



# Regulations Agreement

## SPACE ASSIGNMENT

Once your completed application has been received and processed, you will be assigned a space on a first come first serve basis. Submitted applications receive priority space placement. \*\*Food Vendors must be approved before application is submitted.

## SET UP/TEAR DOWN

The tarmac/taxiways/ramp will be available for booth set up on Friday, November 8<sup>th</sup> from 8 AM to 4 PM. Saturday, November 9<sup>th</sup> you must have your set up completed by 8 AM no exceptions. Your vendor event map, flyer, and parking pass will be sent to you.

ALL vehicles must be off tarmac/taxiways/ramp and into grass parking areas by 8 AM on Saturday. No Exceptions. Booth tear down may be done after 4 PM on Saturday, November 9<sup>th</sup>. Although there will be limited security during the event, Flabob Airport/Tom Wathen Center will not be responsible for merchandise and other property in vendor booth spaces. Please plan accordingly.

## ELECTRICITY

Electricity will not be available at the vendor spaces. Vendors are allowed to bring generators with prior approval and clearance from vendor coordinator.

## RESTOCKING

There will be no motor vehicles allowed in the public area from 9:00 am to 4:00pm Saturday.

Access to the Vendor Parking Lot will be severely limited. It is suggested that vendors stock all of their required merchandise inside their designated booth space. Restocking of supplies will be limited to what you can hand or dolly carry.

## CANOPIES, TABLES AND CHAIRS

Canopies, Tables and Chairs are not provided. All canopies must be weighed against possible winds. You are responsible for any damages done by your canopy.

**Disclaimer:** The Tom Wathen Center/Flabob Airport will provide ramp space only. The TWC/Flabob Organizers have the right to refuse vendors based on inappropriate content. Please note organizers will review and approve menu items to insure no duplications and best sales opportunities for each vendor. TWC/Flabob Airport/Organizers do not guarantee any specific amount of sales and or number of attendees to the Veterans Day Celebration event. Vendor/Exhibitor/Participant accepts responsibility for all lost or stolen merchandise and equipment. • Vendor accepts all responsibility, liability, and costs for any damage to booth, to customers, to the Veterans Day Celebration Event at Flabob Airport.

Name \_\_\_\_\_  
Date \_\_\_\_\_

Signature \_\_\_\_\_