Disciplines: Roadway Improvements, Right-of-Way Engineering, ADA Compliance, Infrastructure Design, Federal and State Funding Compliance, NPDES Compliance & Storm-water Management, Grading and Drainage System Design, Right-of-Way Engineering, City Engineering, Capital Improvement Program Management, Construction Management, Quality Control, Assessment Districts Engineering

Professional Summary

Cody Howing, P.E., QSD, is a licensed civil engineer with over 18 years of experience in municipal engineering, Capital Improvement Program (CIP) management, NPDES compliance and storm-water management. As Director of Engineering and Principal at RKA Consulting Group, Cody manages the team, advises on project strategies, and provides guidance to ensure the successful delivery of all projects. Cody currently holds leadership roles as City Engineer for the cities of Duarte and La Verne, managing capital budgets, infrastructure design, construction, assessment districts and development reviews. Additionally, his expertise includes roadway improvements, traffic signal design, grading, and land development. Cody brings an extensive background in federal and state funding compliance, effectively managing project scopes to meet regulatory requirements. Cody is a trusted partner and experienced resource for developing and implementing infrastructure solutions to support city goals, surpass community expectations and adhere to all regulatory standards.

Experience

- **City Engineer, Cities of Duarte and La Verne:** Responsible for the City's Capital Improvement Program (CIP), including the design, infrastructure planning, budgeting, and implementation of all capital projects. Responsible for coordination with developers, reviews plans for municipal compliance, and serves as the primary point of contact and liaison for stakeholders and staff. As City Engineer, he serves as technical advisor to city leadership, attends council and public meetings, and takes a proactive approach to addressing resident concerns.
- **Garfield Avenue Water and Street Improvement Project, City of South Pasadena:** Responsible for construction management and public works inspection for water main replacement, pavement resurfacing, and ADA curb ramp upgrades. Implemented fusible PVC pipe slip-lining into riveted steel pipes and restored curb, gutter, and sidewalks impacted by tree root systems. Worked collaboratively to support the city in enhancing streets and improving sidewalk safety, benefiting the community.
- **Major Street Rehabilitation, City of Pomona:** Managed comprehensive street rehabilitation including pavement overlays, cold central plant recycling, median construction, landscaping, and infiltration trench installation. Coordinated with partners such as Caltrans, SCRAA, and local businesses, with a focused approach to residents to ensure smooth project execution and satisfaction.
- **Winston Avenue Sewer Improvement Project, City of Bradbury:** As Project Manager, led the successful and execution of a sewer infrastructure project involving the installation of 915 feet of 8 inch VCP sewer line and 8 sewer manholes. This project extended the sewer line to four parcels on Lemon Avenue and seven parcels on Winston Avenue, enhancing utility access and supporting future development. Supervised all phases of the project, including design development, plans, specifications, and cost estimates.

Raymond Tao, P.E., CASp, C.B.O.

Owner, Director of Building & Safety

Qualifications

30+
 Years of
 Experience

B.S.C.E. California State Polytechnic University, Pomona , CA

P.E. - Registered Civil Engineer, CA RCE 56181

CASp- Certified Accessibility Specialist CASp-038

Certifications:

- ICC- International Code Council: Building Official Building Code Specialist, Building Plans Examiner and Building Inspector
- ICC CA: Commercial Building Inspector, Residential Building Inspector
- LEED Accredited
- Build it Green - Certified Green Building Professional

Professional Summary

With over 30 years of experience as a Professional Engineer in the building industry and 24 years with RKA, Raymond combination of technical knowledge and design experience equip him to successfully lead RKA's Building and Safety department. As Director of Building & Safety, Raymond coordinates staffing, budgeting, and policy development to support field inspection, permitting, and plan check teams. His expertise includes reviewing and advising on the design and construction of commercial, industrial, and residential projects for compliance with architectural, structural, MEP, zoning, accessibility, energy efficiency, fire and life safety, grading/drainage, and local codes.

Raymond also develops code adoption documents and serves as a trusted advisor for municipal agencies, leveraging his certifications as a Certified Building Official, CASp professional, and LEED Accredited Professional. His comprehensive understanding of California Building Standards and his commitment to excellence ensure successful outcomes for RKA's clients. Raymond is qualified to evaluate the project site for compliance with the Americans with Disabilities Act (ADA) and California accessibility standards. He will act as quality assurance and control for this project and will partner with the team to seamlessly integrate CASp services into our engineering and design workflows, prioritizing accessibility throughout the project. He will advise on practical recommendations to help the City reduce liability and ensure equitable access.

Experience

- **Industrial Complex, Gilead Pharmaceuticals, 1800 Wheeler Avenue, City of La Verne:** Performed detailed plan checks for pharmaceutical manufacturing, packaging, labeling, and distribution facilities, ensuring compliance with strict structural, HVAC, and fire safety standards for healthcare environments.
- **Commercial Development, Diamond Bar Business Center, 888 South Brea Canyon Drive, City of Diamond Bar:** Oversaw plan reviews and inspections for this multi-use commercial development, including office and retail spaces ranging from 1,249 to 2,900 square feet. Evaluated compliance with structural, energy, and accessibility standards, ensuring adherence to building codes and safety regulations.
- **Commercial Development, Starbucks Locations (Indio, Walnut, and Diamond Bar):** Performed plan reviews and field inspections for multiple Starbucks locations. Ensured site-specific compliance with accessibility standards, fire safety codes, and green building requirements.

Cesar Ortiz, P.E., T.E., QSD

Engineering Manager

Qualifications

10+
Years of
Experience

B.S.C.E. California State Polytechnic University, Pomona , CA

P.E. - Registered Civil Engineer, CA -RCE 92742

T.E. - Traffic Engineer, CA, TE- 3131

QSD - Qualified SWPPP Developer, CA C92742

Certifications: Water Treatment Operator (T2 45748), Water Distribution Operator (D3 56149)

Specialized Disciplines: Active Transportation Design, ADA Compliance, City Engineering, Land Development, Traffic Engineering, Construction Management, Quality Control

Professional Summary

Cesar Ortiz, P.E., T.E., QSD, has over 10 years of experience in civil engineering, managing public infrastructure design projects throughout Southern California. As Engineering Manager at RKA, he has led a wide range of roadway improvement efforts, including pavement rehabilitation, signing and striping improvements, ADA compliance upgrades, and intersection enhancements. Cesar's expertise spans to storm drain systems, water and sewer infrastructure, grading design, and traffic signal enhancements including traffic control design.

Previously, as Principal Engineer for the City of Buena Park, Cesar managed the City's Capital Improvement Program (CIP). Currently, Cesar serves as the Deputy City Engineer for the City of Baldwin Park, with primary focus on land development and City engineering services. Serving as a key resource for quality assurance and control, Cesar provides technical advisement and strategic direction to address project challenges, implement best practices and guide subconsultants, with a focus on aligning outcomes with the City's goals and ensuring project success.

Experience

- **Deputy City Engineer, City of Baldwin Park:** Contract Deputy City Engineer, supervising all land development review, issues grading permits, and administering subdivision reviews to ensure compliance and smooth coordination between multiple stakeholders including developers, planning, building and public works departments. Attends the City Council meetings and provides reporting and analysis to management.
- **B Rehabilitation from Bonita Avenue to Foothill Boulevard Project, City of La Verne:** Provided strategic direction and advisement for the design services for the rehabilitation of B Street. Provided strategic planning and implementation for traffic calming elements, including bulb-outs, to enhance safety of pedestrians and improve overall traffic flow for the City.
- **Residential Streets Pavement Rehabilitation, Area 5 Project, City of Downey:** Managed project scope through detailed pavement condition assessments to prioritize rehabilitation needs, enabling strategic budget allocation and cost-effective delivery within financial requirements.

Awards

APWA: 2024- Southern California Chapter - Emerging Leader of the Year

ASCE: 2025 - Orange County Chapter- Civil Engineer of the Year, Private Sector

ASCE: 2025- MLAB Chapter- Outstanding Civil Engineer in Private Sector



Bobby Lin, P.E., QSD

Senior Project Manager

Qualifications

15+
Years of
Experience

B.S.C.E. University of California Irvine, CA

P.E. - Registered Civil Engineer, CA -RCE 85563

QSD - Qualified SWPPP Developer, CA C85563

Specialized Disciplines: Roadway Rehabilitation, Active Transportation Design, ADA Compliance & Accessibility Improvements, Utility Coordination, Design Development for PS&E, Construction Support, Project Management, Quality Control

Professional Summary

Bobby Lin, P.E., QSD, is a seasoned Civil Engineer with over 15 years of experience managing public infrastructure design projects throughout Southern California. As a Project Manager, he has led a wide range of roadway improvement efforts, including pavement rehabilitation, pedestrian facility design, ADA compliance upgrades, and intersection enhancements. He possesses a deep understanding of municipal design standards and is highly proficient in the application of Greenbook specifications. Recognized for his technical expertise and collaborative leadership style, Bobby fosters trusted relationships with agency staff, stakeholders, and multidisciplinary design teams. His commitment to responsive communication and efficient project delivery has consistently resulted in cost-effective solutions that align with client goals and community needs. His leadership continues to drive the advancement of resilient and accessible public infrastructure.

Experience

- **Commercial Street Improvements and Roadway Rehabilitation, City of Santa Fe Springs:** Led the PS&E development for the rehabilitation of Shoemaker Avenue, Springdale Avenue, Wakeman Street, and John Street within a heavily trafficked commercial district. Oversaw the design and implementation of Full Depth Reclamation (FDR) as the pavement rehabilitation approach. The scope of work also included redesigning curb and gutter profiles to eliminate drainage deficiencies and reconstructing pedestrian facilities to meet current ADA standards.
- **Chino Hills Parkway Pavement Rehabilitation, City of Chino Hills:** Managed the PS&E development for the rehabilitation of approximately three miles of Chino Hills Parkway, a major arterial serving both the City of Chino Hills and the City of Chino. The project involved implementing pavement rehabilitation strategies including slurry seal and grind-and-overlay treatments. Additional improvements included ADA-compliant curb ramp design, updated signing, and striping plans. Bobby led coordination efforts between both jurisdictions to ensure seamless design integration and consistent standards across city boundaries.
- **Pico Rivera Regional Bikeway Project, City of Pico Rivera:** Led the PS&E development and provided constructed support for a 1.1-mile Class IV protected bike path along Mines Avenue, extending from the Rio Hondo Channel to the San Gabriel River, providing a critical connection between two regional bike trails. For the project, raised medians were designed to serve as both the vertical separation element for the bike lanes and as stormwater capture facilities. Notable improvements also include the use of permeable pavement for the bikeway and a full restriping of the corridor to accommodate the new facility.

Diego Diego, EIT

Assistant Engineer

Education

B.S.C.E. California
State Polytechnic
University, Pomona ,
CA

Certification

EIT-
Engineer-in-Training
180381

4+Years of
Experience

Diego Diego, EIT has 4 years of experience in civil engineering, actively supporting design efforts on a variety of infrastructure projects, including roadway improvements, street widening, water pipeline upgrades, and traffic signal installations. He brings advanced proficiency in AutoCAD, consistently producing high-quality design plans, specifications, and cost estimates. Diego's collaborative approach allows him to work effectively with stakeholders, utility providers such as Southern California Edison, and the internal management team to support redline reviews and coordinate utility and agency requirements. In the field, he conducts thorough investigations and supports permitting efforts, including Caltrans encroachment permits. His work is guided by a proactive, solutions-focused mindset that emphasizes cost-effective delivery and technical excellence.

Relevant Experience

- **Covina Heights Water Line Improvement, City of Covina:** Prepared the plans, specifications, and estimate (PS&E) for this water improvement infrastructure project. This project involved design, field investigations, as-builts, along with overcoming challenges with utilities coordination / relocation and required additional collaboration with agencies and stakeholders.
- **Duarte Active Transportation Safety Project, City of Duarte:** Prepared the plans, specifications, and estimate (PS&E) for the above mention project which included constructing new sidewalks, installing ADA-compliant curb ramps, upgrading signing and striping, and widening pathways. A major element was reconstructing the pedestrian and bicyclist connection corridor south of the 210 Freeway.

Kelsoe & Associates

Subconsultant Partner - Land Surveying Services

Robert Kelsoe, PLS



Qualifications

20+

Years of
Experience

B.S.C.E. California State Polytechnic University, Pomona , CA

PLA - Registered Landscape Architect, CA -6481

Project Partner: President

Contact Information: (951) 736-0755 or bobk@team-kelsoe.com

Professional Summary

Robert Kelose is a Licensed Land Surveyor with over three decades of experience in the land surveying industry. He earned his licensure in 1993 and, in 1994, co-founded Kelsoe & Associates, where he currently serves as President. Under her leadership, the firm has grown from a single employee to a team of 25 professionals operating eight fully equipped survey crews. Kelsoe & Associates specializes in providing comprehensive land surveying services to municipalities and public agencies across Southern California, including design surveys, engineering support, and construction staking.

Robert brings deep expertise in public works infrastructure projects, right-of-way engineering, and expert witness consulting. His commitment to precision, reliability, and client service has positioned Kelsoe & Associates as a trusted partner in the region's development and infrastructure initiatives.

Experience with RKA

- » City of Covina, Covina Heights Resurfacing Project
- » City of Covina, Street Resurfacing - Clover et al
- » City of Duarte, ATP Cycle 4 Duarte Pedestrian Access
- » City of Duarte, Striping Improvements Duarte & Highland
- » City of Duarte, Huntington Drive Survey & Utility Research
- » City of Duarte, Royal Oaks Stop Sign Warrant Analysis
- » City of La Verne, Mainiero Square Improvements
- » City of La Verne, Public Safety Parking Enhancements
- » City of La Verne, Arrow Hwy Urban Greening Grant Project
- » City of La Verne, White Avenue Street Rehabilitation
- » City of Norco, Valley View- 3rd to 4th
- » City of Norco, Fourth Street- Sierra Avenue to Temescal Avenue
- » City of Pomona, Street Rehabilitation Districts 4 and 5
- » City of Pomona, Cycle 4 ATP
- » City of Pomona, Garey Avenue Rehabilitation - Aliso to Monterrey Avenue
- » City of San Dimas, Horsethief Canyon Equestrian Center Improvements

Converse Consultants

Subconsultant Partner - Geotechnical Services

Siva K. Sivathasan, PHD, PE, GE, DGE, F.ASCE



Qualifications

30+

Years of
Experience

PHD, Civil Engineering, University of California Davis

B.S.C.E. University of Peradeniya, Sir Lanka

M.S. Geotechnical Engineering, University of California Davis

P.E. - Registered Civil Engineer, CA -RCE 63185

Geotechnical Engineer, No. 2708

Project Partner: Principal-in-Charge /Project Manager

Contact Information:(626) 930-1200 | ksivathasan@converseconsultants.com

Professional Summary

Dr. Sivathasan is a registered civil and geotechnical engineer in California, with over 30 years of geotechnical and construction experience. He is skilled at analyzing complex geotechnical problems and has prepared comprehensive reports with detailed recommendations. He also has extensive knowledge of construction projects from managing geotechnical observation and testing, special inspection and material testing, and Caltrans source inspection services. He has been providing source inspection for major transportation projects in Southern California. He is a subject matter expert for the California Board of Professional Engineers, Land Surveyors, and Geologists for geotechnical engineering exam development.

Experience

- Santa Monica-Malibu Unified School District, Lincoln Middle School Athletics Field Renovation Project, Santa Monica, CA. Project Manager. Converse completed a geoseismic/geotechnical investigation to provide recommendations for the new track and field. The project involves the construction of a new athletics field with a new synthetic track and field, new sports field lighting and associated site improvements.
- City of Glendale, Beeline Transit Operation and Management and CNG Fueling Facilities, Glendale, CA. Project Manager. Provided geotechnical investigation for new construction. The proposed project involved construction of a new Administration and Operations Building, a maintenance building, a CNG Fueling Facility, and associated surface parking at the Glendale Transportation Center. The site required over-excavation and re-compaction of the upper soils.

Project Experience w/RKA:

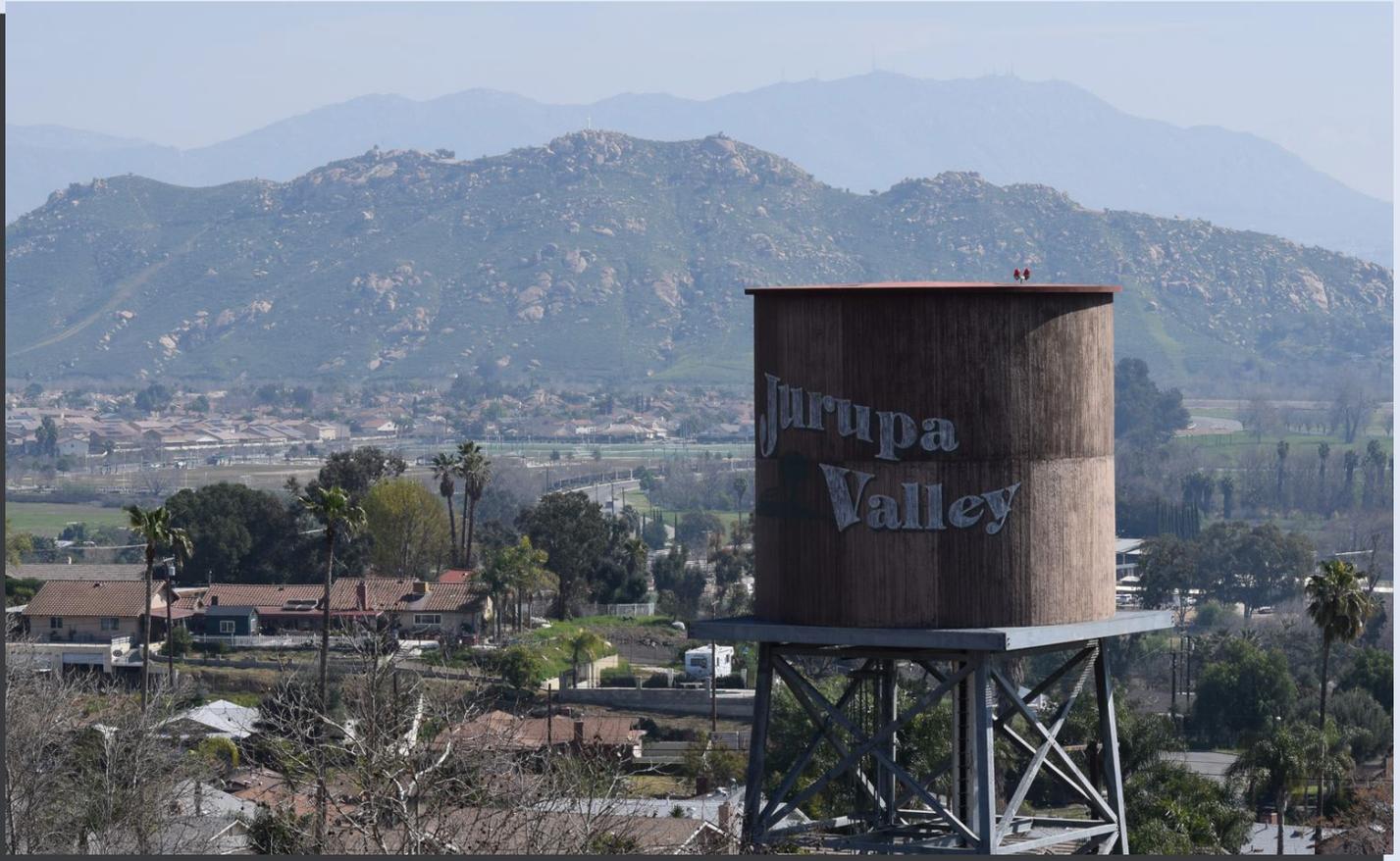
- » City of Duarte, ATP Cycle 4 Duarte Pedestrian Access
- » City of La Verne, White Avenue Street Rehabilitation
- » City of Monrovia, HSIP-L 5069(013) Traffic Signal Project
- » City of Pomona, Street Improvements & Walking Steps Rehabilitation



City of Jurupa Valley

Proposal for: Professional Services for Pedley Elementary School and Felspar Street Pedestrian Improvement Project (CIP 25108)

September 11, 2025



Submitted to:

Paul Toor, P.E., Director of Public Works/City Engineer
City of Jurupa Valley
Public Works Department
8930 Limonite Avenue
Jurupa Valley, CA 92509

Submitted by:

RKA Consulting Group
398 Lemon Creek Drive, Suite E
Walnut, CA 91789
www.rkagroup.com
(909) 594-9702

08

Fee Proposal- Enclosed Separately



September 11, 2025

Paul Toor, P.E., Director of Public Works/City Engineer
Public Works Department
City of Jurupa Valley
8930 Limonite Avenue
Jurupa Valley, CA 92509

Re: Proposal for the Pedley Elementary School and Felspar Street Pedestrian Improvement Project (CIP 25108) - Fee Proposal

Dear Paul,

RKA Consulting Group (RKA) is pleased to submit our fee proposal to provide professional engineering services for the City of Jurupa Valley's Pedley Elementary School and Felspar Street Pedestrian Improvement Project.

We confirm the enclosed fee proposal reflects a comprehensive cost for the proposed scope of services and is submitted as not-to-exceed amount.

We confirm that our fee proposal includes all anticipated costs, and no additional direct costs or reimbursable expenses will be billed.

We hope to partner with the City of Jurupa Valley on this important project. Thank you for your consideration.

Sincerely,

RKA Consulting Group



Cody Howing, P.E., QSD

Principal-in-Charge/Owner/Director of Engineering
chowing@rkagroup.com | Direct: (909) 532-5031



City of Jurupa Valley
Engineering Design Services
Pedley Elementary School and Felspar Street Pedestrian Improvements
9/11/2025



	Project Principal \$210/hr	Project Manager \$180/hr	Project Engineer \$150/hr	Engineering Technician \$110/hr	Survey Subconsultant (Kelsoe)	Geotechnical Subconsultant (Converse)	Total Fee
Design Tasks							
Task 1 - Project Management	10	40					\$ 9,300.00
Task 2 - Utility Coordination	2	8	14	10			\$ 5,060.00
Task 3 - Reconnaissance and Field Surveys	2	6	14	6			\$ 4,260.00
Task 4 - Geotechnical Investigation	2	2	2			\$ 23,910.00	\$ 24,990.00
Task 5 - Topographic Survey		2	2		\$ 18,460.00		\$ 19,120.00
Task 6 - Construction Plans	24	180	480	100			\$ 120,440.00
Task 7 - Engineer's Cost Estimate	4	8	16	10			\$ 5,780.00
Task 8 - Specifications	4	12	24	8			\$ 7,480.00
Task 9 - Bidding/Construction Support and As-built Drawings	2	4	8	2			\$ 2,560.00
Total Labor Hours	50	262	560	136			
Not-to-Exceed: Grand Total							\$ 198,990.00

ATTACHMENT 2

