



City of Jurupa Valley

Staff Report

DATE: FEBRUARY 19, 2026
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ROD BUTLER, CITY MANAGER
BY: PAUL TOOR, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER
SUBJECT: AGENDA ITEM NO. C
SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF JURUPA VALLEY AND WEST COAST ARBORISTS, INC. FOR TREE TRIMMING MAINTENANCE SERVICES

RECOMMENDATION

That the City Council:

1. Approve the Second Amendment to the Agreement between the City of Jurupa Valley (City) and West Coast Arborist, Inc. for tree trimming maintenance services by increasing the annual not-to-exceed amount for an additional \$143,475; and
2. Authorize the City Manager to execute the Second Amendment in substantially the form and format attached and as approved by the City Attorney.

BACKGROUND

The City is responsible for the maintenance and care of City-owned trees located within the public right-of-way and City easements. In support of this responsibility, the City has advanced its urban forestry program and most recently adopted Ordinance No. 2024-06, which amended the Jurupa Valley Municipal Code to implement best practices and standardized procedures for tree care and maintenance. These efforts contributed to the City receiving the 2024 Tree City USA designation from the Arbor Day Foundation, and the City is currently in the process of renewing this designation for 2025. Based on the City's most recent inventory, the City's urban forest includes approximately 10,600 trees.

On August 18, 2022, the City Council approved an agreement with West Coast Arborists, Inc. to provide tree trimming and maintenance services on an as-needed basis, including routine maintenance support and emergency response. On July 1, 2025, City Council approved the First

Amendment to the agreement, which extended the contract term by one year and increased the annual not-to-exceed amount to \$231,525.

Staff is actively working to improve the City's urban forestry program and address deferred maintenance from prior years. To support this effort, staff is beginning the implementation of a grid pruning program.

ANALYSIS

Grid pruning is an industry-recognized best practice that helps keep trees healthy by maintaining the tree canopy on a regular, planned cycle. This fiscal year, staff will complete the first phase of the City's multi-year grid pruning program. Grid – Year 1 includes about 2,300 trees, covering a variety of species such as Eucalyptus, African Sumac, Coast Live Oak, and London Plane.

Work will begin in the Mira Loma area, where many of the City's largest and oldest trees are located and where most tree-related emergency calls originate. By following a structured pruning schedule, the City can better manage its tree inventory, reduce emergency and reactive maintenance, and use staff and contractor resources more efficiently. Grid pruning also helps lower costs by allowing crews to complete work in larger sections of the City rather than responding to scattered service requests.

A consistent grid pruning program also helps prevent issues with utilities, sidewalks, streets, signs, and streetlights by addressing clearance problems before they become hazards. Regular pruning improves tree health, strengthens tree structure, reduces the chance of branch failures during storms, extends the life of the City's trees, and enhances the overall appearance of neighborhoods.

In addition to meeting ongoing maintenance needs, tree planting remains an important priority. To support this effort, the Jurupa Community Services District (JCSD) has offered to donate up to seventy (70) trees to the City in celebration of JCSD's 70th anniversary. The City will work with West Coast Arborists, Inc. to plant these trees and provide the necessary follow-up care as part of the City's urban forestry program.

Approving this amendment will allow the City to continue responding promptly to day-to-day maintenance needs and emergency tree issues, while also moving forward with the grid pruning program and planned tree-planting activities. The amendment also provides the time needed for staff to prepare and complete a competitive Request for Proposals for future urban forestry services.



FINANCIAL IMPACT

The proposed amendment increases the agreement by \$143,475, raising the not-to-exceed contract amount from \$231,525 to \$375,000. Funding for the additional services is available in the Landscaping – Tree Trimming fund account (200.2000.54148) for the FY 25–26 budget.

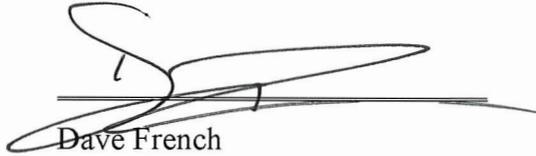
ALTERNATIVES

The City Council may elect not to approve the recommendations and provide staff with alternate direction.

*****SIGNATURES ON FOLLOWING PAGE*****



Prepared by:



Dave French

Deputy Director of Public Works

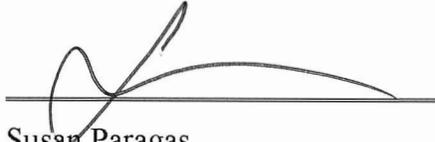
Reviewed by:



Paul Toor

Director of Public Works/City Engineer

Reviewed by:



Susan Paragas

Director of Finance

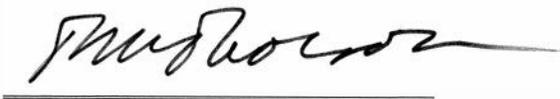
Reviewed by:



Michael Flad

Assistant City Manager

Approved as to form:



Peter M. Thorson

City Attorney

Submitted by:



Rod B. Butler

City Manager

ATTACHMENT

1. Second Amendment
2. First Amendment
3. Original Agreement
4. Grid Pruning Map



SECOND AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF JURUPA VALLEY AND WEST COAST ARBORISTS, INC. FOR TREE TRIMMING MAINTENANCE SERVICES

This Second Amendment is made and effective as of February 19, 2026, between the City of Jurupa Valley, a municipal corporation (“City”) and West Coast Arborist, Inc. (“Contractor”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This Second Amendment is made with the respect to the following facts and purposes:

A. On August 18, 2022, the City and Contractor entered into that certain Agreement entitled “CITY OF JURUPA VALLEY AGREEMENT FOR TREE TRIMMING MAINTENANCE SERVICES.”

B. On July 1, 2025, the City and Consultant entered into that certain First Amendment entitled “FIRST AMENDMENT TO THE AGREEMENT FOR MAINTENANCE SERVICES BETWEEN THE CITY OF JURUPA VALLEY AND WEST COAST ARBORISTS, INC. FOR TREE TRIMMING MAINTENANCE SERVICES.”

2. Modification to term of Agreement. The term of the Agreement set forth in Section 1 of the Agreement shall be extended to June 30, 2026, unless otherwise expressly extended and agreed to by both parties in writing, or terminated by either party as provided in the Agreement. The City may elect to terminate the Agreement at any time.

3. Section 3 of the Agreement is hereby amended to read as follows:

3. **COST OF WORK.** For the work described in Exhibit A of this Agreement, Contractor shall be paid on the basis of the work performed in accordance with the Schedule of Payments attached hereto and incorporated herein as Exhibit A. The payment for work performed under this Agreement shall not exceed a maximum of Four Hundred Ten Thousand Dollars (\$375,000.00).

4. Exhibit B (“Schedule of Payment”) is hereby amended to read as follows in the attached exhibit.

5. All other conditions of the First Amendment dated July 1, 2025 remain unchanged.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed and executed personally or on its behalf by its duly authorized representative.

WEST COAST ARBORISTS, INC.

By:
Name:
Title:

By:
Name:
Title:

**[SIGNATURES OF TWO CORPORATE OFFICERS OR CORPORATE AUTHORITY
RESOLUTION REQUIRED]**

CITY OF JURUPA VALLEY

Rod B. Butler
City Manager

ATTEST:

Maria Morris
City Clerk

APPROVED AS TO FORM

Peter M. Thorson
City Attorney

EXHIBIT A

Schedule of Payment



Schedule of Compensation for Year 2025 - 2026

Tree Maintenance Services performed by WCA, Inc.

Item	Description	Unit	Proposed Prices
1	Full Prune 0-12 DSH	Each	\$96.75
2	Full Prune 13-30 DSH	Each	\$199.65
3	Full Prune 31+ DSH	Each	\$302.55
4	Street Tree Clearance Prune	Each	\$81.30
5	Palm Tree Prune	Each	\$96.75
6	Palm Tree Skinning	Foot	\$19.55
7	Tree & Stump Removal	Inch	\$45.30
8	Stump Only Removal	Inch	\$19.55
9	Plant 5 Gallon Tree	Each	\$96.75
10	Plant 15 Gallon Tree	Each	\$230.50
11	Plant 24" Box Tree	Each	\$436.30
12	Plant 36" Box Tree	Each	\$1,537.35
13	Plant 48" Box Tree	Each	\$2,566.35
14	Plant 60" Box Tree	Each	\$4,624.35
15	GPS Tree Inventory	Each	\$4.10
16	Crew Rental (3mn@\$308.70/hr)	Man Hour	\$102.90
17	Emergency Call Out (3mn@\$444.60/hr)	Man Hour	\$148.20
18	Tree Watering Services	Man Hour	\$102.90

The proposed rates reflect a cost adjustment of 2.9% based on the Consumer Price Index for Riverside-San Bernardino-Ontario region for the previous twelve months. Upon approval the rates will be effective 7/01/2025.

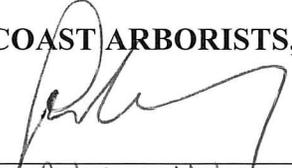
FIRST AMENDMENT TO THE AGREEMENT FOR MAINTENANCE SERVICES BETWEEN THE CITY OF JURUPA VALLEY AND WEST COAST ARBORISTS, INC. FOR TREE TRIMMING MAINTENANCE SERVICES

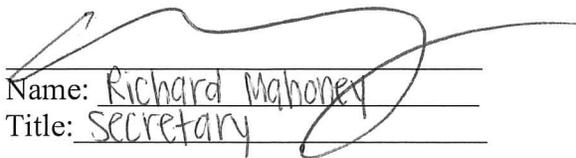
This First Amendment is made and effective as of July 1, 2025, between the City of Jurupa Valley, a municipal corporation (“City”) and West Coast Arborists, Inc. (“Contractor”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This First Amendment is made with the respect to the following facts and purposes:
 - A. On August 18, 2022, the City and Contractor entered into that certain Agreement entitled “CITY OF JURUPA VALLEY AGREEMENT FOR TREE TRIMMING SERVICES.”
2. Exhibit B (“Schedule of Payment”) is hereby amended to read as follows in the attached exhibit.
3. All other conditions of the original agreement dated August 18, 2022 remain unchanged.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed and executed personally or on its behalf by its duly authorized representative.

WEST COAST ARBORISTS, INC.

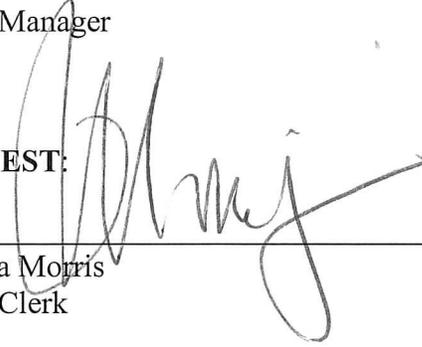
By: 
Name: Patrick Mahoney
Title: President

By: 
Name: Richard Mahoney
Title: Secretary

**[SIGNATURES OF TWO CORPORATE OFFICERS OR CORPORATE AUTHORITY
RESOLUTION REQUIRED]**

CITY OF JURUPA VALLEY

Rod B. Butler
City Manager

ATTEST: 
Maria Morris
City Clerk

APPROVED AS TO FORM

Peter M. Thorson
City Attorney

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
WHERE REQUIRED BY WRITTEN CONTRACT	WHERE REQUIRED BY WRITTEN CONTRACT
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
WHERE REQUIRED BY WRITTEN CONTRACT	WHERE REQUIRED BY WRITTEN CONTRACT
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable limits of insurance;
- whichever is less.

This endorsement shall not increase the applicable limits of insurance.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

AMENDMENT OF OTHER INSURANCE CONDITION - PRIMARY OR PRIMARY AND NON-CONTRIBUTORY WHEN REQUIRED BY CONTRACT

This endorsement modifies insurance provided under the following:

COVERAGE COMMERCIAL GENERAL LIABILITY COVERAGE PART (EXCESS)
COMMERCIAL GENERAL LIABILITY COVERAGE PART (EXCESS – BROAD FORM)

With respect to other insurance available to any person or organization who is an additional insured under this Coverage Part, the following is added to Paragraph 4., **Other Insurance** of **Section IV – Commercial General Liability Conditions**:

4. Other Insurance

If other valid and collectible insurance is available to the insured for a loss we cover under Coverages **A** or **B** of this Coverage Part, our obligations are limited as follows:

a. Primary Insurance When Required By Contract

If you have agreed in a written contract, written agreement or permit that this insurance be primary, then subject to the "self-insured retention", this insurance is primary except when Paragraph **c.** below applies. If other insurance is also primary, we will share with all that other insurance by the method described in Paragraph **d.** below.

b. Primary And Non-Contributory To Other Insurance When Required By Contract

If you have agreed in a written contract, written agreement, or permit that this insurance is primary and non-contributory with the additional insured's own insurance, then subject to the "self-insured retention", this insurance is primary except when Paragraph **c.** below applies and we will not seek contribution from that other insurance.

Paragraphs **a.** and **b.** do not apply to other insurance to which the additional insured has been added as an additional insured.

c. Excess Insurance

(1) This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis:

(a) Your Work

That is Fire, Extended Coverage, Builder's Risk, Installation Risk or similar coverage for "your work";

(b) Aircraft, Auto Or Watercraft

If the loss arises out of the maintenance or use of aircraft, "autos" or watercraft to the extent not subject to Exclusion **g.** of Section **I – Coverage A – Bodily Injury And Property Damage Liability**; or

(c) Property Damage to Borrowed Equipment Or Use Of Elevators

If the loss arises out of "property damage" to borrowed equipment or the use of elevators to the extent not subject to Exclusion **j.** of Section **I – Coverage A – Bodily Injury And Property Damage Liability**.

(2) When this insurance is excess over other insurance, we will pay only our share of the amount of the loss, if any, that exceeds the sum of:

(a) The total amount that all such other insurance would pay for the loss in the absence of this insurance; and

(b) The total of all deductible and self-insured amounts under all that other insurance.

(3) We will share the remaining loss, if any, with any other insurance that is not described in this Excess Insurance provision and was not bought specifically to apply in excess of the Limits of Insurance shown in the Declarations of this Coverage Part.

d. Method Of Sharing

If all of the other insurance permits contribution by equal shares, we will follow this method also. Under this approach each insurer contributes equal amounts until it has paid its applicable limit of insurance or none of the loss remains, whichever comes first.

If any of the other insurance does not permit contribution by equal shares, we will contribute by limits. Under this method, each insurer's share is based on the ratio of its applicable limit of insurance to the total applicable limits of insurance of all insurers.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - STATE OR GOVERNMENTAL AGENCY OR SUBDIVISION OR POLITICAL SUBDIVISION - PERMITS OR AUTHORIZATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

WHERE REQUIRED BY WRITTEN CONTRACT

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. **Section II - Who Is An Insured** is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable limits of insurance;
- whichever is less.

This endorsement shall not increase the applicable limits of insurance.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<p>Named Insured: WEST COAST ARBORISTS, INC.</p> <p>Endorsement Effective Date: 07/01/2025</p>
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SCHEDULE

<p>Name Of Person(s) Or Organization(s):</p> <p>WHERE REQUIRED BY WRITTEN CONTRACT</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<p>Named Insured: WEST COAST ARBORISTS, INC.</p> <p>Endorsement Effective Date: 07/01/2025</p>
--

SCHEDULE

<p>Name(s) Of Person(s) Or Organization(s):</p> <p>ANY PERSON OR ORGANIZATION TO WHOM YOU BECOME OBLIGATED TO WAIVE YOUR RIGHTS OF RECOVERY AGAINST, UNDER ANY CONTRACT OR AGREEMENT YOU ENTER INTO PRIOR TO THE OCCURRENCE OF LOSS.</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF OUR RIGHT TO RECOVER
FROM OTHERS ENDORSEMENT**

Policy Number: 72 WN S89300

Endorsement Number:

Effective Date: 07/01/2025 Effective hour is the same as stated on the Information Page of the policy.

Named Insured and Address: WEST COAST ARBORISTS, INC.
220 E. VIA BURTON
ANAHEIM, CA 92806

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

SCHEDULE

ANY PERSON OR ORGANIZATION FROM WHOM YOU ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT TO OBTAIN THIS WAIVER FROM US.

Countersigned by _____

Suzanne L. Castaneda

Authorized Representative



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**WAIVER OF OUR RIGHT TO RECOVER FROM
OTHERS ENDORSEMENT - CALIFORNIA**

Policy Number: 72 WN S89300

Endorsement Number:

Effective Date: 07/01/2025

Effective hour is the same as stated on the Declarations of the policy.

Named Insured and Address: WEST COAST ARBORISTS, INC.
220 E. VIA BURTON
ANAHEIM, CA 92806

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2 % of the California workers' compensation premium otherwise due on such remuneration.

SCHEDULE

Person or Organization

Job Description

ANY PERSON OR ORGANIZATION FROM WHOM YOU ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT TO OBTAIN THIS WAIVER OF RIGHTS FROM US.

Countersigned by

Suzanne L. Castaneda

Authorized Representative

**CITY OF JURUPA VALLEY AGREEMENT FOR
TREE TRIMMING MAINTENANCE SERVICES**

THIS AGREEMENT is made and entered into as of August 18, 2022, by and between the City of Jurupa Valley (“City”), and West Coast Arborists, Inc. a California Corporation (“Contractor”). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. **TERM.** This Agreement shall commence on August 18, 2022, and shall remain and continue in effect until June 30, 2025 unless sooner terminated pursuant to the provisions of this Agreement. The City and Contractor may extend the term of this Agreement by mutual agreement for two, one (1) year extensions. The Agreement term and all extensions thereto shall not exceed a total of five (5) years.

2. **SCOPE OF WORK.** Contractor shall perform the landscape maintenance work as described in the Scope of Work, attached hereto and incorporated herein as Exhibit A. (“Work”) and shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required for the Work. The Work shall be completed within the time schedule set forth in the Scope of Work. Contractor shall not commence the Work until such time as directed in writing by the City. This Agreement is not exclusive the City retains the right to hire other contractors to perform similar work.

3. **COST OF WORK.** For the Work described in Section 2 of this Agreement Contractor shall be paid on the basis of the work performed in accordance with the Schedule of Payments attached hereto and incorporated herein as Exhibit B. The payment for work performed under this Agreement shall not exceed a maximum of Two Hundred Twenty-five Thousand dollars (\$225,000.00) during each fiscal year payable in accordance with the Schedule of Payments. Any terms other than a description of the work to be performed, costs of the work, or the payment schedule contained in Exhibits A or B is null and void and not a part of this Agreement. Unit prices contained in Exhibit B are to remain in effect for the initial term of this Agreement.

4. **ANNUAL ADJUSTMENT.** Beginning on July 1, 2025, and occurring annually on July 1st thereafter, rates shall be adjusted to reflect the increase in the cost-of-living. Any such adjustments shall be based on the percentage change in the Consumer Price Index for All Urban Consumers for Riverside-San Bernardino-Ontario, CA Metropolitan Area published by the Bureau of Labor Statistics, US Department of Labor, or the successor Index for the City, for the January to December period immediately preceding the effective date of the adjustment.

5. **PERFORMANCE.** Contractor shall at all times faithfully, competently and to the best of its ability, experience, and talent, perform all tasks described herein. Contractor shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Contractor hereunder in meeting its obligations under this Agreement and best management practices for the work to be performed.

6. **CITY APPROVAL.** All labor, materials, tools, equipment, and services shall be furnished and work performed and completed subject to the approval of City or its authorized

representatives, and the quality of the workmanship shall be guaranteed for one year from date of acceptance.

7. **PREVAILING WAGES.**

A. Pursuant to the provisions of Section 1773 of the Labor Code of the State of California, the City Council has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in this locality for each craft, classification, or type of workman needed to execute this Contractor from the Director of the Department of Industrial Relations. Copies may be obtained from the California Department of Industrial Relations Internet website at <http://www.dir.ca.gov>. Contractor shall provide a copy of prevailing wage rates to any staff or sub-contractor hired, and shall pay the adopted prevailing wage rates as a minimum. Contractor shall comply with the provisions of Sections 1720, 1725.5, 1771.1(a), 1773.8, 1775, 1776, 1777.5, 1777.6, and 1813 of the Labor Code. Pursuant to the provisions of 1775 of the Labor Code, Contractor shall forfeit to the City, as a penalty, the sum of \$200.00 for each calendar day, or portion thereof, for each laborer, worker, or mechanic employed, paid less than the stipulated prevailing rates for any work done under this Agreement, by him or by any subcontractor under him, in violation of the provisions of the Agreement. This project, work, or service will be subject to compliance monitoring and enforcement by the Department of Industrial Relations (DIR) pursuant to Labor Code Section 1771.4.

B. Registration with the Department of Industrial Relations (DIR) is mandatory as a condition for bidding, providing certain services, and working on a public works project as specified in Labor Code Section 1771.1(a). Contractor and any subcontractors must be registered with the Department of Industrial Relations to be qualified to bid, or provide a proposal and/or time and material quote or be listed in a bid, proposal or quote, subject to the requirements of Public Contract Code Section 4104; or engage in the performance of any contract that is subject to Labor Code Section 1720 et seq., unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. Contractor and subcontractors will be required to provide proof of registration with the DIR. For more information regarding registration with the Department of Industrial Relations, refer to <http://www.dir.ca.gov/Public-Works/PublicWorks.html>.

8. **SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE.**

A. The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Contractor at least ten (10) days prior written notice. Upon receipt of said notice, the Contractor shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

B. In the event this Agreement is terminated pursuant to this Section, the City shall pay to Contractor the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Contractor will submit an invoice to the City pursuant to Section 3.

9. **DEFAULT OF CONTRACTOR.**

A. The Contractor's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Contractor is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Contractor for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Contractor. If such failure by the Contractor to make progress in the performance of work hereunder arises out of causes beyond the Contractor's control, and without fault or negligence of the Contractor, it shall not be considered a default.

B. If the City Manager or his delegate determines that the Contractor is in default in the performance of any of the terms or conditions of this Agreement, it shall serve the Contractor with written notice of the default. The Contractor shall have (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Contractor fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

10. **INDEMNIFICATION.** To the maximum extent allowed by law, Contractor shall defend, hold harmless and indemnify the City, its elected officials, officers, employees, designated volunteers and those City agents serving as independent contractors in the role City officials (collectively "Indemnitees") with respect to any and all claims, demands, damages, liabilities, losses, costs or expenses, including attorneys' fees and costs of defense (collectively, "Claims" hereinafter), including but not limited to, Claims relating to death or injury to any person and injury to any property, which arise out of, pertain to, or relate to acts or omissions of Contractor or any of its officers, employees, subcontractors, or agents in the performance of this Agreement, except for such loss or damage arising from the negligence or willful misconduct of the City, as determined by final arbitration or court decision or by the agreement of the parties. Contractor shall defend Indemnitees in any action or actions filed in connection with any such Claims with counsel of City's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Contractor's duty to defend pursuant to this Section shall apply independent of any prior, concurrent or subsequent misconduct, negligent acts, errors or omissions or Indemnitees.

11. **LIABILITY INSURANCE.** Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees.

A. **Minimum Scope of Insurance.** Coverage shall be at least as broad as:

- 1) Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).
- 2) Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).

- 3) Worker's Compensation insurance as required by the State of California and Employer's Liability Insurance.

than: B. Minimum Limits of Insurance. Contractor shall maintain limits no less

- 1) General Liability: two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
- 2) Automobile Liability: One million dollars (\$1,000,000) per accident for bodily injury and property damage.
- 3) Employer's Liability: One million dollars (\$1,000,000) per accident for bodily injury or disease.

C. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions shall not exceed \$25,000 unless otherwise approved in writing by the City Manager in his sole discretion.

D. Other Insurance Provisions. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

- 1) The City, its officers, officials, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees or volunteers.
- 2) For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insured maintained by the City, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
- 3) Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City, its officers, officials, employees or volunteers.

- 4) The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- 5) Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

E. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the City.

F. Verification of Coverage. Contractor shall furnish the City with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the City. All endorsements are to be received and approved by the City before work commences. As an alternative to the City's forms, the Contractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

G. Contractor, by executing this Agreement, hereby certifies:

"I am aware of the provision of Section 3700 of the Labor Code which requires every employer to be insured against liability for Workman's Compensation or undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract."

12. TIME OF THE ESSENCE. Time is of the essence in this Contract.

13. INDEPENDENT CONTRACTOR.

A. Contractor is and shall at all times remain as to the City a wholly independent contractor. The personnel performing the services under this Agreement on behalf of Contractor shall at all times be under Contractor's exclusive direction and control. Neither City nor any of its officers, employees or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Agreement. Contractor shall not at any time or in any manner represent that it or any of its officers, employees or agents are in any manner officers, employees or agents of the City. Contractor shall not incur or have the power to incur any debt, obligation or liability whatever against City, or bind City in any manner.

B. No employee benefits shall be available to Contractor in connection with the performance of this Agreement. Except for the fees paid to Contractor as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Contractor for performing services hereunder for City. City shall not be liable for compensation or indemnification to Contractor for injury or sickness arising out of performing services hereunder.

14. **LEGAL RESPONSIBILITIES.** The Contractor shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Contractor to comply with this section.

15. **CONTRACTOR'S INDEPENDENT INVESTIGATION.** No plea of ignorance of conditions that exist or that may hereafter exist or of conditions of difficulties that may be encountered in the execution of the work under this Contract, as a result of failure to make the necessary independent examinations and investigations, and no plea of reliance on initial investigations or reports prepared by City for purposes of letting this Contract out to proposal will be accepted as an excuse for any failure or omission on the part of the Contractor to fulfill in every detail all requirements of this Contract. Nor will such reasons be accepted as a basis for any claims whatsoever for extra compensation or for an extension of time.

16. **CONTRACTOR'S AFFIDAVIT.** After the completion of the Work contemplated by this Contract, Contractor shall file with the City Manager his affidavit stating that all workmen and persons employed, all firms supplying materials, and all subcontractors on the Work have been paid in full, and that there are no claims outstanding against the project for either labor or materials, except certain items, if any, to be set forth in an affidavit covering disputed claims or items in connection with a Stop Notice which has been filed under the provisions of the laws of the State of California.

17. **BOOKS AND RECORDS.** Contractor's books, records, and plans or such part thereof as may be engaged in the performance of this Contract, shall at all reasonable times be subject to inspection and audit by any authorized representative of the City.

18. **UTILITY LOCATION.** City acknowledges its responsibilities with respect to locating utility facilities pursuant to California Government Code Section 4215.

19. **REGIONAL NOTIFICATION CENTERS.** Contractor agrees to contact the appropriate regional notification center in accordance with Government Code Section 4215.

20. **INSPECTION.** The Work shall be subject to inspection and testing by City and its authorized representatives during manufacture and construction and all other times and places, including without limitation, the plans of Contractor and any of its suppliers. Contractor shall provide all reasonable facilities and assistance for the safety and convenience of inspectors. All inspections and tests shall be performed in such manner as to not unduly delay the Work. The Work shall be subject to final inspection and acceptance notwithstanding any payments or other prior inspections. Such final inspection shall be made within a reasonable time after completion of the Work.

21. **DISCRIMINATION.** Contractor represents that it has not, and agrees that it will not, discriminate in its employment practices on the basis of race, creed, religion, national origin, color, sex, age, or handicap.

22. **WRITTEN NOTICE.** Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, that provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by Notice:

To City: City of Jurupa Valley
8930 Limonite Avenue
Jurupa Valley, CA 92509
Attention: Director of Public Works

To Contractor: West Coast Arborists, Inc.
2200 E. Via Burton Street
Anaheim, CA 92806
Attention: Patrick Mahoney, President

23. **ASSIGNMENT.** The Contractor shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City.

24. **LICENSES.** At all times during the term of this Agreement, Contractor shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement.

25. **GOVERNING LAW.** The City and Contractor understand and agree that the laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal court with jurisdiction over the City of Jurupa Valley.

26. **PROHIBITED INTERESTS.** No officer or employee of the City of Jurupa Valley who participates in the development or approval of this Agreement or who administers it shall have any financial interest, direct or indirect, in this Agreement, the proceeds thereof, the Contractor, or Contractor's sub-contractors for this project, during his or her tenure or for one year thereafter. The Contractor hereby warrants and represents to the City that no officer or employee of the City of Jurupa Valley has any interest, whether contractual, non-contractual, financial or otherwise, in this transaction, or in the business of the Contractor or Contractor's subcontractors for this work. Contractor further agrees to notify the City in the event any such interest is discovered whether or not such interest is prohibited by law or this Agreement.

27. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

28. **AUTHORITY TO EXECUTE THIS AGREEMENT.** The person or persons executing this Agreement on behalf of Contractor warrants and represents that he or she has the authority to execute this Agreement on behalf of the Contractor and has the authority to bind Contractor to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF JURUPA VALLEY


Chris Barajas
Mayor

ATTEST:

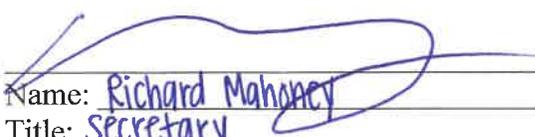

Victoria Wasko, CMC
City Clerk

APPROVED AS TO FORM


Peter M. Thorson
City Attorney

WEST COAST ARBORISTS, INC.

By: 
Name: Patrick Mahoney
Title: President

By: 
Name: Richard Mahoney
Title: Secretary

**[SIGNATURES OF TWO CORPORATE OFFICERS OR CORPORATE AUTHORITY
RESOLUTION REQUIRED]**

EXHIBIT A
SCOPE OF WORK

The purpose of this Agreement is to establish a contractual relationship between the City of Jurupa Valley and Contractor for Tree Trimming Maintenance Services.

The Director of Public Works shall establish routine maintenance schedules. For work not on the routine maintenance schedules, the procedure for assigning work is set forth as follows:

1. The Director of Public Works or his/her designee shall submit to Contractor a written "Request for Work." The Request for Work shall include a description of the work to be completed, the time for completion of the work, and the plans and specifications, if any.

2. Within five (5) business days of the date of the Request for Work, Contractor shall respond in writing to the Request for Work and advise the Director of Public Works whether it can perform the work and specify the cost of material which will be required and the estimated cost of labor and equipment necessary to complete the work in accordance with the labor and equipment rates set forth in Exhibit B to this Agreement.

3. In the event that emergency work is required, the Director of Public Works may transmit the Request for Work orally to the Contractor. As soon as practical following the emergency, the Contractor and Director shall in good faith confirm in writing the scope of the emergency work undertaken.

4. Upon acceptance of the Contractor's response by the Director of Public Works, the Contractor shall proceed with the work. The performance of the work shall be pursuant to the terms of this Agreement.

The work shall be performed in accordance with Contractor's Proposal dated July 12, 2022. The Contractor's Proposal is attached hereto as Exhibit A-1.

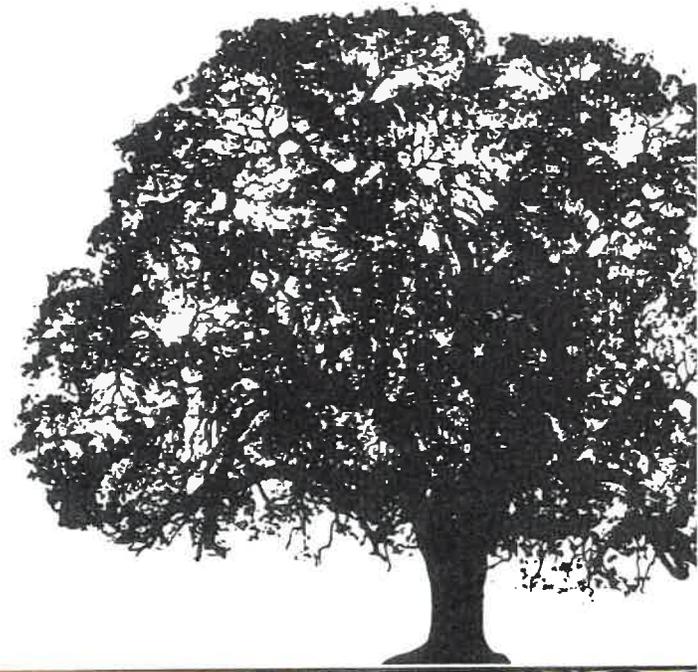
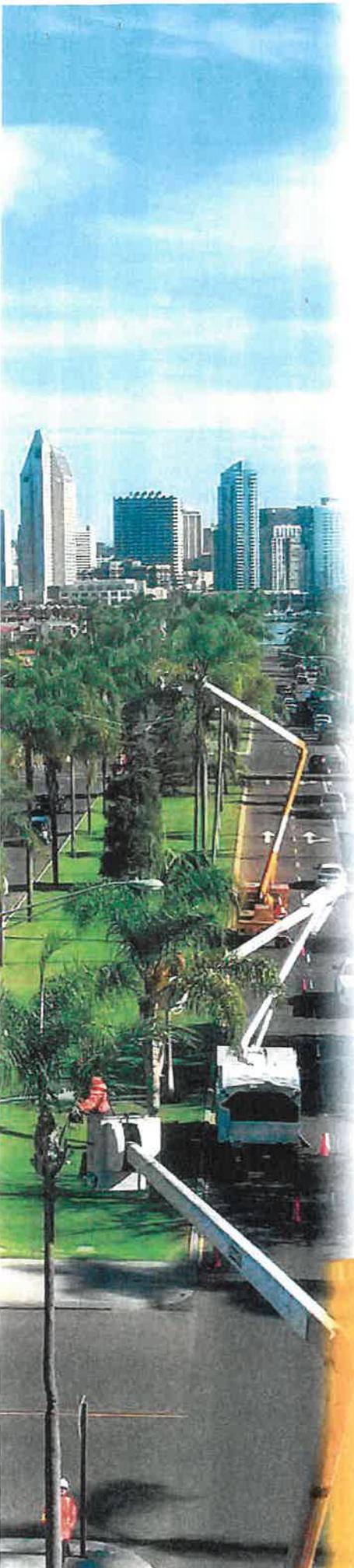
Exhibit A-1



Setting the Gold Standard

by partnering with over 300 communities

City of Jurupa Valley RFP – On-Call Tree Maintenance Services



GROWING:
Greenspace
Communities
Environment

ROOTED IN:
Safety
Experience
Technology



West Coast Arborists, Inc.
WCAINC.COM • (800) 521-3714
LIC #366764 • DIR #100000956



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July 12, 2022

City of Jurupa Valley
Attn: Vicki Wasko, City Clerk
8930 Limonite Avenue
Jurupa Valley, CA 92509
RE: RFP 2023-01 On-Call Tree Maintenance Services
Due: Thursday, July 14, 2022 at 3:00PM

To whom it may concern;

Thank you for allowing West Coast Arborists, Inc. (WCA) the opportunity to submit a proposal for tree maintenance services for the City of Jurupa Valley. WCA is a family-owned and operated company employing over 1,000 full-time employees providing various tasks to achieve one goal: serving communities who care about trees. We have reviewed, understand, and agree to the terms and conditions described in this RFP. We also hereby acknowledge that we meet the minimum requirements and responded to each of these requirements to the best of our ability.

WCA's corporate values include listening to customers and employees to help improve services offered. By establishing clear goals and expectations for the organization, supporting its diverse teams, and exchanging frequent feedback from customers and employees, we are able to provide 'gold standard' tree care services. WCA's top management team has created a culture where employees become accountable for actions and results. Our Tree Care Industry Association (TCIA) company-wide accreditation is evidence of the commitment WCA has to our safety and training programs, customer satisfaction and our capacity to maintain industry standards.

WCA has a 50-year track record of working for more than 330 California and Arizona municipalities as well as other various agencies. Our company has been in business since 1972 and is licensed by the California State Contractors License Board under license #366764. We have held this license in good standing since 1978. The license specializes in Class C61 (Tree Service), Class C27 (Landscaping) and Class C31 (Traffic Control). We currently employ over 90 Certified Arborists and over 150 Certified Tree workers, as recognized by the International Society of Arboriculture. WCA is also registered with the Department of Industrial Relations (DIR) for Public Works projects, our registration number is 1000000956. All work will be performed in-house; no subcontractors will be used.

Our employees will operate from our Riverside Office located at 21718 Walnut Avenue, Grand Terrace, CA 92313. For questions related to this proposal and who has the authority to negotiate/present please contact Victor Gonzalez, V.P. Business Development, at (714) 991-1900 or at vgonzalez@wcainc.com. Martin Cortez, Area Manager, will be assigned to this project should WCA be awarded a contract. He can be reached at (714) 713-0717 or mcortez@wcainc.com.

Sincerely,

Patrick Mahoney, President

West Coast Arborists, Inc.

2200 E. Via Burton Street • Anaheim, CA 92806 • 714.991.1900 • 800.521.3714 • Fax 714.956.3745



COMPANY INFORMATION

President: Patrick Mahoney
Organization Type: Corporation
Established: 1972
Federal Tax ID: 95-3250682
DIR Registration: 1000000956
Members of Laborers' Union: LiUNA!

CORPORATE OFFICE

2200 E. Via Burton St.
Anaheim, CA 92806

REGIONAL OFFICES

Fresno, CA
Indio, CA
Phoenix, AZ
Riverside, CA
Sacramento, CA
San Diego, CA
San Jose, CA
San Francisco, CA
Stockton, CA
Ventura, CA

CONTRACT ADMINISTRATION

Victor Gonzalez, Vice President
Corporate Office
Phone (714) 991-1900
Fax (714) 956-3745
Email: vgonzalez@wcainc.com

FIELD MANAGEMENT

Martin Cortez, Area Manager
Riverside Office
21718 Walnut Ave.
Grand Terrace, CA 92313
Phone (909) 783-6544
Fax (909) 783-6515
Email: mcortez@wcainc.com

EMERGENCY RESPONSE 24/7

A. COMPANY EXPERTISE

Company Introduction

WEST COAST ARBORISTS, INC. (WCA)

is a family-owned and operated union company employing over 1,000 full-time employees providing tree maintenance and management services. We are proudly serving over 3300 municipalities and public agencies. We provide superior and safe tree care operations seven days a week, 24 hours a day throughout California and Arizona.

OUR VISION

As a corporate citizen, WCA's responsibility and accountability are to the communities where we do business. We hold ourselves to the highest standards of ethical conduct and environmental responsibility, communicating openly with our customers and the communities in which we work. It is our goal and vision to lead the industry in state-of-the-art urban tree care and management services.

100% CUSTOMER SATISFACTION

Customer satisfaction is our top priority. We guarantee your complete satisfaction with every facet of our services. Our dedication to customer service has earned WCA a reputation unrivaled in the industry for dependability, integrity, quality and courtesy. We authorize our employees to do whatever is necessary to achieve the highest quality results. We know that high quality work saves our customer's valuable time and is far more cost effective if we do our work properly the first time. We are committed to courteous and prompt customer service to fully resolve any issue.



**95+ ISA
Certified Arborists**



**50 Years Experience
(Similar Size & Scope)**



**1,100+ Qualified
Employees**



Accredited by TCIA



**Local Office
(Grand Terrace)**



**1500+ Pieces of
Equipment (Owned)**





Company personnel

Introduction

West Coast Arborist's (WCA) is a company comprised of a management team and a safety committee. Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.



Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.

Work Force

WCA actively maintains ongoing processes to assure that only qualified and competent staff provides safe and quality tree maintenance services. These skilled employees can only be achieved through both training and work experience. We believe that essential experience should always be obtained through qualified supervision; this includes both basic and extended skills. WCA makes every attempt to ensure that this is undertaken before performing work, leading a crew, or career advancement. The work performed on this contract is routine, recurring and usual. The work includes watering, trimming, pruning, planting, removal and replacement of trees and plants, and servicing of irrigation. The rates included in the Cost Proposal are based on the current prevailing wage determination for "Tree Maintenance (Laborer)."

Certification

WCA encourages its employees to get certified through the International Society of Arboriculture, in an effort to raise the standard of professional tree care companies. This standard exemplifies our company's commitment to providing customers with competent, knowledgeable certified workers. WCA employs a large number of ISA Certified Arborists and ISA Certified Tree Workers.

Crew Evaluation

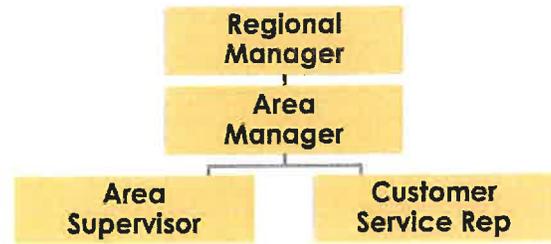
WCA employees are evaluated through an internal mechanism supervised by our Management Team. Each employee performs their duties according to a criteria-based job description that reflects safety, quality workmanship, productivity, appropriateness of care, problem solving and customer service. A performance appraisal is conducted for each employee upon completion of the probationary period and at least annually thereafter. Each worker is also required to complete a competency assessment and orientation upon hire and annually thereafter in selected areas to assure that ongoing requirements are met and opportunities for improvement are identified.





Meet the Team: Project Team

Organizational Structure



NICK ALAGO

Regional Manager/V.P.

Mr. Alago has been with WCA since 1999. He has nearly 35 years' experience in the arboriculture field. He started with WCA as a Foreman and was continuously promoted reaching the status of Area Manager. For over 10 years, he excelled as an Area Manager for the Inland Empire and was promoted in 2020 to Regional Manager. As a Regional Manager for the Los Angeles and Inland Empire areas, he oversees the operations and provides support to the Area Managers. His extensive knowledge of the urban forest is a culmination of experience and continued education as well as certification that is offered in the industry.

- ISA Certified Arborist #WE-4396 AU
- TCIA Certified Treecare Safety Professional (CTSP) #250
- ISA Tree Risk Assessment Qualified
- TLC Wildlife Aware Certified



MARTIN CORTEZ

Area Manager

Mr. Cortez has been with WCA since 2006. Martin has worked as a groundman and trimmer. In time, his efforts were recognized as he is experienced a number of promotions: from Crew Leader to Foreman to Supervisor to now being the Area Manager of Riverside County and beyond. Today, Martin is responsible for field operations and management of crews. He is also involved in scheduling, evaluation, and production of street tree maintenance. He currently manages contracts for all of Riverside County customers.

- ISA Certified Arborist #WE-8539 AUT
- ISA Tree Risk Assessment Qualified
- TCIA Certified Treecare Safety Professional (CTSP) #2958





MANUEL PEREZ

Project Supervisor

As Site Supervisor, Manuel is a full-time employee and speaks fluent English. Manuel started his career with WCA in 1981 (41 years ago) and has an extensive knowledge of arboriculture and tree maintenance for municipalities. He is responsible for reviewing the day's activities, assisting the Area Manager in scheduling, and ensuring proper safety procedures are being followed. As Supervisor, he will communicate with City officials and other interested parties on a daily basis. Report and resolve malfunctions, damage, or industrial injury. He also assists in employee training programs, maintaining records, and filing daily reports and receipts.

- ISA Certified Arborist/Tree Worker Climber #WE-0818AT
- TCIA Certified Treecare Safety Professional (CTSP) #575
- ATSSA Traffic Control Technician #459650

Meet the Team: Support Staff



ANDREW PINEDA

GIS Analyst

Andrew Pineda has been with WCA since 2018. As WCA's GIS Analyst, he works on a wide range of projects including tree inventories scope and collection, iTree analysis, tree canopy assessments, tree planting prioritization, ArborAccess training, grant funded tree planting projects, and much more. He has worked with tree inventories of all sizes from small campus inventories with less than 5,000 trees to large California cities with over 140,000 trees. He has in-depth knowledge and understanding of tree inventories, urban forestry best practices, and spatial data. He has also participated in the conversion of tree inventories and the newest version of ESRI ArcGIS.

- ISA Certified Arborist #WE-12738A
- M.S. Geographic Information Science (GIS), CSU Long Beach
- B.A. Environmental Science, Boston University



REINA GODOY

Customer Service Rep. (CSR)

Reina joined WCA in 2017 and has since been providing customer service to the Riverside region and is the office manager for our office in Grand Terrace. As the CSR (Customer Service Representative), Reina is responsible for providing support to the Area Manager, Site Supervisors and crew. She is to act as a liaison between the company and it's clients as well as the general public. Reina is responsible for responding to customer service inquires and facilitating contracting functions, such as: mapping, underground service alert, data entry, field book preparation, list preparation, etc.





Executive Staff

From marketing, contract administration, field and fleet management, to information technology, our Executive Staff is involved in the day-to-day operations supporting each Project Team and customer to ensure the highest quality of tree care is being achieved in the industry.



Patrick Mahoney
President



Richard Mahoney
Secretary



Rose Epperson
Treasurer



Andrew Trotter
V.P. Operations



Chris Crippen
V.P. — I.T.



Victor Gonzalez
V.P. — Business
Development



Debbie DePasquale
Vice President



Michael Palat
Vice President



Nick Alago
Vice President



Ernesto Macias
Vice President



Jason Pinegar
Vice President



WCA & LiUNA!

WCA has forged a successful partnership with the Laborer's International Union of North America.



11 offices with prestigious Tree Care Industry Association (TCIA) accreditation

ISA CERTIFIED											
CERTIFIED TREE WORKER	CERTIFIED ARBORIST										
157	95										
ISA Board Certified Master Arborists											
<table border="0"> <tr> <td>Michael Palat</td> <td>#WE-6541 BUM</td> </tr> <tr> <td>Kelley Gilleran</td> <td>#WE-7061 B</td> </tr> <tr> <td>Tim Crothers</td> <td>#WE-7655 BUM</td> </tr> <tr> <td>Joseph Bartolo</td> <td>#WE-2034 BU</td> </tr> <tr> <td>Eugene Bordson</td> <td>#WE-10777BT</td> </tr> </table>		Michael Palat	#WE-6541 BUM	Kelley Gilleran	#WE-7061 B	Tim Crothers	#WE-7655 BUM	Joseph Bartolo	#WE-2034 BU	Eugene Bordson	#WE-10777BT
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Tim Crothers	#WE-7655 BUM										
Joseph Bartolo	#WE-2034 BU										
Eugene Bordson	#WE-10777BT										
ISA Board Certified Master Arborist											
5											

- 1**

Certified Urban Forester
- 112**

WCA Certified Utility Line Clearance Workers
- 18**

ISA Certified Utility Specialists
- 50**

ISA Certified Treecare Safety Professionals
- 10**

ISA Municipal Specialists
- 1**

Nursery in Placentia & Dedicated Manager
- 6**

Information Technology Specialists
- 75**

Fleet Mechanics
- 11**

NCCCO Certified Crane Operators

asca | RCA

2 ASCA Consulting Arborists

- Tim Crothers RCA #721
- Kelley Gilleran RCA #668

CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION

WCA has 95 staff members certified through the Wildlife Aware and Wildlife Training Institute.

- 1**
Advisor
- 12**
Applicators
- 95**
Certified

Unique Capabilities



Plant Health Care

WCA has developed an exemplary Plant Health Care Program that goes beyond standard chemical applications. We maintain **in-house** CA Department of Pesticide licensed Advisors and Applicators.



Wildlife Protection

WCA's VP of Field Operations is a key contributor in identifying and developing the first ever Best Management Practices guidelines for *Tree Care for Birds and Other Wildlife*.



Complete Equipment List

Equipment

Our modern fleet undergoes daily inspection prior to use to ensure efficiency and safety. All equipment is routinely serviced, painted, and detailed. All equipment used during the duration of this project will meet state and federal safety requirements and have all up-to-date certifications, as required.

CHP Biennial Inspection of Terminal Certification

We have successfully been awarded the CHP Biennial Inspection Award of Recognition. This inspection has assisted our company in instituting several safety programs, as well as our Preventative Maintenance Program utilized by our in-house fleet department. The inspection reviews our vehicle maintenance and repair records, our procedural methods and policies for vehicle maintenance and operations. This certification ensures that our vehicles operate safely.

Telematics (GPS)

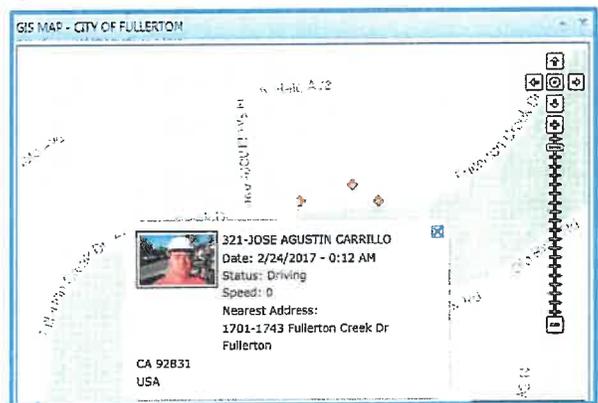
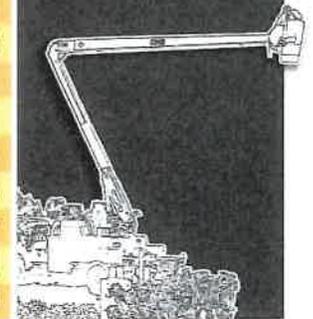
WCA has partnered with Geo-Tab to provide GPS units on all vehicles and equipment. This investment has given us and our customers the following benefits:

- Provide faster response times and more efficient routing allowing us to service more customers
- Lower operational costs by optimizing our fleet size, reducing labor, overtime, and insurance, and minimizing costly vehicle repairs
- Decrease fuel use by monitoring fleet fuel economy and saving on unnecessary fuel expenditures
- Reduce emissions by helping drivers improve their habits such as speed and idle time, and reducing total miles driven which will significantly reduce harmful greenhouse gas emissions
- Improve dispatching with landmarks and driving directions, GPS units helps us to better dispatch so that we can service more customers, faster
- Recover stolen vehicles reducing liability costs which can be passed on to customers

Equipment List Summary

Pick Up Trucks	338
Aerial Lift Devices	321
95ft Aerial Devices	18
Dump Trucks	192
Flat Beds	42
Field Service Trucks	19
Arrowboards	73
ATVs	4
Stump Grinders	59
Loaders	81
Rubber Track Loader	1
Root Pruners	2
Roll off Trucks	51
Saw Mill	3
Log Skidder	1
Back Hoes	1
Brush Chippers	184
Cranes	6
Toyota Prius	7
Toyota Yaris	8
Ford CMAX	4

Modern fleet consisting of **1500+** pieces of equipment.





Type	Make/Model	Description	VIN
Aerial Tower	2012 FORD	F650 TECO W/65'	3FRNF6HP4CV246833
Aerial Tower	2019 FORD	F750 / TEREX - XT PRO 60	1FDNF7AY7KDF03761
Aerial Tower	2019 FORD	F550 / TEREX LT 40	1FDUF5GY4KDA04858
Aerial Tower	2002 GMC	C7500/COMBO HI-RANGER XT5	1GDL7H1E52J507471
Aerial Tower	2018 FORD W/HI-RANGER 5FB-52	F750 w/ HIRANGER	1FDPF7AY4GDA02388
Aerial Tower	2017 FORD	F750W/TEREX XTPRO 60-70	1FDPF7AY0HDB07057
Aerial Tower	2008 FORD	F550 W/HI-RANGER TL38P	1FDAF57R18ED97801
Aerial Tower	2019 FORD	F750 /TEREX XT PRO 56 COMBO	1FDNF7AY3KDF02753
Aerial Tower (90')	2017 FORD	F750 W/1090i BOOM	1FDPF7AY3HDB05996
Aerial Tower (90')	2019 FORD	F750 W/1090i BOOM	1FDPF7AY4KDF08781
Arrowboard	2013 WANCO	SOLAR ARROW BOARD	
Arrowboard	2018 WANCO	ARROW BOARD	5F11S1011J1004467
Arrowboard	2015 WANCO	WTSP55-LSAC ARROW BOARD	5F11S1015F1004804
Chipper	2018 VERMEER	BC1500 BRUSH CHIPPER (GAS)	1VR2181V3K1009416
Chipper	2013 VERMEER	BC1000-49	1VRY11199D1020041
Chipper	2013 VERMEER	BC1000-49	1VRY11195D1020036
Chipper	2011 VERMEER	BC1000-49 BRUSH CHIPPER	1VRY11193B1016399
Chipper	2013 VERMEER	BC1000-49	1VRY11198D1018961
Chipper	2011 VERMEER	BC1000-49 BRUSH CHIPPER	1VRY11194C1017420
Chipper	2011 VERMEER	BC1500 BRUSH CHIPPER	1VR2161V6C1002868
Chipper	2012 VERMEER	BC1000-49 BRUSH CHIPPER	1VRY11192C1017593
Chipper	2011 VERMEER	BC1000-49 BRUSH CHIPPER	1VRY11196C1017192
Chipper	2018 VERMEER	BC1200 BRUSH CHIPPER (GAS)	1VR7141Y0H1003087
Chipper	2018 VERMEER	BC1500 BRUSH CHIPPER	1VR2181V3J1009009
Chipper	2016 VERMEER	BC1500 BRUSH CHIPPER	1VR2181V7H1008410
Dump Truck	2018 FORD	F450 STUMP TRUCK	1FDUF4GY6JED03724
Dump Truck	2019 FORD	F750 CHIPPER TRUCK	1FDNF7AY9KDF02725
Dump Truck	2019 FORD	F650 CHIPPER TRUCK	1FDNF6AY1KDF11817
Dump Truck	2013 FORD	F650 DUMP TRUCK	3FRNF6HP2CV246832
Dump Truck	2018 FORD	F750	1FDNF7AY4KDF01787
Dump Truck	2018 FORD	F750	1FDNF7AY6KDF01788
Dump Truck	2018 FORD	F350 STUMP TRUCK	1FDRF3G68JED01228
Dump Truck	2015 FORD	F550 SUPER DUTY	1FDUF5GY5GEA85032
Dump Truck	2015 FORD	F650 CHIPPER TRUCK	1FDNF6AY5GDA03034
Dump Truck	2017 FORD	F650 CHIPPER TRUCK	1FDNF6AY9HDB05180
Dump Truck	2017 FORD	F550 CHIPPER TRUCK	1FDUF5HY3HED72045
Loader	2021 CATERPILLAR	908M WHEEL LOADER	CAT0908MVH8804944
Loader	2021 CATERPILLAR	908M WHEEL LOADER	CAT0908MAH8805187
Loader	2012 CATERPILLAR	908H2	CAT0908HCJRD00584
Loader	2018 CATERPILLAR	908M WHEEL LOADER	CAT0908MHH8803426
Mechanic Truck	2015 CHEVROLET	2500 MECHANIC TRUCK	1GB0CUEG9FZ520128





Pickup	2020 DODGE	RAM 2500 PICKUP	3C6MR4AJ3LG181253
Pickup	2018 DODGE	RAM 1500 SLT PICKUP	3C6JR6ET9JG171138
Pickup	2018 DODGE	RAM 2500	3C6LR4AT5JG176971
Pickup	2018 DODGE	RAM 1500SLT	3C6JR6ET6JG143345
Pickup	2019 DODGE	RAM 1500 PICKUP	3C6JR6ET7KG572169
Pickup	2014 FREIGHTLINER	108-SD	3ALHG5CYXFDGA5076
Pickup	2013 VERMEER	BC1000-74	1VRY11197D1019759
Pickup	2014 DODGE	RAM 1500	3C6JR6DT9EG280884
Pickup	2015 DODGE	RAM 1500 PICKUP	3C6JR6DT2FG626307
Pickup	2018 DODGE	RAM 1500 SLT PICKUP	3C6JR6ETXJG304635
Pickup	2019 DODGE	RAM 1500 PICKUP	3C6JR6DT8KG522656
Pickup	2019 DODGE	RAM 1500 PICKUP	3C6JR6DT3KG522659
Pickup	2020 DODGE	RAM 1500	3C6JR6ET0LG210797
Pickup	2016 DODGE	RAM 1500 PICKUP	3C6JR6DT8GG245515
Pickup	2021 DODGE	RAM 1500	3C6JR6ET3LG210793
Pickup	2015 DODGE	RAM 1500 PICKUP	3C6JR6DTXFG651715
Pickup	2016 TOYOTA	TACOMA SR5	3TMBZ5DN8GM004631
Pickup	2016 DODGE	RAM 1500 PICKUP	3C6JR6DT9GG326233
Pickup	2017 DODGE	RAM 1500	3C6JR6DTXHG738291
Pickup	2016 DODGE	RAM 1500 PICKUP	3C6JR6DT7GG326246
Pickup	2017 DODGE	RAM 1500 PICKUP	3C6JR6ET3JG140015
Pickup	2019 DODGE	RAM 1500 PICKUP	3C6JR6ET4KG581847
Roll-Off Truck	2019 FREIGHTLINER	108SD ROLL OFF/PUSHER VALEW	1FVMG5D2XKHK8662
Roll-Off Truck	2015 FREIGHTLINER	108 SD ROLL OFF	1FVHG5CY5GHHD7903
Roll-Off Truck	2019 FREIGHTLINER	108SD ROLL OFF/PUSHER VALEW	1FVMG5D26KHK8660
Roll-Off Truck	2018 FREIGHTLINER	108SD ROLL OFF/PUSHER	1FVMG5FE5JHKA6396
Stump Grinder	1997 VERMEER	SC252 STUMP GRINDER	1VRN071FXT1001057
Stump Grinder	2018 VERMEER	SC802 STUMP CUTTER	1VR2151J1J1003107
Stump Grinder	2018 VERMEER	SC802 STUMP CUTTER	1VR2151J4K1003121
Stump Grinder	2005 VERMEER	SC802 STUMP GRINDER	1VR2151J661000145
Stump Grinder	2015 VERMEER	SC802 STUMP CUTTER	1VR2151J0G1002054
Trailer	1996 VERMEER	TRAILER CARRIER FOR G46	1VRN091J2T1000517
Trailer	1990 LEE TRAILER	AH76416 2 AXLE TRAILER	4LCAT07S2L1001476





IN-HOUSE FLEET MAINTENANCE

We currently have more than 1,500 pieces of fairly new equipment that enables us to replace equipment immediately should there be any unforeseen mechanical problems. We employ over 50 full-time mechanics that perform an in-house fleet maintenance program. This allows our equipment to be in good operating condition necessary for accomplishing the City's needs. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time. Equipment is assigned to different crews and if the crew is shared with another contract the equipment will be as well.

PREVENTATIVE MAINTENANCE PROGRAM

All WCA equipment goes through our Preventative Maintenance program. From our solar powered arrow boards, to our Freightliner Roll Off trucks. Our mechanics generally work on one particular line of equipment, and by keeping our equipment as uniform as possible our mechanics really get to know the equipment inside and out minimizing down time.

SUSTAINABILITY

Over the last few years, we have invested heavily in new equipment to keep our fleet modern, comply with state requirements, meet demand and reduce our effects on the environment. We understand with a fleet as large as ours that we are responsible for the amount of emissions our vehicles produce and actively make an effort to monitor and reduce our carbon footprint.



Through our ability to dedicate specific pieces of equipment for this project, we believe it will lead to a successful program.



B. CLIENT REFERENCES & EXPERIENCE

West Coast Arborists understands the challenge that many cities face to reduce the cost of tree maintenance services, while increasing the level of performance. Utilizing our services as a valuable, cost-effective resource, cities are able to provide better services to their community. These contracts cover a range of services from providing emergency response to maintaining the Agency's entire urban forest.

CITY OF ONTARIO

SINCE 1998



The City of Ontario and WCA have been working together on the City's urban forest since 1998. Requested work under this contract includes grid pruning, palm pruning, tree and stump removal, tree planting, a GPS tree inventory and other arborist services including report writing and plant health care for pests and more.

Contact: Phillip Marino, Parks & Maintenance Supervisor

303 E. B Street, Ontario, CA 91764 ~ (909) 229-6557 ~ pmarino@ontarioca.gov

ANNUAL BUDGET: \$1,800,000

CITY OF CORONA

SINCE 2006



The City of Corona and WCA have been working together on the City's urban forest since 2006. City crews maintain the landscape maintenance districts. The City has initiated a removal project where dead, diseased, and dying trees are being phased out. In turn, the City has been planting over 100 trees annually.

Contact: Moses Cortez, Parks & Landscape Supervisor

755 Corporation Yard Way, Corona, CA 92880 ~ (951) 817-5728 ~ moses.cortez@ci.corona.ca.us

ANNUAL BUDGET: \$1,300,000

CITY OF FONTANA

SINCE 1994



WCA has serviced the City of Fontana for over 25 years. In addition to maintaining the City's street & park trees, we provided a GPS tree inventory using ArborAccess. The inventory allows them to budget and properly plan the maintenance of their urban forest. With a tree population of over 60,000 trees, the City utilizes a grid pruning cycle.

Contact: Chuck Hays, Public Services Director

16489 Orange Way, Fontana, CA 92335 ~ (909) 350-6530 ~ chays@fontana.org

ANNUAL BUDGET: \$1,300,000

CITY OF REDLANDS

SINCE 2004

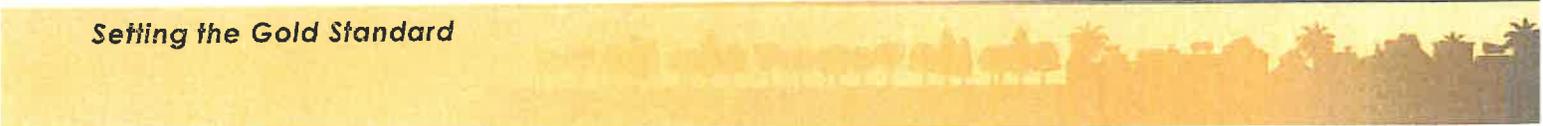


We provide complete urban forestry management for more than 38,000 trees, including tree pruning, removals, planting and emergency services. We also provide inventory updates to the City's own inventory database. There are over 1,000 tree removal work records since the beginning of the contract.

Contact: Erick Reeves, Parks Division Coordinator

P.O. Box 3005, Redlands, CA 92373 ~ (909) 798-7853 ~ ereeves2@cityofredlands.org

ANNUAL BUDGET: \$250,000





EXPERIENCE: CURRENT CALIFORNIA CITIES/COUNTIES UNDER CONTRACT WITH WCA

CITY OF AGOURA HILLS
 CITY OF ALAMEDA
 CITY OF ALHAMBRA
 CITY OF ANAHEIM
 CITY OF ARTESIA
 CITY OF AZUSA
 CITY OF BALDWIN PARK
 CITY OF BELL
 CITY OF BELLFLOWER
 CITY OF BEVERLY HILLS
 CITY OF BREA
 CITY OF BRENTWOOD
 CITY OF BUENA PARK
 CITY OF BURBANK
 CITY OF CAMARILLO
 CITY OF CARLSBAD
 CITY OF CARMEL-BY-THE-SEA
 CITY OF CARPINTERIA
 CITY OF CARSON
 CITY OF CERES
 CITY OF CHINO HILLS
 CITY OF CHOWCHILLA
 CITY OF CHULA VISTA
 CITY OF CITRUS HEIGHTS
 CITY OF CLAREMONT
 CITY OF COACHELLA
 CITY OF CONCORD
 CITY OF CORONA
 CITY OF CORONADO
 CITY OF COSTA MESA
 CITY OF COVINA
 CITY OF CULVER CITY
 CITY OF DANA POINT
 CITY OF DAVIS
 CITY OF DEL MAR
 CITY OF DIAMOND BAR
 CITY OF DUARTE
 CITY OF EL CAJON
 CITY OF EL CERRITO
 CITY OF ENCINITAS
 CITY OF FILLMORE
 CITY OF FONTANA
 CITY OF FRESNO
 CITY OF FULLERTON

CITY OF GARDEN GROVE
 CITY OF GARDENA
 CITY OF GILROY
 CITY OF GLENDALE
 CITY OF GLENDORA
 CITY OF HUNTINGTON BEACH
 CITY OF IMPERIAL BEACH
 CITY OF INDIO
 CITY OF IRWINDALE
 CITY OF LA CANADA
 FLINTRIDGE
 CITY OF LA HABRA
 CITY OF LA MESA
 CITY OF LA MIRADA
 CITY OF LA PALMA
 CITY OF LA PUENTE
 CITY OF LA VERNE
 CITY OF LAGUNA BEACH
 CITY OF LAGUNA HILLS
 CITY OF LAGUNA NIGUEL
 CITY OF LAKE ELSINORE
 CITY OF LAKEWOOD
 CITY OF LODI
 CITY OF LOMITA
 CITY OF LOMPOC
 CITY OF LONG BEACH
 CITY OF LOS ALAMITOS
 CITY OF LOS ALTOS
 CITY OF LOS ANGELES
 CITY OF MADERA
 CITY OF MANHATTAN BEACH
 CITY OF MAYWOOD
 CITY OF MENLO PARK
 CITY OF MILPITAS
 CITY OF MISSION VIEJO
 CITY OF MONROVIA
 CITY OF MONTCLAIR
 CITY OF MONTEBELLO
 CITY OF MONTEREY
 CITY OF MONTEREY PARK
 CITY OF MOORPARK
 CITY OF MORENO VALLEY
 CITY OF MORGAN HILL
 CITY OF MOUNTAIN VIEW

CITY OF MURRIETA
 CITY OF NEWARK
 CITY OF NORCO
 CITY OF NORWALK
 CITY OF OAKLEY
 CITY OF OCEANSIDE
 CITY OF ONTARIO
 CITY OF ORANGE
 CITY OF OXNARD
 CITY OF PALO ALTO
 CITY OF PARAMOUNT
 CITY OF PERRIS
 CITY OF PLACENTIA
 CITY OF PLEASANTON
 CITY OF POMONA
 CITY OF PORTERVILLE
 CITY OF POWAY
 CITY OF RANCHO PALOS
 VERDES
 CITY OF REDLANDS
 CITY OF RIALTO
 CITY OF RIVERSIDE
 CITY OF ROSEMEAD
 CITY OF ROSEVILLE
 CITY OF SACRAMENTO
 CITY OF SAN BERNARDINO
 CITY OF SAN DIEGO
 CITY OF SAN DIMAS
 CITY OF SAN FERNANDO
 CITY OF SAN GABRIEL
 CITY OF SAN JACINTO
 CITY OF SAN JOSE
 CITY OF SAN JUAN
 CAPISTRANO
 CITY OF SAN MARCOS
 CITY OF SAN RAMON
 CITY OF SANTA ANA
 CITY OF SANTA BARBARA
 CITY OF SANTA CLARA
 CITY OF SANTA FE SPRINGS
 CITY OF SANTA MARIA
 CITY OF SANTA MONICA
 CITY OF SANTA PAULA
 CITY OF SANTEE

CITY OF SIERRA MADRE
 CITY OF SIGNAL HILL
 CITY OF SOLANA BEACH
 CITY OF SOUTH PASADENA
 CITY OF SOUTH SAN
 FRANCISCO
 CITY OF STOCKTON
 CITY OF SUNNYVALE
 CITY OF TEMECULA
 CITY OF TEMPLE CITY
 CITY OF THOUSAND OAKS
 CITY OF TORRANCE
 CITY OF TRACY
 CITY OF TULARE
 CITY OF TUSTIN
 CITY OF UNION CITY
 CITY OF UPLAND
 CITY OF VENTURA
 CITY OF VICTORVILLE
 CITY OF VISALIA
 CITY OF VISTA
 CITY OF WALNUT
 CITY OF WEST COVINA
 CITY OF WEST HOLLYWOOD
 CITY OF WEST SACRAMENTO
 CITY OF WHITTIER
 CITY OF WOODLAND
 CITY OF YORBA LINDA
 COUNTY OF ALAMEDA
 COUNTY OF COLUSA
 COUNTY OF CONTRA COSTA
 COUNTY OF FRESNO
 COUNTY OF LOS ANGELES
 COUNTY OF MONTEREY
 COUNTY OF ORANGE
 COUNTY OF RIVERSIDE
 COUNTY OF SAN BERNARDINO
 COUNTY OF SAN DIEGO
 COUNTY OF SAN JOAQUIN
 COUNTY OF TULARE
 COUNTY OF YOLO
 TOWN OF ATHERTON
 TOWN OF LOS GATOS





FIRM EXPERIENCE

Listed below are current contracts (in alphabetical order) valued **over \$1,000,000 annually**.

Customer	Duration	Annual Contract Amount
City of Alameda	Since 2010	\$1,043,000.00
City of Anaheim/Anaheim Utilities	Since 2007	\$1,750,000.00
City of Beverly Hills	Since 2000	\$2,236,000.00
City of Chino Hills	Since 2000	\$1,036,000.00
City of Corona	Since 2010	\$1,000,000.00
City of Fontana	Since 1994	\$1,050,000.00
City of Fullerton	Since 1998	\$1,300,000.00
City of Glendale/ Glendale Water & Power	Since 2015	\$2,500,000.00
City of Huntington Beach	Since 2008	\$1,300,000.00
City of Long Beach	Since 2016	\$2,900,000.00
City of Lodi/Lodi Utilities	Since 2006	\$1,500,000.00
City of Oxnard	Since 2000	\$1,032,000.00
City of Palo Alto	Since 2016	\$1,400,000.00
City of Sacramento	Since 2015	\$1,290,000.00
City of San Diego	Since 2015	\$2,100,000.00
City of Santa Ana	Since 2015	\$1,400,000.00
City of Santa Monica	Since 2011	\$1,100,000.00
City of Santa Clarita	Since 2008	\$2,770,000.00
City of Tustin	Since 2006	\$1,122,000.00
City of Ventura	Since 1999	\$1,016,000.00
City of Whittier	Since 2005	\$1,286,000.00
County of Los Angeles	Since 2015	\$5,500,000.00
County of Orange	Since 2013	\$2,800,000.00
Riverside Public Utilities	Since 2016	\$2,000,000.00

EXPERIENCE (SIZE & SCOPE)

The references listed above are all current contracts displaying WCA's capabilities to provide the necessary manpower, experience, and equipment to manage prestigious Cities and Counties that require a heightened level of attention, expectation and need in comparison to other types of customers (i.e., HOA's, commercial and residential).

**WCA, Inc. specializes in tree care for municipalities and public agencies.
WCA, Inc. does not provide residential service or sub-contract.**





C. APPROACH & IMPLEMENTATION PLAN

Implementation Plan

To ensure the quality of work and the level of service expected, WCA abides by a well-defined quality control plan that incorporates the following:

- Certified personnel
- Safety
- Pruning specifications and guidelines
- Sound equipment
- Public relations
- Proper traffic control
- State-of-the-art communication systems

Area Manager: Martin Cortez
ISA Certification #: WE-8689A
TCIA CTSP #3312
ISA Tree Risk Assessment Qualified

The project Area Manager will be the central point of contact and will work cooperatively with Agency staff, local residents and business owners, etc. The Area Manger will provide overall field supervision and crew management.

Daily Management

Daily management will consist of, but not be limited to:

- Email notification complete with location, crew, equipment type, and work description
- Supervise crew personnel to insure proper pruning standards are followed in a safe manner
- Traffic control setup and maintenance of work zone
- Ensure work area is left free of debris at the end of shift
- Maintain record of work completed each day
- Maintain good public relations at all times
- Provide immediate notification to Agency Inspector upon damage of personal property including a plan for corrective measures to take place within 48 hours

Weekly Management

Weekly management will consist of, but is not limited to:

- Weekly inspection of work completed
- Meet with the Agency to review work schedule and progress
- Insure standards of pruning are performed in accordance with Agency specifications
- Maintain open communication

Special shifts including weekends and evenings can be arranged in accordance with the Agency's specifications.





Scheduling of Work

The Area Manager is responsible for scheduling work which shall conform to the Agency's schedule of performance. We recommend equal distribution of work throughout the course of the fiscal year. Notifications will be provided to residents prior to the start of pruning operations in said area. All work will be performed in a cooperative manner as to cause the least amount of interference or inconvenience.



Public Notification

Upon Agency staff approval, WCA will post a door hanger notice prior to commencement of grid pruning (within 24-48 hours). After tree plantings, door hangers will be provided to residents instructing them on the proper care for their newly planted tree. For more comprehensive outreach we can also submit a press release for special projects or routine maintenance. The Agency may modify the procedures and materials to which we notify residents.

Scheduling of Work

The Area Manager is responsible for scheduling work which shall conform to the Agency's schedule of performance. We recommend equal distribution of work throughout the course of the fiscal year. Notifications will be provided to residents prior to the start of pruning operations in said area. All work will be performed in a cooperative manner as to cause the least amount of interference or inconvenience.

Communication Systems

Our use of modern and reliable communication systems affect our daily job performance by increasing our efficiency. Management and Field Personnel utilize smart phones as both navigational and communication devices in the field. Smart phones have proven to be a convenient method to input data as related to tree inventories, daily work records, timesheets, photos, and billing information; eliminating the need to handwrite data and improving customer service by minimizing response time.

Permits and Licensing

WCA will procure a City Business License as necessary, and any "no-fee" permits prior to commencement of work. Permits (i.e., encroachment, traffic control, etc.) requiring fees will be charged back to the Agency.

Right-of-Way

All work will be performed in the public right-of-way. Employees will not utilize private property for eating, breaks or any other reason or use water or electricity from such property without prior written permission of owner.

Cooperation and Collateral Work

WCA will give right to operate within the project to the Agency workers and/other contractors, utility companies, street sweepers, and others as needed in a cooperative effort to minimize interference in daily operations.



Workflow Timelines

GRID PRUNING FLOWCHART

(30-day Completion)



REMOVAL FLOWCHART

(15-day Completion)



PLANTING FLOWCHART

(15-day Completion)



SERVICE REQUEST FLOWCHART

(15-day Completion)



EMERGENCY FLOWCHART

(1-hour Response / 24-hour Completion)





Emergency Contacts



In case of emergency AFTER
normal business hours:

866.546.2369

Leave a message, if you do not
receive a call back within 10 minutes,
call the following contacts in order:

Manuel Perez, Supervisor

626.255.2821

Marco Padilla, Supervisor

714.404.7979

Isaac Garza, Area Manager

714.936.9544

Marin Cortez, Area Manager

714.713.0717

AFTER confirmation from on-call
Manager, you can email multiple
locations to:

LimbDown@WCAInc.com



Sample Planting Door Hanger

HELP ME GROW!

- once (1) per week during cool months
- twice (2) per week during warm months
- change or adjust the stakes
- adjust the water basin or mulch placed around the tree
- of weeds and other plants.

WCA
Services Provided By
West Coast Services, Inc. 20011 MacArthur St., Anaheim, CA 92806
800.521.3714

TREE CARE PROFESSIONALS
SERVING COMMUNITIES WHO CARE ABOUT TREES





Project Site Maintenance

Work site will be left free of debris at the end of each workday. We will not discharge smoke, dust, or any other air containments in quantities that violate the regulations of any legally constituted authority.

Quality Control

Employee Training Program

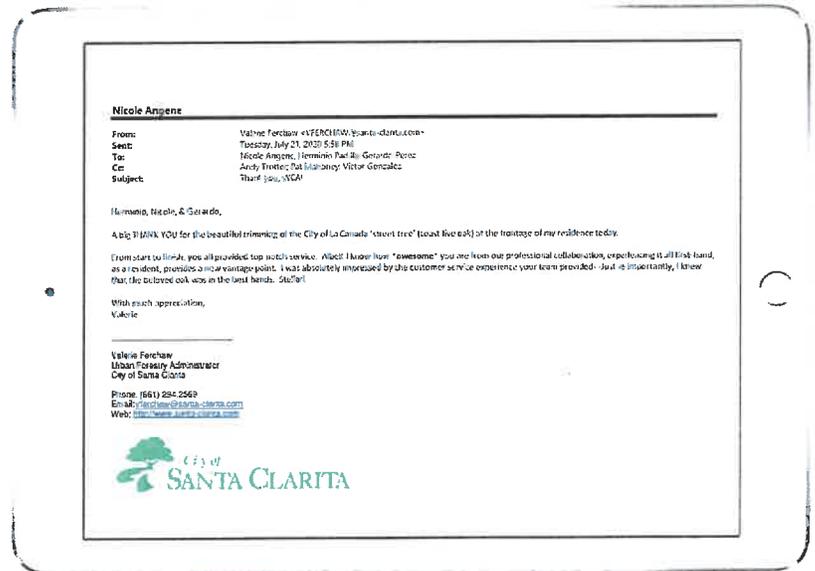
West Coast Arborists, Inc. provides an extensive in-house training curriculum for all employees to broaden their knowledge of the arboriculture field of study. Included in this training are the ISA standards, both Treeworker and Arborist study programs, and a variety of Tree Care Industry Association home study programs. We also offer training courses to our staff in areas of customer service satisfaction, maintaining professional conduct, and Qualified Line Clearance Trimmer Training.

Our Training and Safety team members are tasked with completing field evaluations of crews and members are on-site to coach and train employees on safe practices. Employees receive performance evaluations at 90 days, 6 months, then annually (or as-needed) after their first year. All employees are provided copies of WCA's Injury & Illness Prevention Program.



Feedback

WCA regularly receives and tracks feedback from customers and residents as a means to acknowledge good performance and provide prompt resolution for any negative comments. Every month, a summary of the feedback is then reviewed by the management team.





Customer Service Department

As we work with, or near, the public, we are mindful that we will most likely be the first person the public contacts. We have a full-time Customer Service Department with each Customer Service Representative (CSR) trained in addressing concerned residents and bystanders.

Complaints & Damage Resolution

Should there be any property damage, we adhere to specific procedures to resolve the problem. The Foreman on the job site will notify the resident and the Inspector immediately.

If the resident is not at home, then we will leave a WCA card with instructions to call our Claims Coordinator in our corporate office. The ultimate goal at each work site is to leave the property in the same condition as before we entered it. We will notify the Agency Representative immediately upon damage of personal property including plans for corrective measures to take place within 48 hours.

All WCA vehicles are equipped with an Accident Kit should anything happen during the workday. Each kit has an Incident Report, an Accident Report, an Injury Report, a camera, First Aid instructions and protocol for contacting the corporate office. A computerized log of all incidents is maintained to include the date, time of occurrence, location, problem and action to be taken pursuant thereto or reasoning for non-action.

Any activities found by the Agency to be unacceptable will be rectified immediately. All other complaints will be abated or resolved within twenty-four (24) hours of the occurrence. We have teams specifically assigned for handling damage to properties, both private and public. Through our communication system, we have the ability to dispatch either of these teams and have them respond immediately to the site for proper repair. We pride ourselves on professional workmanship to avoid these types of incidents, however, should one occur, we take all appropriate measures to resolve the matter in a timely and efficient manner.

Safety

Safety Program

Safety standards are top priority at West Coast Arborists, Inc. Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees. Our crews are instructed to follow the safety standards of ANSI Z133.1 as well as Cal-OSHA requirements. We have one of the most extensive safety training programs in the industry. We provide our employees with state-of-the-art training tools and instructional sessions company wide. Our insurance carriers and Cal-OSHA have recognized us repeatedly for outstanding safety training efforts.

We have a full time Safety & Training Manager, Dane Jensen, that is professionally trained in the field of horticulture. As WCA's Training Manager, Dane is responsible for staying up to date on all tree-related industry standards as related to safety and the wellness of our employees and the public in which we serve. Training materials are regularly reviewed and updated to ensure WCA employees receive the proper education, instruction and hands on experience needed to perform their day-to-day activities safely and efficiently. Training topics include a full circle from proper pruning techniques, arboriculture, to customer service and everything in between.

- ISA Certified Utility & Municipal Arborist #WE-12014A



- ISA Kills Test Evaluator—TW Climber
- TCIA Certified Treecare Safety Professional #3303
- ISA Tree Risk Assessment Qualification #E4068
- American Heart Association BLS and First Aid Instructor



Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees.

Protection of Public and Private Property

WCA will provide all safety measures necessary to protect the public and worker within the work area. We will maintain good public relations at all times. The work will be conducted in a manner which will cause the least disturbance.

Public Convenience and Safety

WCA will comply with any and all local sound control and noise level rules, regulations, and ordinances which apply to any work performed in the contracted area. All work will cease by 5:00 pm or as directed by the Agency (excluding emergency services).



Traffic Control

Traffic control procedures will be set-up in accordance with the Work Area Traffic Control Handbook (WATCH) and State of California Manual of Traffic Controls as well as the Agency Traffic and Safety Operating Rules. WCA will make adequate provisions to insure the normal flow of traffic over the public streets and park roads. Every effort will be made to keep commercial driveways and passageways open to the public during business hours. High visibility arrowboard(s) will be used when needed. Prior to use, the Agency will approve traffic safety equipment and devices. Pedestrian and vehicular traffic shall be allowed to pass through the work areas only under conditions of safety and with as little inconvenience and delay as possible. Unless the work area is totally barricaded or otherwise kept safe, at least one worker will serve to coordinate safe operations on the ground at all times when work operations are in progress.



WCA is dedicated to health and safety for trees, employees, and the community.



Scope of Services

Grid Tree Pruning

Grid tree pruning is based on pruning in pre-designed districts, or grids on a set cycle and in its entirety. This includes pruning all trees (small, medium and large-sized.) Pruning will include structural pruning, crown raising, and slight crown cleaning in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and shall have no more than 15% of the live foliage removed at a given time.

Special Request Tree Pruning

Special Request Tree Pruning includes tree maintenance services on designated tree(s) as ordered by the City's Arborist or designee. This category of pruning may include structural pruning, crown raising, crown cleaning and/or pruning to restore the crown. Whichever work type is ordered by the City, pruning will be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards and the Best Management Practice, Tree Pruning Guidelines. Trees that are identified for a Special Request Tree Prune shall have approximately 25% of the live foliage removed at a given time.

Pruning to reduce the tree's crown (or Crown Reduction Pruning) may be performed when conditions within the crown of a hardwood tree are such that the overall canopy mass and excessive wood weight needs to be reduced. This type of prune is performed when the City's primary objective is to maintain or improve tree health and structure and will be charged at the Crew Rental rate as agreed upon by the City and WCA.

Line Clearance

Trees that interfere or have the possibility of interfering with utility lines will be trimmed in a manner to achieve the required clearances as specified and in accordance with the California Public Utilities Commission. It is our goal to protect the current health and condition of the tree and to maintain its symmetry and direct growth away from the utility lines.

Small Tree Care (Optional)

Proper pruning and care during the early stages of the tree's life will save money in the future, and create a safer, more beautiful, healthy, easy-to-maintain tree. We believe that tree care that is performed early will affect its shape, strength and life span. Our specialized small tree care team consists of certified personnel trained to perform the following under the hourly rate:

- Selective structural pruning
- Removal of dead, interfering, split and/or broken limbs
- Pre-conditioning the water retention basin built around the tree
- Staking or re-staking
- Adjusting tree ties
- Adjusting trunk protectors
- Weed abatement





Palm Trunk Skinning (Optional)

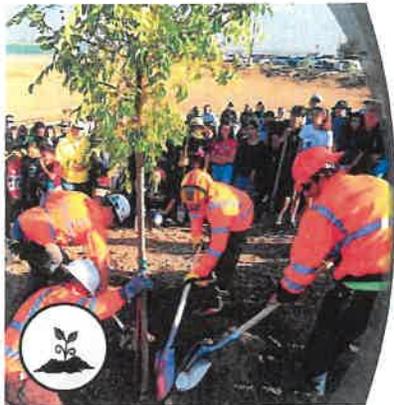
Palm tree skinning consists of the removal of dead frond bases (only), at the point they make contact with the trunk without damage to the live trunk tissue. This is performed under the hourly rate.

Root Pruning

We strongly recommend against any root pruning, however, should the City elect to proceed, we recommend that it be done no closer than 3 times the diameter of the trunk. Roots will be pruned to a depth of approximately 12 inches by cleanly slicing through the roots, so as not to tear or vibrate the root causing damage to the tree. The excavated area will be backfilled with native soil and debris will be hauled away. This is performed under the hourly rate.

Tree Removal Operations

With a minimum of 48 hours advanced notice, WCA will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. The removal process consists of lowering limbs delicately onto the ground to prevent any hardscape damage. Immediately following the removal, the stump will be ground down, if ordered to do so and with proper USA notification. Tree removal and stump removal are to be charged separately in accordance with the contract.



Tree Planting (Optional)

We can replace trees that have been removed and plant new trees in accordance with the City's specifications. We are prepared financially and logistically to acquire and purchase selected tree species for tree planting. At a minimum of 48 hours in advance we will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. A well-trained planting team will perform the soil preparation and installation of the tree.

Tree Watering

Tree watering will be performed by a full-time, WCA team member on various routes, when requested by the Agency. This team will also be responsible for reporting special care needs to the small tree care team. This could include reporting weeds, soil that has settled, and/or staking and tying needs. WCA currently provides tree watering in the cities of Culver City, Santa Clarita and Santa Monica as part of their regular tree maintenance services.

Emergency Response

We are prepared for emergency calls 24 hours a day, 7 days a week, including holidays. The toll free number is 866-LIMB-DOWN (866-546-2369). This number will be provided to the Agency, Police Department and/or Fire Department. Our emergency response team will do what is necessary to render the hazardous tree or tree-related condition safe until the following workday.





Crew Rental

Due to our vast amount of resources, including our specialty equipment and qualified personnel we are able to extend our commitment to our customers by providing various miscellaneous services outside of the most common tree maintenance services:

- Misc. use of aerial towers and cranes (including equipment rental)
- Crown reduction
- Crown restoration

Arborist Reports

We have full-time Certified Arborists on staff that can prepare detailed arborist reports, tree evaluations and site inspections based on your specific needs. Reporting can be generated for one tree or an entire selection and is handled on a case-by-case basis.



WCA provides the technology, management, and civic experience that makes it the preferred tree management partner across the West.

Plant Health Care

Tim Crothers, Plant Health Care Manager

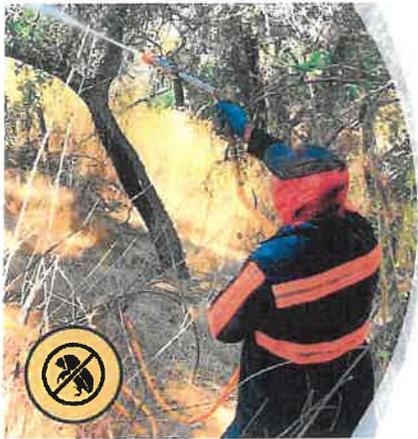
ISA Board Certified Master Arborist WE-7655 BUM

DPR Qualified Pest Control Applicator #145321, QAL Category B & D

Our PHC program managed by Tim goes beyond standard chemical applications. We have developed an efficient Integrated Pest Management Program (IPM) that requires diagnosis before treatment. WCA is staffed with licensed applicators and advisors that are environmentally conscious as well as compliant with the California Department of Pesticide Regulation. This service allows us to provide you with:

- Proper diagnosis based on on-site inspection with laboratory testing when necessary
- Proactive and preventative recommendations that reduce the amount of potential pest and disease issues
- Follow-up evaluations to ensure that the recommended treatments result in a healthy and balanced urban forest





Shot Hole Borer

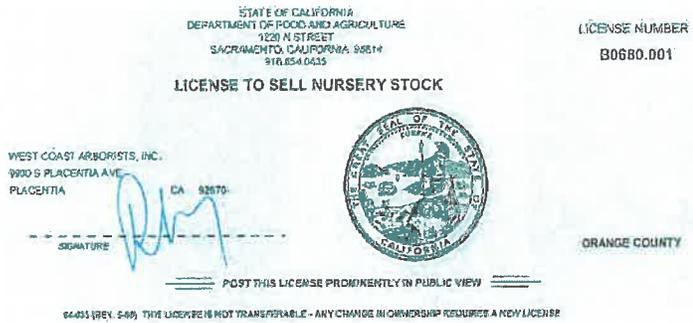
They Polyphagous Shot Hole Borer (PSHB) is a relatively new pest in Southern California. This boring beetle drills into trees and brings with it a pathogenic fungus (*Fusarium euwallacea*), as well as other fungal species. When heavily infested, the resulting *Fusarium* causes the decline and death of trees. Over 120 different tree species are affected in Southern California and over 30 reproductive hosts are of high concern. As tree care professionals, we have a responsibility to understand and report when we see a tree we are working on infested with PSHB.

Ability To Acquire, Purchase & Stage Trees

Cities expect the highest quality of new trees, proven varieties and an organization with the knowledge and skills to provide them with the latest and most reliable information available related to tree planting. By meeting these expectations, we're able to contribute to the success of reforestation projects within communities. In order to complete successful tree planting programs, cities can rely on us to locate, acquire and purchase different tree species.

As part of our Corporate Capability, we are financially able to purchase large quantities of trees for planting projects. Being familiar with over 50 nurseries in California, allows us to obtain the best tree available from a broad and plentiful stock. The process by which we obtain trees is quite simple: First, we utilize our database of nurseries, and contact several of them requesting specific trees with their prices.

Upon locating the availability of trees, we then perform a tree pre-inspection at the nursery. When time is of the essence, nurseries will provide us with photos either by mail or by e-mail for our review. Once the trees are purchased, and depending on the size of the project, we have them delivered to our facility in Placentia, Brea, or if possible, at a staging area within the City of Agency. It is through this process that we have planted an average of 14,000 trees for all of our customers each year during the past three years.



Wildlife, Green Waste & Community

Wildlife Protection

We have a full-time Biologist, Lissette Rios, on staff whose responsibilities include writing reports, pre-work bird assessments, and training crews on current bird nesting laws as well as BMPs for tree maintenance. The protection of birds, especially during nesting season, is critical to providing responsible tree maintenance and her experience, training and skilled eye have proven to be a great asset to our team. Our safety and training department has committed to working with wildlife preservation associations and played a key role in the establishment of the Tree Care for Birds and Other Wildlife BMP that is used in the tree care industry.



Green Waste

WCA's commitment to be a socially responsible corporate partner to our customers and communities is exemplified in our Recycling Program. With the steadily increasing concern for the ecological health of our communities, WCA has embarked on a landfill diversion process where all material is taken to recycling facilities where it is used in the production of soil amendments. We are committed to taking all recyclable materials removed from the trees trimmed for the duration of this project to a recycling center for processing. Verification of amounts recycled will be obtained and reported by WCA via ArborAccess for the purpose of meeting the goals of the State for reducing landfill usage.

- **MULCH** is made from coarse ground branches and leaves. It should be spread on the ground at a rate of six to twelve inches for best effect. Fresh mulch will deplete nitrogen from the surface of the soil which will reduce unwanted weeds. Once the mulch has decayed, it returns nitrogen which helps build the quality of soil for plants. A large amount of tree debris is processed by WCA and used in large scale mulching projects for establishing native plants in open space areas.

COMPOST is made from fine ground branches, leaves or other organic material. When mixed with oxygen and water, the organic material will decay or "compost." A finished compost is excellent for turning into the top layer of soil and will add nitrogen and increase the water holding capacity of soil. You can make compost at home in a pile in your yard or in a bin that you make or purchase. Large scale composting is done at regional recycling facilities.

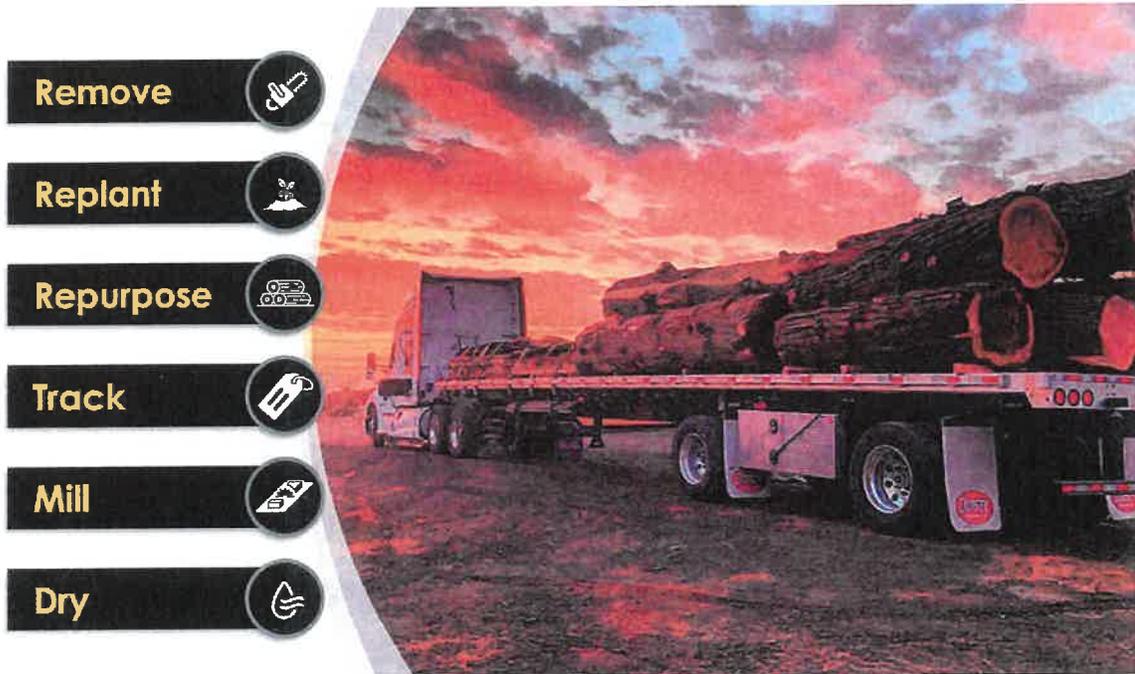
FIREWOOD is traditionally the most common use of large branches and logs. Firewood is used to heat homes during winter months. WCA takes logs to our yard, and these are then chopped into usable firewood.



Street Tree Revival

STREET TREE REVIVAL, our wood recycling program has become an important component of our approach to urban forest management. 25 years ago, we started our urban wood recycling program in collaboration with the California Department of Forestry and Fire Protection (CDF). Since a number of trees require removal, it was important to create an environmentally sound and socially responsible alternative to importing lumber from other areas and to reduce the demand of trees from natural forests.

All trees have a life cycle, so we are making every effort to save the trees we can from ending up in landfills. When trees need to be removed from the Urban Forest, we preserve their natural beauty and also limit carbon emissions by salvaging trees lost during storms, disease, or normal senescence and recycling this wood into usable raw lumber.



Arbor Day Advocates

WCA participates in over 100 Arbor Day and other community events annually by providing educational presentations, tree plantings and sponsorships. As a community partner, we understand the importance of teaching youth about the benefits of trees not only to better our environment but to ensure our urban forests are maintained for years to come.



Grant Services

Cities can improve the management of their urban forest through a grant project. Our grant team is experienced in partnering with various agencies to obtain funding for activities that help their urban forest thrive.

We've managed over **\$9,000,000** in grants to date. These grants, completed and new, will result in **14,100 more trees planted.**

Services include:

- Grant writing
- Application review
- Greenhouse gas calculations
- Partnership development
- Volunteer training
- Community events
- Project management
- Project reporting
- Development of education/outreach material
- Match tracking
- Media & outreach
- Canvassing logistics
- Volunteer training
- Urban Forestry community workshops

Community Involvement

WCA participates in Arbor Day and other community events annually by providing educational presentations, tree plantings and sponsorships. As a community partner, we understand the importance of teaching youth about the benefits of trees not only to better our environment but to ensure our urban forests are maintained for years to come. WCA has a designated "Grants Team" to work with agencies to obtain grants for tree planting and growing the urban forest.



Partnering with the Arizona Sustainability Alliance to engage K-12 educators in urban forestry.

Community Campaigns

WCA has partnered with *Invest From the Ground Up* and the *Western Chapter International Society of Arboriculture* to plant trees across California under their newest initiative – Cool Parks. With a generous grant from CAL FIRE, the Cool Parks team is working alongside partner cities and nonprofits to bring **2500** trees to California's disadvantaged and low-income communities, organize a CA Tree Team workshop, and engage residents to learn and care about the trees in their city.

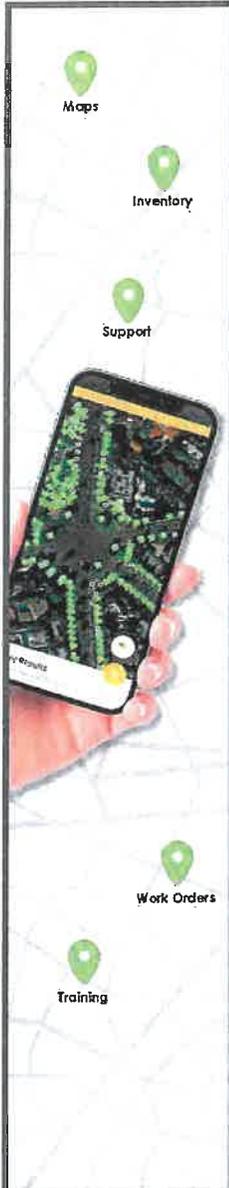
Prior to the "Cool Parks" campaign, WCA participated in the CIRCLE (California Initiative to Reduce Carbon and Limit Emissions) campaign since its launch in October of 2016. Each round of tree planting events has provided thousands of trees to communities across California. The trees planted have the potential to sequester millions of pounds of CO₂.

These events are valuable to California communities by generating thousands of volunteers, improving air quality, and educating the local community about proper tree planting techniques. Together, we can grow the urban forest for a more sustainable future.





Technology and Information Management



West Coast Arborists has completed **300+** GPS tree inventories.

ArborAccess

Our tree management program sets us apart from other companies. With nearly 2,000 active users, ArborAccess and our mobile app will help you easily manage your urban forest with ease and convenience. Tree site attributes include location (utilizing GPS coordinates), species type, and parkway size. Features allow you to view and edit work history records and create work orders directly from the field, all from our secure cloud.

The information contained in ArborAccess is live data that can also be linked directly to a GIS program, such as ArcView, for geo-coding purposes and can assist your Agency in meeting GASB34 requirements. ArborAccess provides an unlimited resource of information regarding your urban forest.

ArborAccess Features

- Ease of use
- Create work orders
- View tree site details
- View work history
- View invoices
- Mobile app
- Live data
- GIS/GPS mapping

Software Training

Our IT Department is based out of our corporate office in Anaheim, CA with regional offices located throughout California and Arizona. Each office has the ability to provide software training to our customers. We are also available to provide training sessions on-site at the customer's discretion. On-site training is proven to be effective as it provides a guided hands-on experience.

We offer periodic tree maintenance and management workshops each year. These free workshops are provided to our customers regionally and educate over 250 people annually. They have proven to be a great round-table and networking opportunity for the different agencies in attendance. Presentations are provided by WCA management staff and complimented with guest speakers in the industry. Certified Arborists and Tree Workers who attend are eligible to receive continuing education credits (CEU's) from the International Society of Arboriculture.

The success of any urban forest program depends on the proper management of information. Unlimited telephone and/or email support is available to answer technical questions and aid staff in the use of the software system. Software training and support is included in the cost associated with the inventory data collection.

List Tracking System

The List Tracking Report in ArborAccess is a useful tool in the management of incoming work. This report allows both parties to track specific jobs as they are ordered by the Agency. Proper use of this system enables the Agency and WCA to track the completion of work that is ordered.

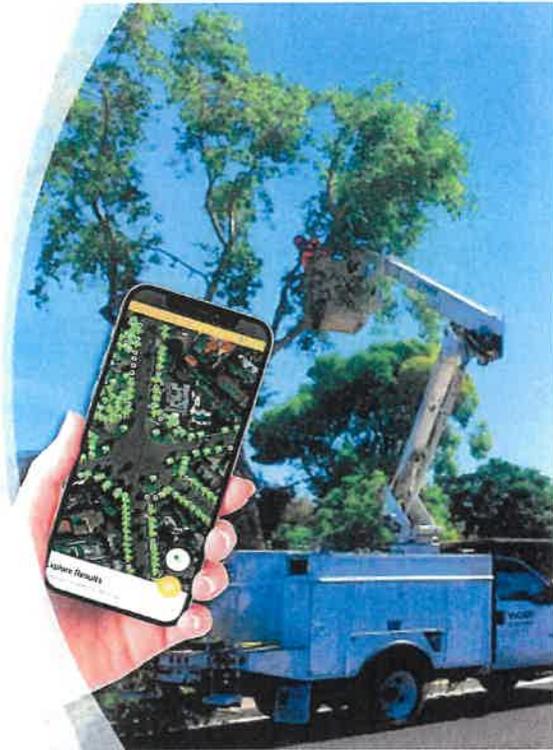


Billing

WCA, Inc. operates a modern invoicing system that is updated on a daily basis. Progress billings will be submitted to the Customers on a bi-weekly basis, unless otherwise requested. Invoices will reflect an amount complete for the billing period, along with a year-to-date total for that job. Each billing will include a listing of completed work by address, tree species, work performed and appropriate data acceptable to the customer. This information will be supplied in hardcopy and immediately accessible on ArborAccess. Job balances reflecting the percent of completion for each job can be viewed on ArborAccess.

Sample Management Tools: Detailed Tree Site Characteristics

The advanced technology provides a valuable tool to urban forestry professionals by displaying specific tree site information along with a representative photograph of the species type and a recommended maintenance field. ArborAccess' built-in quality control features assist in data accuracy. As maintenance is performed, the work history is updated and accompanied with bi-weekly invoices. This process eliminates the need for dual-inputting and helps keep the tree inventory current and accurate.



Maintenance Records

Accurate maintenance records for each location oftentimes can assist the Agency with liability claims. Maintaining a detailed history of the work performed at each location demonstrates good faith in preserving its urban forest. It is imperative that work requests are pulled from the system prior to the work being performed, otherwise inventory accuracy is not guaranteed.



Sample: Species Frequency Report

The Species Frequency report can assist your Agency in identifying the tree population within the urban forest. This type of information is valuable in the event of an insect infestation, deadly disease, or even estimating future maintenance costs. In addition, an analysis can be performed to evaluate the history of the performance of a particular species within your Agency.

Botanical	Common	Total
Magnolia grandiflora	SOUTHERN MAGNOLIA	4,256
Ulmus parvifolia	CHINESE ELM	3,857
Lagerstroemia indica	GRAPE MYRTLE	2,636
Jacaranda mimosifolia	JACARANDA	1,927
Cinnamomum camphora	CAMPOR TREE	1,456
Pinus canariensis	CANARY ISLAND PINE	1,401
Schinus terebinthifolius	BRAZILLIAN PEPPER	1,129
Quercus ilex	HOLLY OAK	1,077
Cupressus anacardioides	CARROTWOOD	928
Lophostemon confertus	BRISBANE BOX	836
Other	OTHER	14,330
Total Trees		33,812

Detailed Reporting Options		
Inventory	Work History	District Frequency
View Invoices	Work Type by District	Species Frequency (sample above)
Job Balances	DBH Frequency	All Tees at an Address
Green Waste	Height Frequency	Estimated Tree Value



WCA helps agencies understand and manage their canopy by sharing inventories, insight, and data.

EXHIBIT B**COST PROPOSAL****On-Call Tree Maintenance Services**

West Coast Arborists, Inc.

REGULAR SERVICES			
DESCRIPTION	UNIT PRICE	UNIT DESCRIPTION	Approx. Quantity
Full trim (under 12" DBH)	\$94.00	Each	N/A
Full Trim (between 13" and 30" DBH)	\$194.00	Each	N/A
Full Trim (over 31" DBH)	\$294.00	Each	N/A
Street Tree Trimming – Clearance maintenance trim	\$79.00	Each	
Complete Tree and Stump Removal	\$44.00	<i>Diameter Inch</i>	
Stump Removal Only	\$19.00	<i>Diameter Inch</i>	
OPTIONAL SERVICES			
Palm Tree Trimming	\$94.00	Each	
Palm Tree Skinning	\$19.00	Linear foot	
Tree Planting			
5-Gal	\$94.00	Each	
15-Gal	\$224.00	Each	
24" Box	\$424.00	Each	
36" Box	\$1,494.00	Each	
48" Box	\$2,494.00	Each	
60" Box	\$4,494.00	Each	
Crew Rental – 3 persons, aerial unit, dump truck, chipper, and all necessary fuel and tools	\$300.00	Per Hour	
Crew Rental- 2 persons, Aerial unit, dump truck, chipper and all necessary fuel and tools	\$200.00	Per Hour	
Crew Rental- 1 person	\$100.00	Per Hour	
Emergency Work Call Out- 3- persons, aerial unit, dump truck, chipper, and all necessary fuel and tools.	\$432.00	Per Hour	
Arborist survey to determine tree location via GIS, species, estimated diameter breast height, and overall height (Tree Inventory Management)	\$4.00	Per Tree	



COOPERATIVE PURCHASING

It is intended that other public agencies (i.e., city, county, school district, special district, public authority, public agency, and other political sub-division of the State of California) and/or other City departments shall have the option to participate in any agreement created because of this Request for Proposal with the same terms and conditions as to the price of the product and/or service. The City shall incur no financial responsibility in connection with a purchase order from another public agency. Any public agency that "piggy-backs" on any negotiated contract between the City and Contractor shall accept sole responsibility for negotiating, placing orders, and making payment to Contractor. The Contractor may or may not agree to the cooperative purchasing clause. It is understood that not all terms, conditions, or scope of work from one agency contract for tree maintenance may not be fully acceptable to another agency. Agencies may modify specific items for the purpose of making the agreement acceptable and agreeable.

Sincerely,

Patrick Mahoney
President

West Coast Arborists, Inc.

2200 E. Via Burton · Anaheim, California 92806 · 714.991.1900 · 800.521.3714 · Fax 714.956.3745

EXHIBIT C**PROPOSER'S SIGNATURE PAGE**

On-Call Tree Maintenance Services

The undersigned, having become familiar with the local conditions affecting the cost of work, hereby proposes to furnish all management, operators, tools, supplies, equipment, material, transportation, and labor service necessary to perform and complete in a workmanlike manner all work performed under any contract resulting from this proposal.

By submission of this proposal, the undersigned certifies that this proposal has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this proposal with any other proposer or competitor.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

On-Call Tree Maintenance Services RFP

<p>A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.</p>

State of California)
 County of _____)

On _____, before me, _____,
(insert name and title of the officer)

Notary Public, personally appeared _____,
 who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the attached Proposal for On Call Tree Maintenance Services for the City of Jurupa Valley and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

See notary certificate attached.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)
On 7/12/22 before me, Amelia Menzel, Notary Public,
Date Here Insert Name and Title of the Officer
personally appeared Patrick Mahoney and Richard Mahoney
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____
Document Date: _____ Number of Pages: _____
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Patrick Mahoney
 Corporate Officer — Title(s): President
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: WCA, Inc.

Signer's Name: Richard Mahoney
 Corporate Officer — Title(s): Secretary
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: WCA, Inc.

On-Call Tree Maintenance Services RFP

EXHIBIT D

NON-COLLUSION DECLARATION

On-Call Tree Maintenance Services

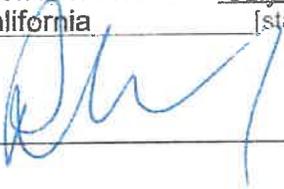
The undersigned declares:

I am the President [Declarant's title] of West Coast Arborists, Inc., the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from proposing. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on July 12th, 2022 [date], at Anaheim [city], California [state].

Signature:  _____

Print Name: Patrick Mahoney _____

Title: President _____

Address: 21718 Walnut Avenue, Grand Terrace, CA 92313 _____

Telephone No: 714-991-1900 _____

EXHIBIT E
LIST OF REFERENCES

PROPOSER: West Coast Arborists, Inc.

Following are the names, addresses and telephone numbers for three (3) public agencies for which PROPOSER has performed similar work within the past two (2) years:

REFERENCE #1

City of Colton
Name and Address of Agency

Ed Ficara, Line Clearance Supervisor
Contact Name, Title, and Phone Number

\$180,000.00 2006 - Current (annual)
Contract Amount Contract Term

Tree Maintenance Services and Utility Line Clearance Tree Trimming Services
Services provided

REFERENCE #2

City of Corona 755 Public Safety Way, Corona, CA 92880
Name and Address of Agency

Moses Cortez, Parks & Landscape Supervisor, (951) 817-5728
Contact Name, Title, and Phone Number

\$1,250,000.00 2006 - Current (annual)
Contract Amount Contract Term

Tree Maintenance Services
Services provided

REFERENCE #3

City of Riverside
Name and Address of Agency

Robert Filiar, Public Works/Utility Urban Forester, (951) 712-4365
Contact Name, Title, and Phone Number

\$2,000,000.00 2018 - Current (annual)
Contract Amount Contract Term

Tree Maintenance Services
Services provided

EXHIBIT F

REQUIRED SUBCONTRACTOR'S INFORMATION

On-Call Tree Maintenance Services

NAME NONE TO BE USED.	LICENSE NO. AND CLASSIFICATION
TELEPHONE	DESCRIPTION OF WORK CONTRACTED:
ADDRESS	
CITY, ZIP	

NAME NONE TO BE USED.	LICENSE NO. AND CLASSIFICATION
TELEPHONE	DESCRIPTION OF WORK CONTRACTED:
ADDRESS	
CITY, ZIP	

NAME NONE TO BE USED.	LICENSE NO. AND CLASSIFICATION
TELEPHONE	DESCRIPTION OF WORK CONTRACTED:
ADDRESS	
CITY, ZIP	

On-Call Tree Maintenance Services RFP

EXHIBIT G

INSURANCE AKNOWLEDGMENT

On-Call Tree Maintenance Services

Contractor Name West Coast Arborists, Inc.

Name Patrick Mahoney Title President

Signature  Date signed 07/12/22

We acknowledge that we will provide proof of insurance in accordance with Exhibit J of the procurement documents if we are the selected contractor.



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **366764**

Entity **CORP**

Business Name **WEST COAST ARBORISTS INC**

Classification(s) **C61/D49 C27 A C21 B C31**

Expiration Date **12/31/2022**

www.cslb.ca.gov





Contractor Information

Legal Entity Name
 WEST COAST ARBORISTS, INC.
Legal Entity Type
 Corporation
Status
 Active
Registration Number
 1000000956
Registration effective date
 07/01/22
Registration expiration date
 06/30/24
Mailing Address
 2200 E. VIA BURTON ANAHEIM 92806 CA United States of America
Physical Address
 2200 E. VIA BURTON ANAHEIM 92806 CA United States of America
Email Address
 vgonzalez@wcafncc.com
Trade Name/DBA
License Number(s)
 CSLB:366764
 CSLB:366764

Registration History

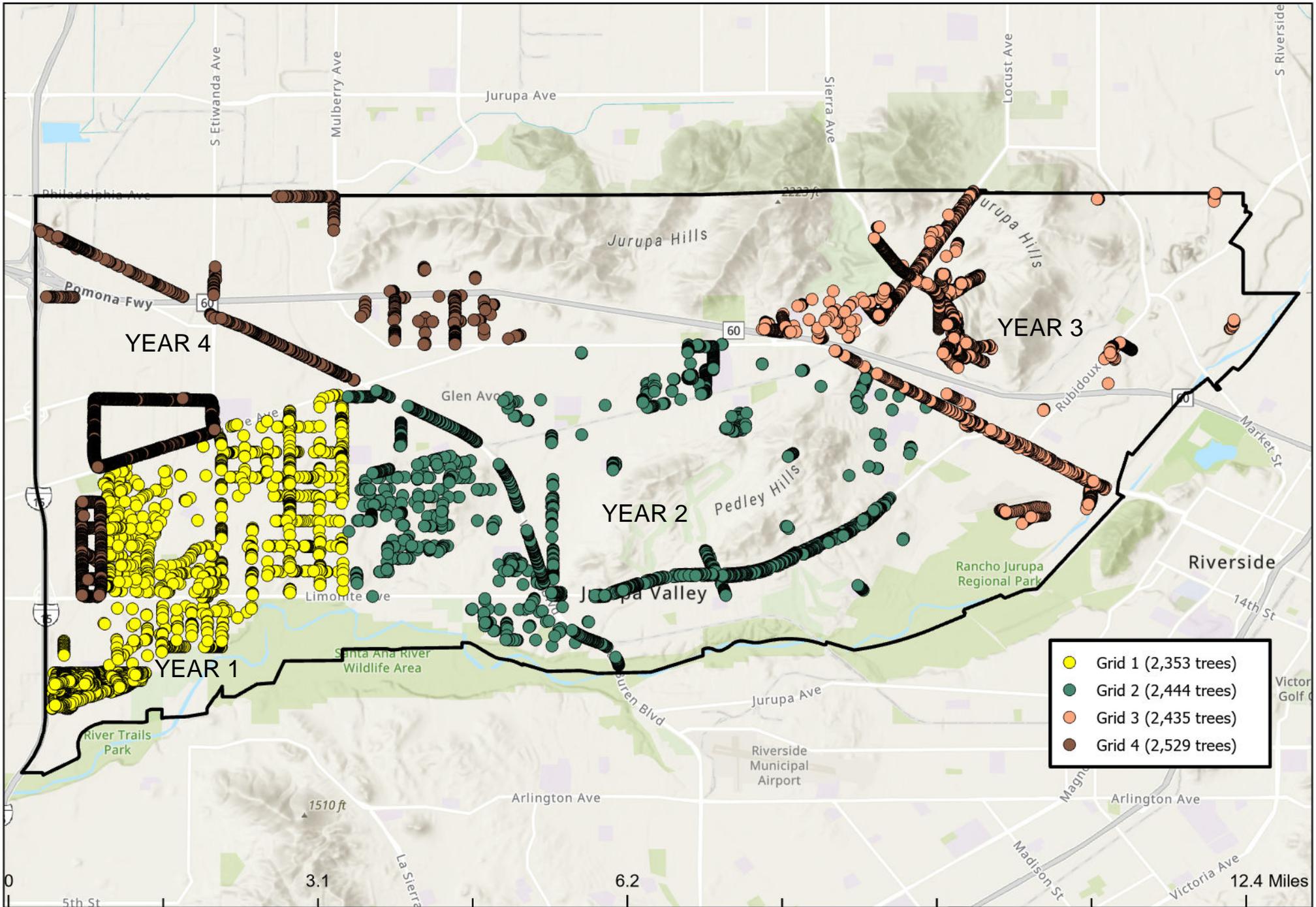
Effective Date	Expiration Date
05/29/18	06/30/19
06/07/17	06/30/18
06/09/16	06/30/17
06/26/15	06/30/16
08/19/14	06/30/15
07/01/19	06/30/22
07/01/22	06/30/24

EXHIBIT B
SCHEDULE OF PAYMENTS

REGULAR SERVICES			
DESCRIPTION	UNIT PRICE	UNIT DESCRIPTION	Approx. Quantity
Full trim (under 12" DBH)	\$94.00	Each	N/A
Full Trim (between 13" and 30" DBH)	\$194.00	Each	N/A
Full Trim (over 31" DBH)	\$294.00	Each	N/A
Street Tree Trimming – Clearance maintenance trim	\$79.00	Each	
Complete Tree and Stump Removal	\$44.00	<i>Diameter Inch</i>	
Stump Removal Only	\$19.00	<i>Diameter Inch</i>	
OPTIONAL SERVICES			
Palm Tree Trimming	\$94.00	Each	
Palm Tree Skinning	\$19.00	Linear foot	
Tree Planting			
5-Gal	\$94.00	Each	
15-Gal	\$224.00	Each	
24" Box	\$424.00	Each	
36" Box	\$1,494.00	Each	
48" Box	\$2,494.00	Each	
60" Box	\$4,494.00	Each	
Crew Rental – 3 persons, aerial unit, dump truck, chipper, and all necessary fuel and tools	\$300.00	Per Hour	
Crew Rental- 2 persons, Aerial unit, dump truck, chipper and all necessary fuel and tools	\$200.00	Per Hour	
Crew Rental- 1 person	\$100.00	Per Hour	
Emergency Work Call Out- 3- persons, aerial unit, dump truck, chipper, and all necessary fuel and tools.	\$432.00	Per Hour	
Arborist survey to determine tree location via GIS, species, estimated diameter breast height, and overall height (Tree Inventory Management)	\$4.00	Per Tree	



Jurupa Valley Proposed Grids 2026



- Grid 1 (2,353 trees)
- Grid 2 (2,444 trees)
- Grid 3 (2,435 trees)
- Grid 4 (2,529 trees)